



**MAYOR'S TASK FORCE ON TRANSPARENCY, ACCESS AND
ACCOUNTABILITY
MINUTES 24-008**

10:00 a.m.

Wednesday, November 13, 2024

Room 264, 2nd Floor (Hybrid)

Hamilton City Hall

71 Main Street West

Present: J. Santucci (Co-Chair), M. Stewart (Co-Chair), M. Verhovsek (virtual) and T. Wingfield

Also Present: W. Baker, Stakeholder Relations and Strategic Initiatives Specialist, Office of the Mayor
R. Banky, Project Manager - Community Inclusion and Equity
L. Kolar, Legislative Coordinator
K. Martin, Hamilton Social Planning Research Council
J. Shea, Director, Public Affairs, Enterprise Canada

THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:

1. Mayor's Task Force on Transparency, Access and Accountability Work Plan Update (Item 9.1)

(Verhovsek/Santucci)

That the Mayor's Task Force on Transparency, Access and Accountability Work Plan Update, be received.

CARRIED

2. Extending the Term of the Mayor's Task Force on Transparency, Access and Accountability (Item 10.1)

(Santucci/Verhovsek)

WHEREAS, the Mayor's Task Force on Transparency, Access and Accountability was approved to meet for one (1) year, beginning in January 2024;

WHEREAS, the Mayor's Task Force on Transparency, Access and Accountability has met on a regular basis throughout the year; and

WHEREAS, the work of the task force continues and members have requested that their term be extended, to enable them to complete their work

THEREFORE BE IT RESOLVED:

That the term of the Mayor's Task Force on Transparency, Access and Accountability, be extended to March 30, 2025.

CARRIED

FOR INFORMATION:

Mark Stewart, Co-Chair, called the meeting to order. A land acknowledgement was read into the record.

(a) APPROVAL OF AGENDA (Item 1)

The Committee Clerk advised the Task Force of the following change to the agenda:

5. DELEGATION REQUESTS

- 5.1 Delegations respecting Feedback on How to Increase Transparency, Accountability, and Access Within the City of Hamilton

The Clerk advised that there were no delegation requests received for this meeting.

(Wingfield/Verhovsek)

That the agenda for the November 13, 2024 Mayor's Task Force on Transparency, Access and Accountability meeting be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

There were no Declarations of Interest.

(c) MINUTES OF THE PREVIOUS MEETING (Item 3)

(i) August 14, 2024 (Item 3.1)

(Santucci/Wingfield)

That the Minutes of September 18, 2024 meeting of the Mayor's Task Force on Transparency, Access and Accountability, be approved, as presented.

CARRIED

(d) **DISCUSSION ITEMS (Item 9)**

(i) **Mayor's Task Force on Transparency, Access and Accountability Work Plan Update (Item 9.1)**

(Santucci/Wingfield)

- (a) That staff be directed to schedule an additional evening meeting of the Mayor's Task Force on Transparency, Access and Accountability, for Tuesday, December 3, 2024, at 6:00 p.m., and
- (b) That staff be directed to schedule a meeting of the Task Force for Wednesday, January 15 at 10:00 a.m.

CARRIED

(e) **ADJOURNMENT (Item 14)**

(Santucci/Wingfield)

There being no further business, the Mayor's Task Force on Transparency, Access and Accountability be adjourned at 10:39 a.m.

Respectfully submitted,

Mark John Stewart, Co-Chair
Mayor's Task Force on Transparency,
Access and Accountability

Joanne Santucci, Co-Chair
Mayor's Task Force on Transparency,
Access and Accountability

Loren Kolar
Legislative Coordinator
Office of the City Clerk