



OPEN FOR BUSINESS SUB-COMMITTEE REPORT 24-004

9:30 a.m.

Monday, October 21, 2024

Room 264, City Hall, 2nd Floor

71 Main Street West, Hamilton, Ontario

Present: Councillors T. Hwang (Chair), C. Cassar (Vice-Chair) (virtually) and M. Wilson (virtually)

Also in Attendance: Michelle Diplock, West End Home Builders' Association
Greg Dunnett, Hamilton Chamber of Commerce
Brenda Wilson, Stoney Creek Chamber of Commerce (virtually)
Nadine Ubl, Business Improvement Area Sub-Committee (virtually)

Absent with Regrets: Amanda Stringer, Realtors Association of Hamilton-Burlington
Matteo Patricelli, Flamborough Chamber of Commerce
Kyle Slote, Hamilton-Burlington Society of Architects

THE OPEN FOR BUSINESS SUB-COMMITTEE PRESENTS REPORT 24-004 AND RESPECTFULLY RECOMMENDS:

- 1. Common House Café (PED24210) (City Wide) (Item 8.1)**
 - (a) That Report PED24210, respecting Common House Café, be received;
 - (b) That staff be directed to report back to the Open for Business Sub-Committee by Q2 2025 with an evaluative framework that will be used to measure the success of the Common House Café program after one year of operations; and
 - (c) That staff be directed to distribute the presentation and staff report to the Business Improvement Area Sub-Committee for their information and attend the respective Business Improvement Area Sub-Committee meeting to answer any questions the Sub-Committee may have.

2. Overview of Business Permitting and Licensing Process (Added Item 11.1)

That staff be directed to report back to the Open for Business Sub-Committee with an overview of the permitting and licensing process and timelines for new businesses.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised the Committee that there were no changes to the agenda.

The agenda for the October 21, 2024, Open for Business Sub-Committee was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

The following Minutes of the Open for Business Sub-Committee were approved, as presented:

- (i) January 31, 2024 (Item 4.1)
- (ii) July 16, 2024 (Item 4.2)

(d) STAFF PRESENTATIONS (Item 8)

(i) Common House Café (PED24210) (City Wide) (Item 8.1)

- (1)** Kristin Huigenbos, Coordinator, Small Business Enterprise Centre, addressed Committee respecting the Common House Café, with the aid of a PowerPoint presentation.

The presentation from Kristin Huigenbos, Coordinator, Small Business Enterprise Centre, respecting the Common House Café, was received.

The Report was put on the floor as follows:

- (2)** That Report PED24210, respecting the Common House Café, be received.

Chair Hwang relinquished the Chair to Councillor Cassar, in order to introduce the following amendments:

- (3) Report PED24210 respecting the Common House Café, was **amended**, by adding sub-section (b), as follows:
 - (b) ***That staff be directed to report back to the Open for Business Sub-Committee by Q2 2025 with an evaluative framework that will be used to measure the success of the Common House Café program after one year of operations.***
- (4) Report PED24210 respecting the Common House Café, was further **amended**, by adding sub-section (c), as follows:
 - (c) ***That staff be directed to distribute the presentation and staff report to the Business Improvement Area Sub-Committee for their information and attend the respective Business Improvement Area Sub-Committee meeting to answer any questions the Sub-Committee may have.***

Councillor Hwang assumed the Chair.

For disposition of this matter, refer to Item 1.

(e) **NOTICES OF MOTION (Item 12)**

- (i) **Overview of Business Permitting and Licensing Process (Added Item 12.1)**

The Rules of Order were suspended to allow for the introduction of a Motion respecting an Overview of Business Permitting and Licensing Process.

For disposition of this matter, refer to Item 2.

(f) **ADJOURNMENT (Item 15)**

There being no further business, the Open for Business Sub-Committee, was adjourned at 11:00 a.m.

Respectfully submitted,

Councillor T. Hwang
Chair, Open for Business Sub-
Committee

Salvatore Salamone
Legislative Assistant
Office of the City Clerk