




CITY OF HAMILTON
CITY MANAGER'S OFFICE
Communication and Engagement Division

TO:	Chair and Members Audit, Finance and Administration
COMMITTEE DATE:	November 21, 2024
SUBJECT/REPORT NO:	2025 City Enrichment Fund Advance Payments (CM24007) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Monique Garwood (905) 546-2424 Ext. 3991 Andrea Carvalho (905) 546-2424 Ext. 6797
SUBMITTED BY:	Jessica Chase Acting Director, Communication and Engagement Division City Manager's Office
SIGNATURE:	

RECOMMENDATION

- (a) That, effective January 1, 2025, advance payments from the City Enrichment Fund be provided to the organizations as specified in Appendix "A" of Report CM24007; and
- (b) That any outstanding arrears owed to the City of Hamilton by these organizations, as detailed in Appendix "A" of Report CM24007, be deducted from the approved City Enrichment Fund grants, including any advance payments, until the debt is fully satisfied, prior to issuing the remaining approved funds to that organization.

EXECUTIVE SUMMARY

The City Enrichment Fund (CEF) is the overall name for the City of Hamilton's (City) municipal investment in a wide range of program areas that support the City's Strategic Plan and 25-year Community Vision priorities. The CEF invests in Hamilton-based charities, not-for-profit and grassroots organizations across seven distinct sectors:

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

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- Agriculture;
- Arts;
- Communities, Culture & Heritage;
- Community Services;
- Digital;
- Environment; and,
- Sport & Active Lifestyle.

Council, at its September 2014 meeting, approved the launch of the CEF Report FCS14024(b). Organizations that were previously funded through Boards and Agencies were transitioned over to the new program under a similar model. To avoid undue hardship to their operations, it was felt that the advances should continue ahead of the approval of the 2025 budget.

For the organizations listed in Appendix “A,” attached to Report CM24007, the City follows a policy which ensures that grant payments are withheld until any outstanding arrears owed to the City are fully paid and cleared.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Based on Council approval of the 2025 total CEF envelope and overall funding levels, the remaining payments to the organizations listed in Appendix “A” attached to Report CM24007 would be adjusted to ensure that total payment amounts do not exceed the 2025 Council approved budget and funding level, which is expected by May 2025.

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

The City has been supporting various Boards and Agencies with operational funding through the CEF since 2015. Since these organizations depend on the City to fund their operational expenditures, past practice has been to provide regular on-going payments pending the approval of the City Budget for each year. The proposed payment schedule closely follows that of 2024.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

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To maintain consistency with prior years, staff requests Council approval to continue monthly funding for organizations receiving City Enrichment Fund support, as listed in

Appendix "A" attached to Report CM24007, from January to May 2025, pending the approval of the 2025 budget. Funding will be based on the previous year's budget and adjusted, if necessary, when the current year's budget receives Council Approval.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to CM24007 – 2025 City Enrichment Fund Requiring Advance Payments
in 2025