



Hamilton

**ACCESSIBILITY COMMITTEE FOR PERSONS WITH  
DISABILITIES  
REPORT 24-010**

4:00 p.m.

Tuesday, November 12, 2024

Room 264, 2nd Floor Hamilton City Hall (Hybrid)  
71 Main Street West

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**Present:** Councillor M. Tadeson (Virtually), J. Kemp (Chair), P. Kilburn (Vice-Chair) (Virtually), H. Bonenfant (Virtually), L. Dingman, L. Janosi, L. Johanson (Virtually), J. Maurice, M. McNeil (Virtually), K. Nolan (Virtually), T. Nolan (Virtually)

**Absent with**

**Regrets:** B. Cullimore, C. Hernould, H. Kaur, T. Murphy, R. Westbrook

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**THE ACCESSIBILITY COMMITTEE FOR PERSONS WITH  
DISABILITIES PRESENTS REPORT 24-010 FOR  
INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes

to the Agenda:

## **CHANGES TO THE ORDER OF ITEMS:**

The following will be considered immediately following Item 8.1:

### **9. CONSENT ITEMS**

#### **9.6 Open Spaces and Parklands Working Group Update**

##### **(a) Open Spaces and Parklands Working Group Meeting Notes - November 1, 2024**

The Agenda for the November 12, 2024, meeting of the Accessibility Committee for Persons with Disabilities, was approved, as amended.

#### **(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

#### **(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)**

##### **(i) October 8, 2024 (Item 4.1)**

The minutes of the October 8, 2024 Accessibility Committee for Persons with Disabilities meeting, were approved, as presented.

**(d) COMMUNICATION ITEMS (Item 5)**

The following Communication Items were received:

- (a) Correspondence from Maureen Cosyn Heath, Director, Transit Division, respecting upcoming relevant dates for reports respecting the Hamilton Street Railway's (HSR) Voluntary Pay Program and Accessibility Concerns and the HSR (Item 5.1); and
- (b) Correspondence from Maureen Cosyn Heath, Director, Transit Division respecting Concerns about PRESTO Equipment on Board HSR Buses (Item 5.2)

**(e) STAFF PRESENTATIONS (Item 8)**

**(i) Accessible Transportation Services Journey Mapping to Understand the Customer Experience (Item 8.1)**

Michelle Martin, Manager of Accessible Transportation Services, addressed Committee respecting Accessible Transportation Services Journey Mapping to Understand the Customer Experience, with the aid of a PowerPoint presentation.

The presentation from Michelle Martin, Manager of Accessible Transportation Services respecting Accessible Transportation Services Journey

Mapping to Understand the Customer Experience, was received and referred to the Accessibility Committee for Persons with Disabilities' Transportation Working Group.

**(f) CONSENT ITEMS (Item 9)**

**(i) Open Spaces and Parklands Working Group Update (Item 9.6)**

T. Nolan provided a verbal update.

**(1) Open Spaces and Parklands Working Group Meeting Notes – November 1, 2024 (Item 9.6(a))**

(a) The Open Spaces and Parkland Working Group Update, was received; and

(b) The report by McMaster Students, Natasha Kulig and Meaghan LaVigne, entitled "Evidence-Based Practice Project: Accessible Parks and Outdoor Spaces in the City of Hamilton", attached to the November 1, 2024 Open Spaces and Parklands Working Group Meeting Notes, was referred to staff for feedback to the Accessibility Committee for Persons with Disabilities on the merits and feasibility for implementation of any or all of the recommendations.

J. Kemp relinquished the Chair to P. Kilburn in order to provide the Built Environment Working Group Update (Item 9.1), Housing Working Group Update (Item 9.2) and Outreach Working Group Update (Item 9.3).

**(ii) Built Environment Working Group Update (Item 9.1)**

J. Kemp provided a verbal update.

- (a) Built Environment Working Group Meeting Notes – November 1, 2024 (Item 9.1(a))

**(iii) Housing Working Group Update (Item 9.2)**

J. Kemp provided a verbal update.

- (a) Housing Working Group Meeting Notes – October 15, 2024 (Item 9.2(a))

**(iv) Outreach Working Group Update (Item 9.3)**

J. Kemp provided a verbal update.

- (a) Outreach Working Group Meeting Notes – October 29, 2024 (Item 9.3(a))

J. Kemp assumed the Chair after he had provided the Committee with the respective updates.

**(v) Transportation Working Group Update (no copy) (Item 9.4)**

P. Kilburn provided a verbal update.

**(vi) Strategic Planning Working Group Update (no copy) (Item 9.5)**

No update.

**(ii) The following Consent Items, were received:**

**(1) Built Environment Working Group Update (Item 9.1)**

**(a) Built Environment Working Group Meeting Notes – November 1, 2024 (Item 9.1(a))**

**(2) Housing Working Group Update (Item 9.2)**

**(a) Housing Working Group Meeting Notes – October 15, 2024 (Item 9.2(a))**

**(3) Outreach Working Group Update (Item 9.3)**

**(a) Outreach Working Group Meeting Notes – October 29, 2024 (Item 9.3(a)); and**

**(4) Transportation Working group Update (no copy) (Item 9.4)**

**(g) DISCUSSION ITEMS (Item 11)**

**(i) Fire Service's Evacuation Procedures for People of Various Disabilities (no copy) (Item 11.1)**

Chief Cunliffe, Deputy Chief Milovanovic, Deputy Chief Rember, Hamilton Fire Service, provided Committee an overview respecting the Fire Service's Evacuation Procedures for People of Various Disabilities.

The overview from Chief Cunliffe, Deputy Chief Milovanovic, Deputy Chief Rember, Hamilton Fire Service, was received.

**(h) ADJOURNMENT (Item 16)**

There being no further business, the Accessibility Committee for Persons with Disabilities, adjourned at 5:21 p.m.

Respectfully submitted,

James Kemp, Chair  
Accessibility Committee for  
Persons with Disabilities

Carrie McIntosh  
Legislative Coordinator  
Office of the City Clerk