



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE MINUTES 24-020

9:30 a.m.
November 7, 2024
Council Chambers
Hamilton City Hall

Present: Councillors T. Hwang (Chair), M. Spadafora (Vice-Chair), J. Beattie (virtually), B. Clark, C. Kroetsch, M. Tadeson, A. Wilson, and M. Wilson

Also Present: Councillor T. McMeekin

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. Consent Items (Items 9.1-9.4)

(A. Wilson/Kroetsch)

That the following Consent Items, be received:

- (a) 2020, 2021 and 2022 Audited Financial Statements for City of Hamilton Business Improvement Areas (BIAs) (FCS24026) (City Wide) (Item 9.1);
- (b) Ward Specific Funding Initiatives Update as of December 31, 2023 (FCS24046) (City Wide) (Item 9.2);
- (c) Grightmire Arena Lessons Learned Audit (AUD22004) – Management Responses Status Report (PW23007(c)/FCS23011(c)) (City Wide) (Item 9.3); and
- (e) Water Meter Program Audit and Water Billing Service Transition Project (PW24070/FCS24059) (City Wide) (Outstanding Business List Item) (Item 9.4).

Result: Motion, CARRIED by a vote of 8 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
 YES - Ward 2 Councillor Cameron Kroetsch
 YES - Ward 4 Councillor Tammy Hwang
 YES - Ward 9 Councillor Brad Clark
 YES - Ward 10 Councillor Jeff Beattie
 YES - Ward 11 Councillor Mark Tadeson

YES - Ward 13 Councillor Alex Wilson
YES - CHAIR - Ward 14 Councillor Mike Spadafora

**2. Consolidated Utility Billing and Collections Policy (FCS24025) (City Wide)
(Item 10.1)**

(Beattie/Clark)

- (a) That the draft Utility Billing and Collections Policy By-law, attached as Appendix "A" to Report FCS24025, be approved;
- (b) That the General Manager, Finance and Corporate Services, be delegated authority to approve bill adjustments and payment arrangements up to \$200,000 in accordance with the Utility Billing and Collections Policy By-law attached as Appendix "A" to Report FCS24025;
- (c) That staff be authorized and directed to prepare all necessary amending by-laws for Council approval to update references to utility billing and collections policies reflecting the enactment of the Utility Billing and Collections Policy By-law in a form acceptable to the City Solicitor for Council approval; and
- (d) That staff be authorized and directed to prepare the necessary by-law in a form acceptable to the City Solicitor to amend the Utility Billing and Collections Policy By Law to reflect the cessation of Alectra Utilities Corporation as the City's utility billing agent once the City assumes utility billing and collection responsibilities.

Result: Motion CARRIED by a vote of 8 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - Ward 4 Councillor Tammy Hwang
YES - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
YES - Ward 13 Councillor Alex Wilson
YES - CHAIR - Ward 14 Councillor Mike Spadafora

3. Consultation on Province-wide Enabling of the Use of Pay on Demand Surety Bonds to Secure Land-Use Planning Obligations under Section 70.3.1 of the *Planning Act* (FCS24058) (City Wide) (Item 10.2)

(Clark/A. Wilson)

- (a) That Council adopts the submissions and recommendations as provided in Appendix "A" to Report FCS24058 regarding ERO 019-9198: Enabling the Use of Pay-on-Demand Surety Bonds to Secure Land-Use Planning Obligations under Section 70.3.1 of the *Planning Act*;
- (b) That the General Manager, Finance and Corporate Services, be authorized and directed to confirm the submissions made to the Province regarding

ERO 019 9198: Enabling the Use of Pay-on-Demand Surety Bonds to Secure Land-Use Planning Obligations under Section 70.3.1 of the *Planning Act*, attached as Appendix "A" to Report FCS22085; and

- (c) That the General Manager, Finance and Corporate Services and the City Solicitor be authorized to make submissions pertaining to ERO 019-9198: Enabling the Use of Pay-on-Demand Surety Bonds to Secure Land-Use Planning Obligations under Section 70.3.1 of the *Planning Act* and any associated future opportunities for consultation, consistent with the comments and concerns raised in Report FCS24058.

Result: Motion CARRIED by a vote of 8 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - Ward 4 Councillor Tammy Hwang
YES - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
YES - Ward 13 Councillor Alex Wilson
YES - CHAIR - Ward 14 Councillor Mike Spadafora

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised there were no changes to the agenda.

(Clark/Kroetsch)

That the agenda for the November 7, 2024 Audit, Finance and Administration Committee meeting, be approved, as presented.

Result: Motion CARRIED by a vote of 8 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - Ward 4 Councillor Tammy Hwang
YES - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
YES - Ward 13 Councillor Alex Wilson
YES – CHAIR - Ward 14 Councillor Mike Spadafora

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) Approval of Minutes of Previous Meeting (Item 4.1)

(Spadafora/Clark)

That the Minutes of the October 17, 2024 meeting, be approved, as presented.

Result: Motion CARRIED by a vote of 8 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - Ward 4 Councillor Tammy Hwang
YES - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
YES - Ward 13 Councillor Alex Wilson
YES - CHAIR - Ward 14 Councillor Mike Spadafora

(d) COMMUNICATIONS (Item 5)

(i) City of Hamilton 'AAA' Credit Rating (City Wide (referred from Council, October 23, 2024) (Item 5.1)

(Clark/Tadeson)

That the Communication Update, respecting City of Hamilton 'AAA' Credit Rating, referred from Council, October 23, 2024, be received.

Result: Motion CARRIED by a vote of 8 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - Ward 4 Councillor Tammy Hwang
YES - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
YES - Ward 13 Councillor Alex Wilson
YES - CHAIR - Ward 14 Councillor Mike Spadafora

(e) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Amendments to the Outstanding Business List (Item 13.1)

(Spadafora/Kroetsch)

That the following amendments to the Outstanding Business List, be approved:

(1) Outdated Items to be Removed

- (a) 2018 Provincial Offences Administration Annual Report (FCS19011) (City Wide)

Added June 12, 2019

- (2) Items Considered Completed and To Be Removed

- (a) Water Meter Program Audit and Water Billing Service Transition Project

Added January 19, 2023

Addressed as Item 9.4 on today's agenda

Result: Motion CARRIED by a vote of 8 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - CHAIR - Ward 4 Councillor Tammy Hwang
YES - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
YES - Ward 13 Councillor Alex Wilson
YES - Ward 14 Councillor Mike Spadafora

(f) ADJOURNMENT (Item 15)

(Tadeson/Beattie)

That, there being no further business, the Audit, Finance and Administration Committee, be adjourned at 10:05 a.m.

Result: Motion CARRIED by a vote of 8 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - Ward 4 Councillor Tammy Hwang
YES - Ward 9 Councillor Brad Clark
YES - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
YES - Ward 13 Councillor Alex Wilson
YES - CHAIR - Ward 14 Councillor Mike Spadafora

Respectfully submitted,

Councillor Tammy Hwang, Chair
Audit, Finance and Administration
Committee

Tamara Bates
Legislative Coordinator
Office of the City Clerk