



## HERITAGE PERMIT REVIEW SUB-COMMITTEE MINUTES 24-008

5:00 p.m.

Tuesday, October 15, 2024

Webex Virtual Streaming

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**Present:** Karen Burke (Chair), Graham Carroll (Vice Chair), Matthew LaRose, Katie McGirr, Andy MacLaren, Steve Wiegand

**Regrets:** Andrew Douglas, Carol Priamo

**Also**

**Present:** Alissa Golden, (Cultural Heritage Program Lead), Dawn Cordeiro (Cultural Heritage Planner), Scott Dickenson (Cultural Heritage Planning Technician)

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### FOR INFORMATION:

**(a) APPROVAL OF THE AGENDA (Item 2)**

**(Carroll/MacLaren)**

That the Agenda for October 15, 2024, be approved, as presented.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no Declarations of Interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) September 17, 2024 (Item 4.1)**

**(MacLaren/McGirr)**

That the Minutes of September 17, 2024, meeting of the Heritage Permit Review Sub-Committee, be approved, as presented.

**CARRIED**

**(d) DISCUSSION ITEMS (Item 10)**

**(i) HP2024-032 – 2 Griffin Street, Flamborough (Mill St HCD, Part V) (Item 10.1)**

- Demolition of the rear detached contemporary shed

The Applicant, Jim Duschel, was present to respond to questions from Committee. The Sub-Committee considered the application and together with advice from staff, passed the following motion:

**(McGirr/Carroll)**

(a) That the Heritage Permit Review Subcommittee advises that Heritage Permit Application HP2024-032 be consented to, subject to the following Conditions:

- (i) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and
- (ii) That implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than October 31, 2026. If the alteration(s) are not completed by October 31, 2026, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton

**CARRIED**

**(ii) HP2024-030 – 176 Wilson Street East, Ancaster (Birch Lawn, Part IV), (Item 10.2)**

- Installation of a designation plaque beside the front door, including:
  - Drilling two holes into the mortar joints; and,
  - Affixing the plaque with stainless steel anchors and screws with anti-vandalism measures, as needed.

The Subcommittee considered the application, and together with input and advice from staff, passed the following motion:

**(LaRose/MacLaren)**

(a) That the Heritage Permit Review Subcommittee advises that Heritage Permit Application HP2024-030 be consented to, subject to the following Conditions:

- (i) That any minor changes to the location of the plaque following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to installation; and
- (ii) That implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than October 31, 2026. If the alteration(s) are not completed by October 31, 2026, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton

**CARRIED**

**(iii) HP2024-031 – 1166 Garner Road West, Ancaster (Shaver Homestead, Part IV) (Item 10.3)**

- Installation of a designation plaque beside the front door, including:
  - Drilling two holes into the mortar joints; and,
  - Affixing the plaque with stainless steel anchors and screws with anti-vandalism measures, as needed.

The Subcommittee considered the application, and together with input and advice from staff, passed the following motion:

**(Iskander/Carroll)**

- (a) That the Heritage Permit Review Subcommittee advises that Heritage Permit Application HP2024-031 be consented to, subject to the following Conditions:
  - (i) That any minor changes to the location of the plaque following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to installation; and
  - (ii) That implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than October 31, 2026. If the alteration(s) are not completed by October 31, 2026, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

**CARRIED**

**(e) ADJOURNMENT (Item 15)**

**(McGirr/LaRose)**

That, there being no further business, the Heritage Permit Review Sub-Committee, be adjourned, at 5:27 pm.

**CARRIED**

Respectfully submitted,

Karen Burke, Chair  
Heritage Permit Review  
Sub-Committee

Dawn Cordeiro  
Cultural Heritage Planner