

ACPD's Outreach Working Group Meeting Notes

June 18th, 2024

Virtual Teams Meeting

4:00PM – 6:00PM

Members in Attendance: James Kemp, Hope Bonenfant, Mark McNeil, Jake Maurice, Paula Kilburn

Also in Attendance: Rebecca Banky

Members Absent: Robert Westbrook, Benjamin Cullimore

1. Welcome and Introductions
2. Approval of June 18th Agenda: Agenda was approved
3. Approval of May 21st Meeting Notes: Meeting Notes were approved
4. Judging Rubric and Nomination Package Discussion: Rebecca prepared a judging rubric for us to review. It contained four questions each with five possible categories. We went through it completely and suggested only minimal revision. Next step is to use

the rubric to explain what is required for the nomination process.

5. Schedule of Events: We discussed the schedule of events. Currently there are only four scheduled events. Soft opening at 11:00am, opening address with the Mayor at 12:00pm, Award Ceremony at 1:30pm hosted hopefully by Councillor Tadeson and closing at 3:00pm.

6. Art Show Discussion: Chair and Paula presented our findings in our discussions with some members of the art community. We were given two radically different possibilities. Centre3 has pitched us a show with three artists run and managed by Centre3 at a cost of \$1250 at current Carfac rates. Hamilton Arts Council suggested we put out an open call for artists to provide art but then we would be on the hook paying Carfac rates to an unknown number of artists and we would have to run the show ourselves. The group all agreed that the Centre3 pitch was much more reasonable and a safer bet. We will have Yvonne attend the next OWG meeting and provide us with artist's bios and explain how this will all work. We have only budgeted \$500 for this so far, but there is enough cushion still in the budget to make it work.

7. Safe Space Tent Report Discussion: Hope put together an excellent report on safe spaces. In it was the rationale, equipment and personnel requirement, suggestions for its operation and a quick costing. We reviewed it and agreed it is good to move forward, but Chair and Rebecca will investigate the cost and see if there is a better way to go about it, for example, it will probably be cheaper and easier to rent a tent for a day than to purchase one and have to store it. As well as hearing protection and fidget devices, we will also provide a sharps container and have someone monitoring the space at all times.

8. Activities Discussion: We reviewed the activities list and checked in on member's progress in securing participation. Guide dogs seem likely if puppies are available at the time of the event. Mark and Paula are working on it from different angles, but Jake has also offered to assist from his end if needed. Chair will be reaching out to mobility device providers and others to confirm their participation.

9. Website Review: Due to technical difficulties, we were unable to review but will at the next meeting.

10. Other Business: We have tried to invite an indigenous representative to the event for the past

two years without success, but we have asked Jake if he may be able to connect us with someone to at least discuss it with. He will see what he can do.

11. Adjournment