

## **Current Volunteer Advisory Committee Structure Overview**

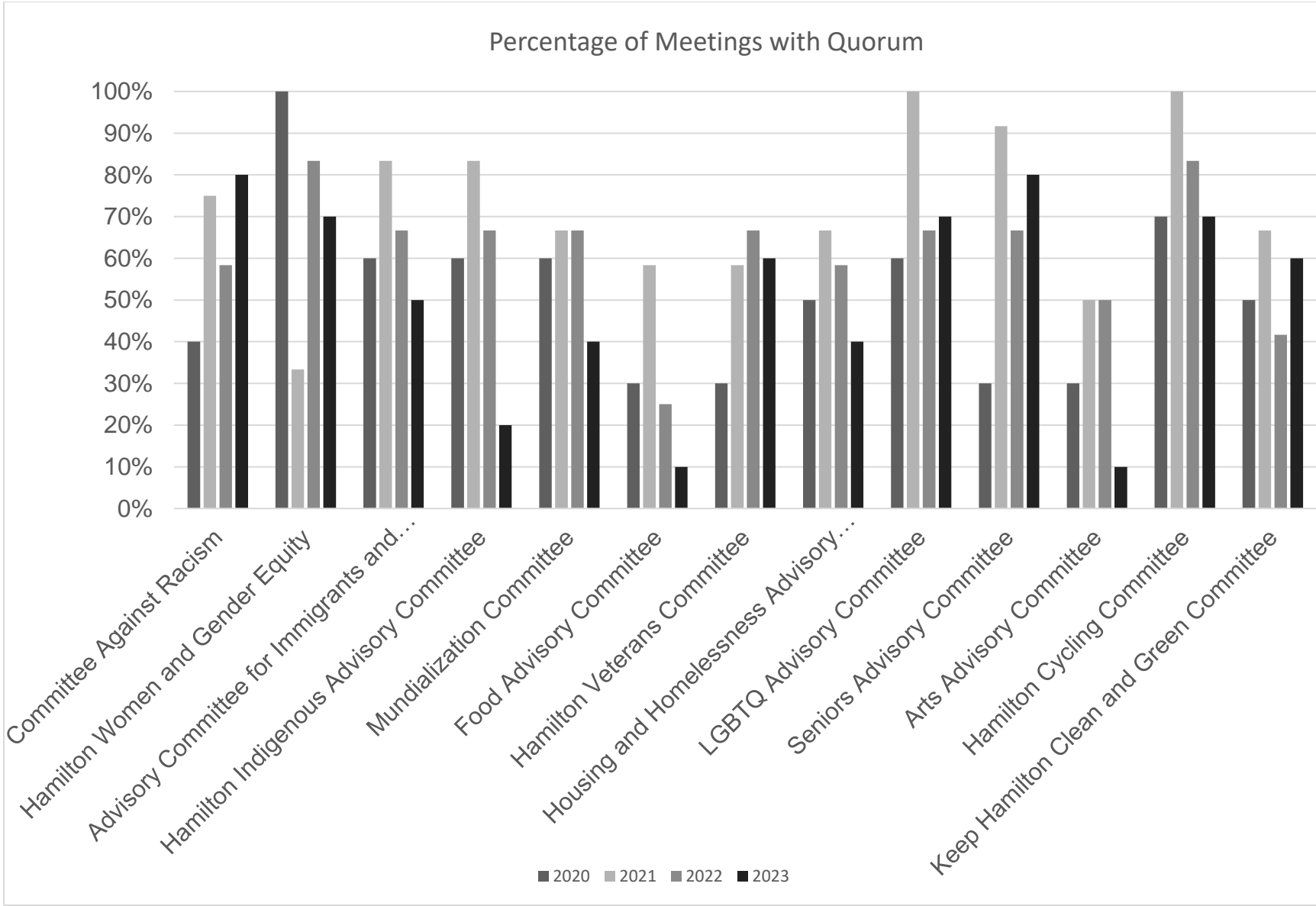
An advisory committee is established by City Council for the purpose of providing advice on matters that are related to the specific mandate of the committee, comprised of a group of appointed citizens. An advisory committee is accountable to City Council for its actions through the appropriate Standing Committee to which they report.

An advisory committee member is recruited based on their understanding of and expertise around the advisory committee's mandate and willingness to volunteer their time.

Advisory committees play an important role in providing resident input on proposed policy and City initiatives and are often used as another way to connect directly with the broader community. Advisory committees and task forces have a clearly defined terms of reference document which provides the committee's mandate and outlines parameters for committee activity.

Advisory committees/task forces review or provide advice to City Council and staff on mandated matters; assist in public consultation processes and committee work; and liaise with other advisory committees/task forces. Two of the Advisory Committees organize and participate in community events. The Hamilton Veteran's Committee has organized the annual Remembrance Day Events in the City of Hamilton. The Seniors Advisory Committee assists in the organization of the Senior of the Year Awards. Being a member of an advisory committee/task force offers residents a unique chance to volunteer their highly valued skills, diversity, and knowledge to strengthen our shared sense of community.

The work of the Advisory Committee is facilitated by staff from various departments. Often these staff persons are facilitating the work of the advisory committee along with many other responsibilities. The work of the advisory committee is not always well served by the committee meeting process. When an advisory committee requires approval for any action, other than basic actions around the operations of the advisory, from their respective Standing Committee, the advisory committee is required to prepare a Citizen Committee Report (CCR) with recommendations. Recommendations: are proposals/requests from an advisory committee to their respective Standing Committee to approve, amend, cancel, consider, implement, direct staff respecting a matter, issue, project, service or program. Committee members may not have much experience drafting reports or recommendations and staff liaisons may not always have the capacity to provide needed assistance, which can lead to delays in action. Additionally, the advisory committee are limited as to contacts that they can make with various organizations, due to the advisory committee meeting structure. Staff-lead groups would better facilitate the connection between interested citizens and the City of Hamilton.



Advisory Committee	Citizen Advisory Committee Reports (CCRs) Submitted to Council			
	2020	2021	2022	2023
<b>Advisory Committee for Immigrants and Refugees</b>	0	1	0	0
<b>Arts Advisory Committee</b>	0	0	0	0
<b>Committee Against Racism</b>	0	1	0	1
<b>Food Advisory Committee</b>	0	0	0	0
<b>Hamilton Cycling Committee</b>	0	4	1	4
<b>Hamilton Indigenous Advisory Committee</b>	1	0	1	1
<b>Hamilton Veterans Committee</b>	0	0	0	0
<b>Hamilton Women and Gender Equity Committee</b>	0	2	2	4
<b>Housing and Homelessness Advisory Committee</b>	0	0	0	0
<b>Keep Hamilton Clean and Green Committee</b>	2	0	2	1
<b>LGBTQ Advisory Committee</b>	4	10	2	2
<b>Mundialization Committee</b>	0	0	0	0
<b>Seniors Advisory Committee</b>	0	5	2	0

Advisory Committee	Allocated Budget (Percentage Spent*)			
	2020	2021	2022	2023
<b>Advisory Committee for Immigrants and Refugees</b>	\$3,500 (5.1%)	\$3,500 (0.0%)	\$3,500 (0.0%)	\$3,500 (42.9%)
<b>Arts Advisory Committee</b>	\$9,000 (62.6%)	\$9,000 (52.2%)	\$9,000 (214.4%)	\$9,000 (0.3%)
<b>Committee Against Racism</b>	\$8,900 (79.8%)	\$8,900 (11.1%)	\$8,900 (0.6%)	\$8,900 (25.8%)
<b>Food Advisory Committee</b>	\$2,500 (100.0%)	\$2,500 (40.0%)	\$1,500 (0.0%)	\$1,500 (0.0%)
<b>Hamilton Cycling Committee</b>	\$13,000 (28.3%)	\$10,000 (90.8%)	\$10,000 (76.7%)	\$14,000 (36.8%)
<b>Hamilton Indigenous Advisory Committee</b>	\$3,552 (3.7%)	\$3,552 (24.5%)	\$3,552 (52.4%)	\$3,552 (22.5%)
<b>Hamilton Veterans Committee</b>	\$43,000 (127.9%)	\$43,000 (100.0%)	\$43,000 (143.1%)	\$55,000 (98.7%)
<b>Hamilton Women and Gender Equity Committee</b>	\$3,500 (48.1%)	\$3,500 (202.9%)	\$3,500 (191.2%)	\$3,500 (85.7%)
<b>Housing and Homelessness Advisory Committee</b>	\$1,000 (88.4%)	\$1,000 (0.0%)	\$1,000 (0.0%)	\$1,000 (0.0%)
<b>Keep Hamilton Clean and Green Committee</b>	\$18,250 (80.8%)	\$18,250 (50.5%)	\$18,250 (92.0%)	\$18,250 (152.7%)
<b>LGBTQ Advisory Committee</b>	\$3,960 (60.9%)	\$3,960 (85.8%)	\$4,039 (51.6%)	\$4,050 (14.8%)
<b>Mundialization Committee</b>	\$5,890 (14.0%)	\$5,890 (10.2%)	\$5,890 (34.6%)	\$5,890 (33.0%)
<b>Seniors Advisory Committee</b>	\$2,500 (62.9%)	\$2,500 (33.8%)	\$2,500 (43.2%)	\$3,000 (98.5%)

\*In cases where the percentage spent exceeds 100% this represents funds spent from the Advisory Committee's reserves