

Education & Communication Working Group

Meeting Notes

Wednesday, May 1st, 2024 (6:00 pm)

WebEx Virtual Meeting

Present: Alissa Denham-Robinson (Chair), Sara Sandham, Graham Carroll, Karen Burke, Janice Brown, Kristen McLaughlin, Stefan Spolnik, Julia Renaud

Regrets: Robin McKee,

Staff Present: Emily Bent, Cultural Heritage Planner

1. Changes to the Agenda

N/a

2. Declarations of Interest

N/a

3. Review of Previous Meeting Notes:

N/a – No copy

4. Policy & Administration

N/a

5. Publications & Print Projects

a. Heritage Colouring Pages (Volume 4) – Verbal Update (Alissa)

- i. The Teacher and students would like to continue the project, if HMHC would like to continue the project. HMHC to provide additional images.

6. Public Outreach and Events:

a. Doors Open Hamilton 2024

Event organized by Hamilton Chapter of the Architectural Conservancy of Ontario
Saturday May 4th (10am – 4pm) and Sunday May 5th (10am – 4pm)
Theme: “Music in the Hammer”

The Working Group discussed the following items:

- HMHC will participate by hosting a display table to be located at St. Lawrence the Martyr Parish, 125 Picton Street E., Hamilton
- We will promote the HMHC Awards, Future Nominations and our Heritage Colouring Books which will be available for handout. Staff have coordinated prints of the HMHC Colouring Books.

April 3, 2024

- The Tourism Office has been provided copies of the HMHC Colouring/Activity books to have available to visitors for Doors Open.
- a. HMHC Heritage Recognition Awards 2024-25
 - i. A request was made to staff for the following:
That the Award Nomination Form on the City's Website be updated to say the following:
*"The Hamilton Municipal Heritage Committee is currently accepting nominations for the HMHC Heritage Recognition Awards. **The deadline for nominations is September 15th**. Please note that nominations received after this date may not be reviewed until the call for nominations in the following year"*
- b. HMHC Heritage Recognition Awards 2023-24
 - i. WG members reviewed progress of remaining storyboards, research and photo assignments to be completed.
 - ii. WG discussed planning details for the in-person Celebration (food, set-up, promotion, etc.).
 - iii. Proposed schedule of key dates:

Working Period (Story Boards, etc.)	Ongoing
Working Period (Notification of Winners, Awards Prep, etc.)	May 2024
Interim Working Meeting (Mid-May)	May 15 th (tentative)
Deadline for Website Content	Staff to determine (3 days advance)
WG Meeting (In person @ City Hall) Package awards, prepare for the celebration, etc.	Wed. June 5, 2024 4:00pm (Rm. 171)
Website Launch	June 2024
Awards Celebration Event	June 13, 2024

7. Other Business

N/a

8. Next Meeting: Wednesday June 5, 2024 @ 4pm – City Hall (in-person)