



Hamilton

BUSINESS IMPROVEMENT AREA SUB-COMMITTEE MINUTES BIAC 25-002

10:30 a.m.

Tuesday, February 18, 2025

Room 264, 2nd Floor

Hamilton City Hall

71 Main Street West

Present: S. Braithwaite (Chair) – International Village BIA
T. MacKinnon – Westdale Village BIA and Stoney Creek BIA
S. Pennie– Waterdown BIA
H. Peter – Ancaster BIA
N. Ubl – Barton Village BIA
E. Walsh – Downtown Hamilton BIA
S. Weiler – Ottawa Street BIA

**Absent with
Regrets:** Councillor T. Hwang - City Business
Councillor E. Pauls – City Business
Councillor M. Wilson – City Business
D. Sanchez – Concession Street BIA
D. Tayler – Dundas BIA

1. CALL TO ORDER

Committee Chair S. Braithwaite called the meeting to order at 10:30 a.m.

2. CEREMONIAL ACTIVITIES

There were no ceremonial activities.

3. APPROVAL OF THE AGENDA

(Peter/Weiler)

That the agenda for the February 18, 2025 Business Improvement Area Sub-Committee meeting be approved, as presented.

CARRIED

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. APPROVAL OF MINUTES OF PREVIOUS MEETING

(Walsh/Pennie)

That the following Minutes of the Business Improvement Area Sub-Committee, be adopted, as presented:

- (a) December 10, 2024 (Item 5.1)
- (b) January 21, 2025 – No Quorum (Item 5.2)

CARRIED

6. DELEGATIONS

There were no delegations.

7. ITEMS FOR INFORMATION

7.1 Presentations from the January 21, 2025 Business Improvement Area Sub-Committee Agenda

Due to a lack of quorum, the following presentations were heard at the January 21, 2025 meeting, but not received.

- 7.1(a) Special Events Advisory Team (SEAT) Review**
- 7.1(b) Review of On-Street Parking Rates and Hours for 2025**
- 7.1(c) 2024 Business Improvement Area (BIA) Audits**

7.2 Engaging with Your Business Improvement Area (BIA) (Item 7.2)

Blaze Forgie, Project Coordinator, Public Engagement, and Jocelyn Strutt, Senior Project Manager, Public Engagement, addressed Committee respecting Engaging with Your Business Improvement Area, with the aid of a presentation.

7.3 Common House Café (PED24210) (City Wide)

(Pennie/Ubl)

That the following Items for Information be received:

- (a) Presentations from the January 21, 2025 Business Improvement Area Sub-Committee Agenda (Item 7.2)
 - (i) Special Events Advisory Team (SEAT) Review (Item 7.1(a))
 - (ii) Review of On-Street Parking Rates and Hours for 2025 (Item 7.1(b))
 - (iii) 2024 Business Improvement Area (BIA) Audits (Item 7.1(c))
- (b) Engaging with Your Business Improvement Area (BIA) (Item 7.2)
- (c) Common House Café (PED24210) (City Wide) (Item 7.3)

CARRIED

8. ITEMS FOR CONSIDERATION

There were no items for consideration.

9. MOTIONS

There were no motions.

10. NOTICES OF MOTION

There were no notices of motion.

11. GENERAL INFORMATION/OTHER BUSINESS

11.1 General Information / Other Business Items from the January 21, 2025 Business Improvement Area Sub-Committee Agenda

Due to a lack of quorum, the following updates were heard at the January 21, 2025 meeting, but not received.

11.1(a) Updates from Business Development Office (no copy)

11.1(b) Statements by Members (no copy)

(Pennie/Walsh)

That the following be received:

(a) General Information / Other Business Items from the January 21, 2025 Business Improvement Area Sub-Committee Agenda

(i) Updates from Business Development Office (no copy)

(ii) Statements by Members (no copy)

CARRIED

11.2 Updates from Business Development Office

Cristina Geissler, Business Development and Business Improvement Area (BIA) Officer, addressed the Committee respecting Updates from the Business Development Office.

(Walsh/Peter)

That the verbal update from Cristina Geissler, Business Development and Business Improvement Area (BIA) Officer, respecting Updates from the Business Development Office, be received.

CARRIED

(ii) Statements by Members (Item 13.2)

BIA Members used this opportunity to discuss matters of general interest.

(Peter/Ubl)

That the updates from Committee Members, be received.

CARRIED

(g) ADJOURNMENT (Item 15)

There being no further business, the Business Improvement Area Sub-Committee adjourned at 11:18 a.m.

CARRIED

Respectfully submitted,

Tamara Bates
Legislative Coordinator
Office of the City Clerk

Susie Braithwaite
Chair,
Business Improvement Area Sub-
Committee