



# **MAYOR'S TASK FORCE ON TRANSPARENCY, ACCESS AND ACCOUNTABILITY REPORT 24-007**

10:00 a.m.

Wednesday, September 18, 2024

Room 264, 2<sup>nd</sup> Floor

Hamilton City Hall

71 Main Street West

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**Present:** J. Santucci (Co-Chair), M. Stewart (Co-Chair), M. Verhovsek (virtual) and T. Wingfield

**Also Present:** W. Baker, Stakeholder Relations and Strategic Initiatives Specialist, Office of the Mayor  
R. Banky, Project Manager - Community Inclusion and Equity  
T. Hildebrandt, Hamilton Social Planning Research Council  
L. Kolar, Legislative Coordinator  
C. Mutch, Manager, Community Initiatives  
J. Shea, Director, Public Affairs, Enterprise Canada  
G. Tedesco, Senior Project Manager - Community Engagement

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## **THE MAYOR'S TASK FORCE ON TRANSPARENCY, ACCESS AND ACCOUNTABILITY PRESENTS REPORT 24-007 AND RESPECTFULLY RECOMMENDS:**

### **1. Discussion Items (Items 9.1 to 9.3)**

That the following Discussion Items be received:

- (i) Mayor's Task Force on Transparency, Access and Accountability Project Progress Review (Item 9.1)
- (ii) Mayor's Task Force on Transparency, Access and Accountability Project Workplan Review (Item 9.2)
- (iii) Mayor's Task Force on Transparency, Access and Accountability Focus Groups Approach Review (Item 9.3)

**FOR INFORMATION:**

Mark Stewart, Co-Chair, called the meeting to order. A land acknowledgement was read into the record.

**(a) APPROVAL OF AGENDA (Item 1)**

The Committee Clerk advised the Task Force of the following change to the agenda:

**9. DISCUSSION ITEMS**

- 9.2 Mayor's Task Force on Transparency, Access and Accountability Project Workplan Review
  - a. Workplan
- 9.3 Mayor's Task Force on Transparency, Access and Accountability Focus Groups Approach Review
  - a. Draft Survey Questions
  - b. Focus Group Outline

**ITEM WITHDRAWN:**

**6. DELEGATIONS**

- 6.1 B. McHattie, respecting the identification of transparency issues with the City's land use planning process - WITHDRAWN

The agenda for the September 18, 2024 Mayor's Task Force on Transparency, Access and Accountability meeting was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no Declarations of Interest.

**(c) MINUTES OF THE PREVIOUS MEETING (Item 3)**

**(i) August 14, 2024 (Item 3.1)**

The Minutes of August 14, 2024 meeting of the Mayor's Task Force on Transparency, Access and Accountability, were approved, as presented.

**(d) ADJOURNMENT (Item 14)**

There being no further business, the Mayor's Task Force on Transparency, Access and Accountability adjourned at 11:14 a.m.

Respectfully submitted,

Mark John Stewart, Co-Chair  
Mayor's Task Force on Transparency,  
Access and Accountability

Joanne Santucci, Co-Chair  
Mayor's Task Force on Transparency,  
Access and Accountability

Loren Kolar  
Legislative Coordinator  
Office of the City Clerk