

CITY OF HAMILTON

BUDGETED COMPLEMENT AMENDMENT SCHEDULE

Amendments to budgeted complement per the Budgeted Complement Control Policy including transfers, position conversions and pay grade adjustments

ITEM #	TRANSFER FROM				TRANSFER TO			
	Department	Division	Position Title	FTE	Department	Division	Position Title	FTE
1	Public Works	Hamilton Water	Community Program Analyst Co-op	0.65	Public Works	Hamilton Water	Community Outreach Educator	0.65
	<p>Explanation: To approve the conversion of Temporary Part-time Community Program Analyst Co-op position (CUPE 5167 Grade J) to a Permanent Part-time Community Outreach Educator position (CUPE 5167 Grade J). The additional costs will be absorbed within the current operating budget with no impact on water/wastewater/storm rates.</p>							
2	Public Works	Engineering Services	Survey Assistant	1.00	Public Works	Engineering Services	Survey Technician	1.00
	<p>Explanation: Converting a CUPE 5167 Grade H Survey Assistant to a Grade M Survey Technician. The demands of the Capital program, as well as other City of Hamilton internal clients, have made a seventh Survey Technician invaluable to providing service. The primary role of the assistant has historically been operation of equipment. Advancements in technology have resulted in the fully remote operation of the equipment, making the Assistant role redundant.</p>							
3	Public Works	Transportation	Concrete Finisher	1.00	Public Works	Transportation	SPM Roadway Maintenance	1.00
	<p>Explanation: To approve the conversion of a Concrete Finisher (CUPE 5167, Grade E) to a Sr. Project Manager - Roadway Maintenance (NU Grade 6). Budget variance will be absorbed within the current operating budget to result in no net levy increase.</p>							
4	Planning and Economic Development	Transportation Planning and Parking	Customer Service Rep	1.00	Planning and Economic Development	Transportation Planning and Parking	Project Mgr Community Mobility&Parking	1.00
	<p>Explanation: To approve conversion of a Customer Service Rep position (CUPE 5167 grade G) to Project Manager Community Mobility and Parking position (CUPE 1041 grade 5) within the Transportation Planning and Parking Division. The pay scales are not equivalent and the estimated financial impact of approximately \$35K will be absorbed in the divisional operating budget with no impact on the net levy.</p>							

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5	Planning and Economic Development	Transportation Planning and Parking	Parking Planning Technologist	1.00	Planning and Economic Development	Transportation Planning and Parking	Senior Project Manager Transportation Planning	
<p>Explanation: To approve conversion of a Parking Planning Technologist (CUPE 5167 grade L) to Senior Project Manager TP (CA grade 6), financial impact is more than one payband and will be absorbed within the existing operating budget with no impact to the net levy.</p>								