



HERITAGE PERMIT REVIEW SUB-COMMITTEE MINUTES 24-007

5:00 p.m.

Tuesday, September 17, 2024

Webex Virtual Streaming

Present: Karen Burke (Chair), Graham Carroll (Vice Chair), Andrew Douglas
Matthew LaRose, Katie McGirr, Carol Priamo, Andy MacLaren,
Steve Wiegand

Also

Present: Dawn Cordeiro (Cultural Heritage Planner), Emily Bent (Cultural
Heritage Planner)

FOR INFORMATION:

(a) APPROVAL OF THE AGENDA (Item 2)

(MacLaren/Carroll)

That the Agenda for September 17, 2024, be approved, as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no Declarations of Interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) August 20, 2024 (Item 4.1)

(Wiegand/Carroll)

That the Minutes of August 20, 2024, meeting of the Heritage Permit
Review Sub-Committee, be approved, as presented.

CARRIED

(d) DISCUSSION ITEMS (Item 10)

**(i) HP2024-027 – 610 York Boulevard, Hamilton (Dundurn Castle, Part IV)
(Item 10.1)**

- Planting of up to 23 new trees on the west side of Dundurn Park, adjacent to the parking lot, as follows:
 - Area 1 (old driveway entrance): 3 trees;
 - Area 2 (old driveway and 20th-century roadway along coach house): 6 trees to be planted; and
 - Area 3 (York Boulevard road allowance): up to 14 trees

The Applicant, Carolyn Samko, Senior Project Manager – Culture Capital Projects, City of Hamilton, was present to respond to questions from Committee. The Sub-Committee considered the application and together with advice from staff, passed the following motion:

(Carroll/MacLaren)

(a) That the Heritage Permit Review Subcommittee advises that Heritage Permit Application HP2024-027 be consented to, subject to the following Conditions:

- (i) That any minor changes to the proposed tree plantings following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and
- (ii) That implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than September 30, 2026. If the alteration(s) are not completed by September 30, 2026, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton

CARRIED

(ii) **HP2024-028 – 125 St. Clair Avenue, Hamilton (St. Clair Avenue HCD, Part V) (Item 10.2)**

- Planting a replacement tree (native Tulip Tree) in the front yard

The Subcommittee considered the application, and together with input and advice from staff, passed the following motion:

(MacLaren/McGirr)

(a) That the Heritage Permit Review Subcommittee advises that Heritage Permit Application HP2024-028 be consented to, subject to the following Conditions:

- (i) That any minor changes to the tree location following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and
- (ii) That implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than September 30, 2026. If the alteration(s) are not completed by September 30, 2026, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton

CARRIED

**(iii) HP2024-026 – 24 Union Street, Waterdown (Mill Street HCD, Part V)
(Item 10.3)**

- Replacement in kind of the wood board-and-batten siding on all exterior elevations, including:
 - Installation of new Maibec board-and-batten style wood siding with 9" wide vertical boards with 1-5/8" vertical battens, 4" x 4" outside corners, 6-inch top and bottom cords, 2" x 3" windowsills and 1" x 4" trim, all in Citadel Blue solid stain colour; and,
 - Recapping the windowsills and trim with new metal.
- Replacement in kind of eavestrough and downspouts on west elevation;
- Replacement of the four contemporary wood windows on the front (north) elevation with vinyl, hung windows; and,
- Repairs, as needed, to the remaining windows including patching, priming and painting.

Jerry Benjamins, representative, and Grace Ross, owner, were present to respond to questions from Committee. The Subcommittee considered the application and together with advice from staff, passed the following motion:

(MacLaren/McGirr)

- (a) That the Heritage Permit Review Subcommittee advises that Heritage Permit Application HP2024-026 be consented to, subject to the following Conditions:
 - (i) That the final details of the 4 rehabilitated or replaced front windows be submitted to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as

part of any application for a Building Permit and / or the commencement of any alterations;

- (ii) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and
- (iii) That implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than September 30, 2026. If the alteration(s) are not completed by September 30, 2026, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

CARRIED

(e) ADJOURNMENT (Item 15)

(Carroll/LaRose)

That, there being no further business, the Heritage Permit Review Sub-Committee, be adjourned, at 5:35 pm.

CARRIED

Respectfully submitted,

Karen Burke, Chair
Heritage Permit Review
Sub-Committee

Dawn Cordeiro
Cultural Heritage Planner