




CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
Revenue Services Division

TO:	Chair and Members Audit, Finance and Administration Committee
COMMITTEE DATE:	December 5, 2024
SUBJECT/REPORT NO:	Appointment of Treasurer and Deputy Treasurers (FCS24068) (City Wide) - REVISED
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Clayton Pereira (289) 442-5585
SUBMITTED BY:	Mike Zegarac General Manager, Finance & Corporate Services Department
SIGNATURE:	

RECOMMENDATION

- (a) That the By-Law, to provide for the appointment of the Treasurer and Deputy Treasurers, attached as Appendix "A" to Report FCS24068, be passed; and
- (b) That By-Law 13-016 and By-Law 17-161, To appoint a Treasurer and Deputy Treasurers, be repealed;

EXECUTIVE SUMMARY

Under Section 286 of the *Municipal Act, 2001*, Council is required to appoint a Treasurer and may also appoint Deputy Treasurers. The current appointment (By-law No. 13-016 & By-law No. 17-161) designating the Treasurer and Deputy Treasurers is now outdated due to recent organizational changes and must be repealed and replaced. This update will ensure the continued smooth operation of the Corporate Services department, with responsibilities being carried out by the Treasurer or, in their absence, Deputy Treasurers.

The attached By-law (refer to Appendix "A" of Report FCS24068) formalizes the appointment of the Treasurer and Deputy Treasurers. The only change to the By-law is to reflect the updated titles for the Deputy Treasurers and to include the new Revenue Services Director role.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: None

Staffing: None

Legal: None

HISTORICAL BACKGROUND

Council on March 27, 2024, approved the recommendations within Report FCS24015, which included organizational changes within the Corporate Services Department, primarily focused on the creation of a new Revenue Services Division. This division will oversee key financial programs, including the Vacant Unit Tax (VUT) program, Utility Billing, Stormwater and Taxation services, with the goal of enhancing financial management, operational efficiency, and risk mitigation. As part of these changes Taxation is no longer under the Director of Financial Services and Corporate Controller thereby requiring a change to By-law No. 13-016 and By-law No. 17-161.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The appointment of the Treasurer and Deputy Treasurers is required by Section 286 of the *Municipal Act*.

RELEVANT CONSULTATION

The Office of City Clerk assisted with the preparation of the by-law.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

N/A

ALTERNATIVES FOR CONSIDERATION

N/A

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report FCS24068 - Appointment of Treasurer and Deputy Treasurers
Appendix “B” to Report FCS24068 - Appointment of Treasurer and Deputy Treasurers
with tracked changes