



Hamilton

BUSINESS IMPROVEMENT AREA SUB-COMMITTEE MINUTES 24-006

10:30 a.m.

Tuesday, September 10, 2024

Room 264, 2nd Floor
Hamilton City Hall
71 Main Street West

Present: S. Braithwaite (Chair) – International Village BIA
Councillor T. Hwang
Councillor E. Pauls
T. MacKinnon – Westdale Village BIA and Stoney Creek BIA
S. Pennie (Vice-Chair) – Waterdown BIA
H. Peter – Ancaster BIA
D. Sanchez – Concession Street BIA
N. Ubl – Barton Village BIA
E. Walsh – Downtown Hamilton BIA
S. Weiler – Ottawa Street BIA

**Absent with
Regrets:** Councillor M. Wilson – Personal
K. Nydam – Dundas BIA
B. Schormann – Locke Street BIA

THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:

**1. Concession Street Business Improvement Area Expenditure Requests
(Item 11.1)**

(Sanchez/Hwang)

That the expenditure request from the Concession Street Business Improvement Area, in the amount of \$11,412.46 be spent on holiday decorations and office furniture and equipment to be funded from the Contribution to Operating Budget Program for the Business Improvement Areas (BIA Payments Account 815010-56905), be approved.

CARRIED

**2. Downtown Dundas Business Improvement Area Expenditure Requests
(Item 11.2)**

(Walsh/Sanchez)

- (a) That the expenditure request from the Downtown Dundas Business Improvement Area, in the amount of \$13,953.66.00 be spent on holiday decorations and their maintenance to be funded from the Contribution to Operating Budget Program for the Business Improvement Areas (BIA Payments Account 815010-56905), be approved; and
- (b) That the expenditure request from the Downtown Dundas Business Improvement Area, in the amount of \$24,568.94 be spent on holiday decorations and event programming to be funded from the Parking Revenue Sharing Program (Parking Revenue Account 815010-52505), be approved.

CARRIED

3. Waterdown Business Improvement Area Expenditure Requests (Item 11.3)

(Pennie/Ubl)

That the expenditure request from the Waterdown Business Improvement Area, in the amount of \$5,005.61 be spent on the purchase and maintenance of 32 hanging baskets to be funded from the Contribution to Operating Budget Program for the Business Improvement Areas (BIA Payments Account 815010-56905), be approved.

CARRIED

**4. International Village Business Improvement Area Expenditure Requests
(Item 11.4)**

(Braithwaite/Walsh)

That the expenditure request from the International Village Business Improvement Area, in the amount of \$7,581.15 be spent on decor and graffiti removal to be funded from the Contribution to Operating Budget Program for the Business Improvement Areas (BIA Payments Account 815010-56905), be approved.

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised there were no changes to the agenda:

(Pennie/Ubl)

That the agenda for the September 10, 2024 Business Improvement Area Sub-Committee meeting be approved, as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) July 9, 2024 (Item 4.1)

(Walsh/Ubl)

That the July 9, 2024 Minutes of the Business Improvement Area Sub-Committee be approved, as presented.

CARRIED

(d) PRESENTATIONS (Item 8)

(i) City Enrichment Fund - Communities, Culture and Heritage (Item 8.1)

Kristina Durka, Policy Analyst, Grants, addressed Committee respecting the City Enrichment Fund - Communities, Culture and Heritage, with the aid of a presentation.

(Pennie/Hwang)

That the presentation from Kristina Durka, Policy Analyst, Grants, respecting the City Enrichment Fund - Communities, Culture and Heritage, with the aid of a presentation, be received.

CARRIED

(ii) Hamilton Day 2024 - Business Improvement Area Partnership Proposal (Item 8.2)

Katie Stiel, Senior Manager of Strategic Initiatives, Hamilton Chamber of Commerce, addressed Committee respecting a Hamilton Day 2024 - Business Improvement Area Partnership Proposal, with the aid of a presentation.

(Weiler/Ubl)

That the presentation from Katie Stiel, Senior Manager of Strategic Initiatives, Hamilton Chamber of Commerce, respecting a Hamilton Day 2024 - Business Improvement Area Partnership Proposal, with the aid of a presentation, be received.

CARRIED

(e) MOTIONS (Item 11)

S. Braithwaite relinquished the Chair to S. Pennie to introduce the following motion:

(i) International Village Business Improvement Area Expenditure Requests (Item 11.4)

For further disposition of this matter, refer to Item 4.

(e) GENERAL INFORMATION/OTHER BUSINESS (Item 13)

(i) Updates from Business Development Office (Item 13.1)

Cristina Geissler, Business Development and Business Improvement Area (BIA) Officer, addressed the Committee respecting Updates from the Business Development Office.

(Sanchez/Hwang)

That the verbal update from Cristina Geissler, Business Development and Business Improvement Area (BIA) Officer, respecting Updates from the Business Development Office, be received.

CARRIED

(ii) Statements by Members (Item 13.2)

BIA Members used this opportunity to discuss matters of general interest.

(Ubl/Peter)

That the updates from Committee Members, be received.

CARRIED

(f) ADJOURNMENT (Item 15)

(Pennie/Weiler)

That there being no further business, the Business Improvement Area Sub-Committee be adjourned at 11:44 a.m.

CARRIED

Respectfully submitted,

Susie Braithwaite
Chair,
Business Improvement Area Sub-
Committee

Tamara Bates
Legislative Coordinator
Office of the City Clerk