



MAYOR'S TASK FORCE ON TRANSPARENCY, ACCESS AND ACCOUNTABILITY REPORT 24-005

10:00 a.m.
Tuesday, July 16, 2024
Room 192, First Floor
Hamilton City Hall
71 Main Street West

Present: J. Santucci (Co-Chair), M. Stewart (Co-Chair), M. Verhovsek
and T. Wingfield

Also Present: T. Bates, Legislative Coordinator
J. Versace, Legislative Assistant
C. Mutch, Manager, Community Initiatives
A. Kinnaird, Senior Communications Advisor, Office of the Mayor

THE MAYOR'S TASK FORCE ON TRANSPARENCY, ACCESS AND ACCOUNTABILITY PRESENTS REPORT 24-005 FOR CONSIDERATION:

1. **Mayor's Task Force on Transparency, Access and Accountability Scope of Work Documentation (Item 9.1)**
 - (a) That the Scope of Work documentation from Enterprise Canada, be approved.
 - (b) That the Scope of Work documentation from the Social Planning Research Council, be approved.

FOR INFORMATION:

Mark Stewart, Co-Chair, called the meeting to order. A land acknowledgement was read into the record.

(a) APPROVAL OF AGENDA (Item 1)

The Committee Clerk advised the Task Force that there were no changes to the agenda.

The agenda for the July 16, 2024 Mayor's Task Force on Transparency, Access and Accountability meeting was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 2)

Mark Stewart declared a disqualifying interest with respect to item 9.1, Mayor's Task Force on Transparency, Access and Accountability Scope of Work Documentation, as one of the proponents, Social Planning and Research Council is one of his clients.

(c) MINUTES OF THE PREVIOUS (Item 3)

(i) May 15, 2024 (Item 3.1)

The Minutes of May 15, 2024 meeting of the Mayor's Task Force on Transparency, Access and Accountability, were approved, as presented.

(d) CONSENT ITEMS (Item 7)

Mark Stewart relinquished the Chair to Co-Chair Joanne Santucci, due to a declared conflict.

**(i) Mayor's Task Force on Transparency, Access and Accountability
Scope of Work Documentation (Item 9.1)**

For further disposition on this matter, refer to Item 1.

Mark Stewart assumed the Chair.

(e) ADJOURNMENT (Item 14)

There being no further business, the Mayor's Task Force on Transparency, Access and Accountability was adjourned at 10:41 a.m.

Respectfully submitted,

Mark John Stewart, Co-Chair
Mayor's Task Force on Transparency,
Access and Accountability

Joanne Santucci, Co-Chair
Mayor's Task Force on Transparency,
Access and Accountability

Tamara Bates
Legislative Coordinator
Office of the City Clerk