

**Authority:** Item \_\_\_\_, Audit, Finance and Administration Committee Report 24-022 (FCS24068)  
CM: December 11, 2024 Ward: City Wide

**Bill No.**

## **CITY OF HAMILTON**

### **BY-LAW NO. 24-**

#### **Being a By-law to Appoint a Treasurer and Deputy Treasurers and to Repeal By-laws 13-016 and 17-161**

**WHEREAS** subsection 286(1) of the *Municipal Act, 2001* requires that Council of the City Hamilton appoint a Treasurer who is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the council of the municipality, including,

- (a) collecting money payable to the municipality and issuing receipts for those payments;
- (b) depositing all money received on behalf of the municipality in a financial institution designated by the municipality;
- (c) paying all debts of the municipality and other expenditures authorized by the municipality;
- (d) maintaining accurate records and accounts of the financial affairs of the municipality;
- (e) providing the council with such information with respect to the financial affairs of the municipality as it requires or requests;
- (f) ensuring investments of the municipality are made in compliance with the regulations made under section 418, **if applicable; and**
- (g) **complying with any requirements applicable to the treasurer under section 418.1.**

**AND WHEREAS** subsection 286(2) of the *Municipal Act, 2001* permits Council of the City of Hamilton to appoint Deputy Treasurers who have all the powers and duties of the Treasurer;

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. The General Manager of Finance and Corporate Services (or the individual acting in this position) is appointed as Treasurer of the City of Hamilton.
2. The Treasurer is responsible to Council of the City of Hamilton:
  - (a) to carry out all powers and duties conferred on the Treasurer by the *Municipal Act, 2001* and all other application legislation, including City of Hamilton by-laws; and

- (b) for the proper administration of the financial affairs of the City of Hamilton.
3. The Director of Revenue Services, the Director of Financial Planning, Administration and Policy, the Director of Financial Services and Corporate Controller (or the individuals acting in these positions) are appointed as Deputy Treasurers who, during the absence or illness of the Treasurer and subject to section 4, shall have all the duties and powers of the Treasurer.
  4. The Acting Treasurer shall be selected from the Deputy Treasurers in section 3 by the Treasurer or, in the Treasurer's absence, by the City Manager and the Acting Treasurer shall carry out the duties and exercise the powers of the Treasurer until the return of the Treasurer or until another such selection is made.
  5. By-laws No. 13-016 and 17-161 are repealed.
  6. This By-law shall come into force and take effect on the date of its passing and enactment.

**PASSED** this 11th day of December, 2024.

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A. Horwath  
Mayor

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M. Trennum  
City Clerk