



HERITAGE PERMIT REVIEW SUB-COMMITTEE MINUTES 24-01

5:00 p.m.

Tuesday, December 10, 2024

Webex Virtual Streaming

Present: Karen Burke (Chair), Graham Carroll (Vice Chair), Sandra Iskandar, Andy MacLaren, Carol Priamo, Steve Wiegand

Regrets: Andrew Douglas, Katie McGirr, Matthew LaRose

Also

Present: Alissa Golden, (Cultural Heritage Program Lead), Dawn Cordeiro (Cultural Heritage Planner)

FOR INFORMATION:

(a) **APPROVAL OF THE AGENDA (Item 2)**

(Carroll/Iskandar)

That the Agenda for December 10, 2024, be approved, as amended.

CARRIED

(b) **DECLARATIONS OF INTEREST (Item 3)**

There were no Declarations of Interest.

(c) **APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

(i) **November 12, 2024 (Item 4.1)**

(Priamo/MacLaren)

That the Minutes of November 12, 2024, meeting of the Heritage Permit Review Sub-Committee, be approved, as presented.

CARRIED

(e) **DISCUSSION ITEMS (Item 10)**

(i) **HP2024-038 – 252 James Street North, Hamilton (Christ’s Church Cathedral, Part IV), (Item 10.1)**

- Restoration of the main set of central front oak doors, including:
 - Temporarily removing the doors for restoration off-site;
 - Restoring, staining, and varnishing the doors, transom and door frame;
 - Installing weather seals to the jambs, header and threshold;
 - Refurbishing the existing hardware;
 - Installing a new set of panic set bars to both doors for fire safety; and,
 - Installing new brass kick plates to the interior.
- Interim repairs to the southern set of doors to allow for access and fire safety during restoration of the central doors.

The Applicant, Bill Mous, Executive Officer and Secretary of Synod of the Diocese of Niagara, was present to give an overview of the application and respond to questions from Sub-Committee. The Sub-Committee considered the application and together with advice from staff, passed the following motion:

(Carroll/MacLaren)

- (a) That the Heritage Permit Review Subcommittee advises that Heritage Permit Application HP2024-038 be consented to, subject to the following Conditions:
- (i) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and
 - (ii) That implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than **December 31, 2026**. If the alteration(s) are not completed by **December 31, 2026**, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

CARRIED

(ii) **HP2024-039 – 24 Main Street West, Hamilton (New Vision United Church, Part IV), (Item 10.2)**

- Selective masonry repointing using Type O mortar, including in the front portico gable and southeast corner;
- Interim repairs and installation of plywood hoarding in lower portions of front (south) windows to prevent further damage; and,
- Repair of the northwest turret, subject to further investigation, which may include dismantling, temporary storage and reconstruction.

The Applicant, Helen Bradley, New Vision United Church, was present to give an overview of the application and respond to questions from Sub-Committee. The Sub-Committee considered the application and together with advice from staff, passed the following motion:

(MacLaren/Iskandar)

- (a) That the Heritage Permit Review Subcommittee advises that Heritage Permit Application HP2024-039 be consented to, subject to the following Conditions:
- (i) That the final details, following further investigation, of the repair of the northwest turret be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations;
 - (ii) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and
 - (iii) That implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than **December 31, 2026**. If the alteration(s) are not completed by **December 31, 2026**, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

CARRIED

(iii) **HP2024-034 –838 Mineral Springs Road, Ancaster (Woodend House, Part IV), (Item 10.3)**

- Restoration of all wood windows, as required, including frames, glass, and muntins;
- Replacement of metal storms with 1” insulated glazed wood storms, painted to match the existing window frame and profile; and,
- Restoration of the front door, including:
 - Temporary removal for restoration off-site.
- Installation of bird-friendly frost dot film

The Applicant, Ryan Lee, ATA Architects, was present to give an overview of the application and respond to questions from Sub-Committee. The Sub-Committee considered the application and together with advice from staff, passed the following motion:

(Carroll/Priamo)

(a) That the Heritage Permit Review Subcommittee advises that Heritage Permit Application HP2024-034 be consented to, subject to the following Conditions:

- (i) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and
- (ii) That implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than **December 31, 2026**. If the alteration(s) are not completed by **December 31, 2026**, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

CARRIED

(iv) **HP2024-040– 610 York Boulevard, Hamilton (Dundurn Castle, Part IV), (Item 10.4)**

- Installation of a card reader and electric strike on an exterior courtyard wooden door and jamb.

The Applicant, Jarrett Zacharko, Heritage Project Specialist with the City of Hamilton, was present to give an overview of the application and respond to questions from Sub-Committee. The Sub-Committee considered the

application and together with advice from staff, passed the following motion:

(Carroll/MacLaren)

- (a) That the Heritage Permit Review Subcommittee advises that Heritage Permit Application HP2024-040 be consented to, subject to the following Conditions:
- (i) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and
 - (ii) That implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than **December 31, 2026**. If the alteration(s) are not completed by **December 31, 2026**, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

CARRIED

(v) HP2024-041 – 115 Hunter Street West, Hamilton (Magnolia Hall, Part IV), (Item 10.4)

- Installation of a card reader and electric strike on an exterior tower wooden door and jamb, including a new historically appropriate exterior pull.

The Applicant, Jarrett Zacharko, Heritage Project Specialist with the City of Hamilton, was present to give an overview of the application and respond to questions from Sub-Committee. The Sub-Committee considered the application and together with advice from staff, passed the following motion:

(Iskandar /Priamo)

- (a) That the Heritage Permit Review Subcommittee advises that Heritage Permit Application HP2024-041 be consented to, subject to the following Conditions:
- (i) That any minor changes to the plans and elevations following approval shall be submitted, to the satisfaction and approval of the Director of Planning and Chief Planner, prior to submission as part of any application for a Building Permit and / or the commencement of any alterations; and

- (ii) That implementation / installation of the alteration(s), in accordance with this approval, shall be completed no later than **December 31, 2026**. If the alteration(s) are not completed by **December 31, 2026**, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Hamilton.

CARRIED

(f) **ADJOURNMENT (Item 15)**

(MacLaren/Carroll)

That, there being no further business, the Heritage Permit Review Sub-Committee, be adjourned, at 6:05 pm.

CARRIED

Respectfully submitted,

Karen Burke, Chair
Heritage Permit Review
Sub-Committee

Alissa Golden
Cultural Heritage Program Lead