



Hamilton

BUSINESS IMPROVEMENT AREA SUB-COMMITTEE REPORT 24-009

10:30 a.m.

Tuesday, December 10, 2024

Council Chambers

Hamilton City Hall

71 Main Street West

Present: S. Braithwaite (Chair) – International Village BIA
Councillor T. Hwang
Councillor E. Pauls
Councillor M. Wilson
T. MacKinnon – Westdale Village BIA and Stoney Creek BIA
S. Pennie– Waterdown BIA
H. Peter – Ancaster BIA
D. Tayler – Dundas BIA
N. Ubl – Barton Village BIA
E. Walsh – Downtown Hamilton BIA
S. Weiler – Ottawa Street BIA

**Absent with
Regrets:** D. Sanchez – Concession Street BIA
B. Schormann – Locke Street BIA

THE BUSINESS IMPROVEMENT AREA SUB-COMMITTEE PRESENTS REPORT 24-009 AND RESPECTFULLY RECOMMENDS:

1. Appointment of Chair and Vice-Chair for 2025 (Item 1.1)

(i) Appointment of Chair

That Susie Braithwaite be appointed Chair of the Business Improvement Area (BIA) Sub-Committee for 2025.

(i) Appointment of Vice-Chair

That Susan Pennie be appointed Vice-Chair of the Business Improvement Area (BIA) Sub-Committee for 2025.

2. Review of the Business Improvement Area Sub-Committee Terms of Reference (Added Item 10.1)

That the Business Improvement Area Sub-Committee Terms of Reference be amended as follows:

Meetings

Meetings will normally be on the third Tuesday of each month, or at the call of the Chair.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

5. COMMUNICATIONS

5.1 Common House Cafe (PED24210) (City Wide) (Referred from Council, November 13, 2024)

Recommendation: Be received

DEFERRED to the February 2025 meeting.

10. DISCUSSION ITEMS

10.1 Review of Business Improvement Area Sub-Committee Terms of Reference

The agenda for the December 10, 2024 Business Improvement Area Sub-Committee meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) November 12, 2024 (Item 4.1)

The November 12, 2024 Minutes of the Business Improvement Area Sub-Committee was approved, as presented.

(d) PRESENTATIONS (Item 8)

(i) Collaboration Opportunities with McMaster University's Student Success Centre (Item 8.1)

Jamie Wang, McMaster University Student Success Centre, addressed the Business Improvement Area Sub-Committee respecting Collaboration Opportunities with McMaster University's Student Success Centre.

The presentation from Jamie Wang, McMaster University Student Success Centre, respecting Collaboration Opportunities with McMaster University's Student Success Centre, was received.

(e) DISCUSSION ITEMS (Item 10)

Susie Braithwaite relinquished the Chair to Susan Pennie to put forward a motion respecting the following item.

(i) Review of the Business Improvement Area Sub-Committee Terms of Reference (Added Item 10.1)

Susie Braithwaite resumed the Chair.

For further disposition of this matter, refer to Item 2.

(f) GENERAL INFORMATION/OTHER BUSINESS (Item 13)

(i) Updates from Business Development Office (Item 13.1)

Cristina Geissler, Business Development and Business Improvement Area (BIA) Officer, addressed the Committee respecting Updates from the Business Development Office.

The verbal update from Cristina Geissler, Business Development and Business Improvement Area (BIA) Officer, respecting Updates from the Business Development Office, was received.

(ii) Statements by Members (Item 13.2)

BIA Members used this opportunity to discuss matters of general interest.

The updates from Committee Members, were received.

(g) ADJOURNMENT (Item 15)

There being no further business, the Business Improvement Area Sub-Committee was adjourned at 11:16 a.m.

Respectfully submitted,

Susie Braithwaite
Chair,
Business Improvement Area Sub-
Committee

Tamara Bates
Legislative Coordinator
Office of the City Clerk