

Municipal/Regional Comparison

Summary of Council Codes of Conduct re Gifts and Hospitality (General Statement, Scope, Reporting Requirements)

Municipality	General Statement	Scope (e.g., family, staff, etc.)	Reporting Requirements
Hamilton	No member if Council will accept a fee, advance, gift or benefit, that is connected directly or indirectly with the performance of the Member’s duties or responsibilities, except as permitted by exceptions.	Includes a fee, advance, gift or benefit, provided with the knowledge of the Member, to a family member of the Member, to a member of staff of the Member, to any other person related to the Member, or to any other person, corporation or body with whom or which the Member is associated , that is connected, directly or indirectly, to the fact or performance of the Member’s duties or responsibilities of or in office.	<p>Members must report items included in (b), (h), (i), (j) or (k) received from any one source during the course of a calendar year and exceeding \$200.</p> <p>Within 30 days of exceeding the \$200, the Member will file a disclosure statement with the City Clerk that indicates:</p> <ol style="list-style-type: none"> the nature of every such fee, advance, gift and benefit; its source and date of provision and/or receipt; and the circumstances under which it was provided and/or received. <p>Every disclosure statement will be a matter of public record.</p>
Brampton	No member shall accept a fee, advance, gift, loan , or personal benefit that is connected directly or indirectly with the performance of his or her duties of Office,	For these purposes, includes a fee or advance paid to or a gift or benefit provided with the member’s knowledge to a member’s spouse, child, or parent, or to a member’s staff that is connected directly or	<p>Each Member shall disclose in a Gift Registry to be maintained in the Clerks department all gifts, benefits and hospitality received with an individual value of \$50 CAD or more from one source in a calendar year.</p> <p>The member of Council shall specify for each gift, in a Gift Disclosure Statement to be maintained in the Gift Registry:</p>

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	except as specifically permitted by exceptions.	indirectly to the performance of the member’s duties.	<ul style="list-style-type: none"> • The nature of the gift, benefit or hospitality • The donor of the gift, benefit or hospitality and date of receipt • The circumstances under which the gift or benefit was given and received • The estimated value of the gift, benefit or hospitality, and • The intended use of the gift or benefit. <p>The Clerk shall post quarterly, all Gift Disclosure Statements received, beginning with March 31, 2016, on brampton.ca.</p>
Burlington	<p>Council members and their families will avoid accepting gifts. (No mention of fees, benefits, etc.)</p> <p>Members will avoid directly or indirectly managing or controlling any monies received relating to a charitable, not for profit, or community-based organization’s fundraising in our</p>	Council members and their family	<p>Members will keep a record of all donors to events they organize, and the value of their donation, and file it with the City Clerk.</p> <p>Where accepting a gift is an integral part of Members’ duties as a member of Council, members will report those valued at more than \$25 to the City Clerk who will annually report them to the public. We will adhere to the Corporate Policy on Gifts and Hospitality – sent email to get a copy of this.</p>

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	<p>capacity as a member of Council.</p> <p>We will avoid soliciting or accepting benefits or hospitality in any form from an individual, group or corporation who might require a decision or consideration by the City.</p>		
Halton Region	Members shall not accept fees, gifts or personal benefits that are connected directly or indirectly with the performance of duties as elected Members.	N/A	N/A
London	No Member shall accept, solicit, offer or agree to accept a commission , fee, advance , cash , gift, hospitality , gift certificate , bonus , reward or benefit that is connected directly or indirectly with the performance of their duties of office unless	For these purposes includes: a commission, fee, advance, cash, gift, hospitality, gift certificate, bonus, reward or benefit provided with the Member’s knowledge to a friend , family member or to a Member’s staff that is connected directly or indirectly to the performance of the Member’s duties.	In the case of exceptions claimed under 9.4 (c), (e), (h) and (i), if the value of the gift, hospitality or benefit exceeds \$300.00 , or if the total value of gifts, hospitality or benefits received from one source during the course of a calendar year exceeds \$300.00 , the Members shall within 30 days of receipt of the gift, hospitality or benefit or reaching the annual limit, complete a disclosure statement in a form prescribed by the Integrity Commissioner and file it with the Integrity

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	<p>permitted by the exceptions listed in section 9.4 below.</p> <p>No Member shall accept the use of property or facilities, such as a vehicle, office or vacation property at less than fair market value or at no cost.</p>		<p>Commissioner. A disclosure statement shall be a matter of public record.</p> <p>On receiving a disclosure statement, the Integrity Commissioner shall examine it to ascertain whether the receipt of the gift, hospitality or benefit might, in their opinion, create a conflict between a private interest and the public duty of the Member. In the event that the Integrity Commissioner makes that preliminary determination, they shall call upon the Member to justify receipt of the gift, hospitality or benefit.</p>
Markham	<p>Members are not permitted to accept any gifts that are not listed in this Code connected directly or indirectly with the performance of their duties. (No mention of fees, benefits, etc.)</p>	N/A	<p>Members will maintain a list of all Gifts received in a calendar year, where the value of a single Gift, or the cumulative value of Gifts from a single source, exceeds \$350. This list must be available upon request by the Integrity Commissioner for the purposes of determining if the Gift is appropriate. Gifts described in clause 10.1(g) are exempt from the reporting requirement.</p> <p>Note: 10.1 (g) – “tickets or admission to banquets, receptions, sporting events, cultural events, performances or similar events, for charitable, not-for-profit or community purposes, if: i. Attendance is open and transparent and serves a legitimate charity fundraising or community purpose; and ii. The value and venue location are reasonable”.</p>
Mississauga	<p>Members may not accept gifts connected</p>	<p>Includes gifts provided with the Member’s knowledge to a</p>	<p>Gift Disclosure, where required, is to be accomplished by filing within 30 days of receipt of</p>

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	<p>directly or indirectly with the performance of a Member’s duties of office.</p> <p>“Gift” means money, fee, advance, payment, gift, gift certificate, promise to pay, property, travel, accommodation, entertainment, hospitality or any other personal benefit connected directly or indirectly with the performance of a Member’s duties of office.</p>	<p>Family Member or to a Member’s staff that is connected directly or indirectly to the performance of the Member’s duties.</p>	<p>the gift or reaching the annual limit, a Councillor Information Statement in a form prescribed by the Integrity Commissioner and providing same to the City Clerk for posting on the City’s web site.</p> <p>Refer to Appendix 1 for specific amounts.</p>
Niagara Region	<p>A Member shall not accept a fee, advance, gift, gift certificate, cash, hospitality or any form of personal benefit connected directly or indirectly with the performance of their duties.</p>	<p>Includes a gift, benefit or hospitality provided with the Member’s knowledge to a Member’s spouse, child, or parent, or to a Member’s staff that is connected directly or indirectly to the performance of the Member’s duties.</p>	<p>Except in the case of any gift or benefit described in (c) (a political contribution otherwise reported by law, in the case of Members), and (d) (services provided without compensation by persons volunteering their time), the total value of a gift or benefit from any one source over any 12-month period shall not exceed \$500.</p>
Ottawa	<p>Members of Council shall not accept gifts that would, to a reasonable</p>	<p>Includes a Member’s spouse, child, or parent, or to a Member’s staff that is</p>	<p>Members of Council will file a quarterly disclosure statement that will be added to a public Gifts Registry (posted on City website). Members of</p>

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	<p>member of the public, appear to be in gratitude for influence, to induce influence, or otherwise to go beyond the necessary and appropriate public functions involved.</p>	<p>connected directly or indirectly to the performance of the Member’s duties.</p>	<p>Council are required to disclose all gifts, benefits, hospitality and sponsored travel received which individually exceed \$100 from one source in a calendar year. Exception: The acceptance of all event tickets of a value exceeding \$30 must be disclosed quarterly in the Gifts Registry.</p> <p>The disclosure statement must indicate:</p> <ul style="list-style-type: none"> a. The nature of the gift, benefit or hospitality; b. Its source and date of receipt; c. The circumstances under which it was given or received; d. Its estimated value; e. What the recipient intends to do with the gift; and f. Whether the gift will at any point will be left with the City.
<p>Peel Region</p>	<p>A member must not accept gifts - meaning money, fee, advance, payment, gift, gift certificate, promise to pay, property, travel, accommodation, entertainment, hospitality or any other personal benefit connected directly or indirectly with the performance of a</p>	<p>A Gift provided with the Member’s knowledge to a Family Member or to a Member’s staff that is connected directly or indirectly to the performance of the Member’s duties.</p>	<p>Refer to Appendix 2 for specific amounts.</p> <p>Gifts identified in Column B of Table ‘1’ may be accepted by a Member provided the Gift is disclosed in accordance with the conditions set out in Column ‘C’.</p> <p>Gift Disclosure, where required, is to be accomplished by filing within 30 days of receipt of the gift or reaching the annual limit, a Councillor Information Statement in a form prescribed by the</p>

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	Member’s duties of office.		<p>Integrity Commissioner and providing same to the Regional Clerk for posting on the Region’s web site.</p> <p>Gifts identified in Column B shall not be accepted, without the Integrity Commissioner’s specific approval, when the conditions set out in Column ‘D’ are applicable.</p>
Richmond Hill	<p>A member may not accept gifts – meaning any cash or monetary equivalent, fee, object of value, service, travel and accommodation, hospitality or entertainment that are provided to a Member that could be seen to be connected directly or indirectly to the performance of the Member’s duties.</p>	<p>For these purposes, includes a gift, hospitality or benefit paid to a Member’s spouse, child, or parent, or to a Member’s staff that is connected directly or indirectly with the performance of the Member’s duties of office.</p>	<p>If the value of the gift or benefit exceeds \$350 or if the total value received from any one source during the calendar year exceeds \$500, the Member shall within 30 days of receipt of the gift or benefit, or reaching the annual limit, complete a Disclosure Statement (the form of which shall be approved by the Clerk) and submit it to the Clerk.</p> <p>The Disclosure Statement shall include:</p> <ol style="list-style-type: none"> a. The nature of the gift or benefit; b. Its source and date of receipt; c. The circumstances under which it was received; and d. Its estimated value. <p>Disclosure Statements are a matter of public record and shall be maintained by the Clerk in accordance with any records retention rules established by Richmond Hill.</p>
Toronto	A member must not accept fees, advances,	Includes fees, advances, gifts or personal benefits provided	A disclosure statement must be filed with the Integrity Commissioner if a member accepts gifts or

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	<p>gifts or personal benefits that are connected directly or indirectly with the performance of their duties of office.</p>	<p>to a member’s spouse, child, or parent, or to a person on a member’s staff that are connected directly or indirectly to the performance of that member’s duties.</p>	<p>benefits that exceed \$300 from any one source in a calendar year. Within 30 days of the receipt of gifts or benefits under 4.5 that exceed \$300 from any one source in a calendar year, a member must file a disclosure statement with the Integrity Commissioner that sets out:</p> <ul style="list-style-type: none"> a. the nature of the gift or benefit; b. its source and date of receipt; c. the circumstances under which it was given or received; d. its estimated value; e. what the recipient intends to do with any gift; and, f. whether any gift will at any point be donated to the City. <p>The disclosure statement will be a matter of public record.</p> <p>Exceptions: In some circumstances, a limit of \$500 is acceptable (e.g., permitted compensation under the law, political contribution, donation to a member-organized community event).</p>
Vaughan	<p>No Member shall accept a fee, advance, gift, loan, or personal benefit that is connected directly or indirectly with the</p>	<p>Includes a fee or advance paid to or a gift or benefit provided with the Member’s knowledge to a Member’s Spouse, Child, or Parent, or to a Member’s staff that is connected directly</p>	<p>In the case of categories (b), (e), (f), (g) (h), and (i), where the value of the gift or benefit exceeds \$750, or if the total value received from any one source during the course of a calendar year exceeds \$750, the Councillor shall, within 30 days of receipt of the gift or reaching the annual limit, list the gift or</p>

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	<p>performance of his or her duties.</p>	<p>or indirectly to the performance of the Member’s duties.</p>	<p>benefit on a Councillor information statement, the form of which will be prescribed by the Integrity Commissioner.</p> <p>The Integrity Commissioner shall, without notice, examine from time to time the Councillor information statement to ascertain whether the receipt of a gift or benefit might, in her or his opinion, create a conflict between a private interest and the public duty of the Councillor.</p> <p>Each Member shall file a copy of their Councillor information statement with the office of the City Clerk on a quarterly basis (the first quarter being April 30th of the calendar year) and the statements shall be a matter of public record.</p>
<p>Waterloo Region</p>	<p>No Member of Council shall accept a fee, advance, gift or benefit that is connected directly or indirectly with the performance of their duties in office.</p>	<p>Includes a fee or advance paid to or a gift or benefit given with the Member’s knowledge to their family member that is connected directly or indirectly to the performance of their duties in office.</p> <p>Note: no mention of Council member’s staff.</p>	<p>Members will maintain a list of all gifts and benefits received in a calendar year.</p> <p>The Member shall specify for each gift or benefit:</p> <ol style="list-style-type: none"> a. the nature of the gift or benefit b. its source and date of receipt c. the circumstances under which it was given or received d. its estimated value e. what the recipient intends to do with any gift; and f. whether the gift will at any point be left with the Region.

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			<p>Each Member shall provide their list to the Integrity Commissioner for review on a quarterly basis.</p> <p>After the review of the list, any single gift or benefit that exceeds \$300 and/or any accumulated gifts or benefits that exceed \$300 from a single source, shall be posted to the Region’s website.</p>
Windsor	<p>No Member shall accept a commission, fee, advance, gift, gift certificate, bonus, reward, or personal benefit that is connected directly or indirectly with the performance of his or her duties of Office.</p>	<p>Includes any commission, fee, advance, gift, gift certificate, bonus, reward, or personal benefit provided with the Member’s knowledge to a Member’s spouse, child, or parent, or to a Member’s staff that is connected directly or indirectly to the performance of the Member’s duties.</p>	<p>In cases of categories (b) (protocol or social obligations), (e) (memento honouring the member), (f) (Canadian or foreign government), (g) (banquets, receptions or similar events), and (h) (communications), if the value of the gift of benefit exceeds \$300.00, or if the total value received from any one source during the course of a calendar year exceeds \$300.00, the Member shall file a disclosure statement with the Integrity Commissioner within 30 days of receipt of the gift or reaching the annual limit.</p> <p>The disclosure statement must indicate:</p> <ol style="list-style-type: none"> a. the nature of the gift or benefit; b. its source and date of receipt; c. its estimated value; d. what the recipient intends to do with any gift; and e. whether any gift will at any point be left with the City.

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			Any disclosure statement is a matter of public record.

Appendix 1 - City of Mississauga

A	B	C	D
<u>Type of Gift</u>	<u>Examples</u>	<u>Gift Disclosure. Apparent Value at which Gift, or the cumulative value from one source in a calendar year is disclosable</u>	<u>Gift No Longer Allowable</u> Condition or Actual Value beyond which gift is not allowable (Value assessed on basis of single Gift or cumulative Gift value from one source in calendar year) (without IC approval)
Token of Appreciation	Plaques, Pens, Mugs, Vase, Event Photos, and similar	No need to record - Deemed Zero Value	Actual Value of a single gift is over \$1000 (allowable in extenuating circumstances with IC approval)
	Perishable (includes flowers, food)	No need to record - Deemed Zero Value	Excludes Alcohol with actual value over \$100
	Gift to City	Not a ‘Gift’. No need to record. City Clerk to record and take possession (but may be loaned out for display in areas normally visited by members of the public, including meeting rooms and Members’ offices). Deemed Zero Value	N/A
Course of Business	Publications	No need to record - Deemed Zero Value	N/A
	Art	\$250	\$1000
	Business Meals	\$250	\$500, \$1000 annual cumulative limit

A	B	C	D
<u>Type of Gift</u>	<u>Examples</u>	<u>Gift Disclosure.</u> Apparent Value at which Gift, or the cumulative value from one source in a calendar year is disclosable	<u>Gift No Longer Allowable</u> Condition or Actual Value beyond which gift is not allowable (Value assessed on basis of single Gift or cumulative Gift value from one source in calendar year) (without IC approval)
	Business Hospitality	\$250	\$1000 More than two Event Tickets (Golf, Gala, Sporting, Entertainment) per event More than one event per year from the same person or organization (allowable in extenuating circumstances with IC approval)
	Official Hospitality	\$500	No limit

Appendix 2 – Peel Region

Gift Treatment and Disclosure

A	B	C	D
Type of Gift	Examples	Gift Disclosure	Gift No Longer Allowable
		<i>Apparent Value at which Gift, or the cumulative value from one source in a calendar year is disclosable</i>	<i>Condition or Actual Value beyond which gift is not allowable (Value assessed on basis of single Gift or cumulative Gift value from one source in calendar year) (without IC approval)</i>
Token of Appreciation	Plaques, Pens,	No need to record -	Actual Value of a single gift is
	Mugs, Vase, Event	Deemed Zero	over \$500
	Photos, and similar	Value	(allowable with IC approval)
	Perishable	No need to record -	Excludes Alcohol with actual
	(includes flowers,	Deemed Zero	value over \$100
	food)	Value	
	Gift to Regional	Not a ‘Gift’. No	N/A
		need to record.	
	Regional staff		
	(identify) to record		

A	B	C	D
Type of Gift	Examples	Gift Disclosure	Gift No Longer Allowable
		and take possession unless otherwise on public display. Deemed Zero Value	
Course of Business	Publications	No need to record - Deemed Zero Value	N/A
	Art	\$100	\$500
	Business Meals	\$100	\$500
	Business Hospitality	\$100	\$750 More than two Event Tickets (Golf, Gala, Sporting, Entertainment) per event More than one event per year from the same person or organization (allowable with IC approval)
	Official Hospitality	\$500	No limit