



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE

MINUTES AFA 25-003

9:30 a.m.

February 27, 2025

Council Chambers (Hybrid), City Hall, 2nd Floor
71 Main Street West, Hamilton, Ontario

Present: Councillors J. Beattie (Acting Chair), M. Spadafora (virtually), B. Clark, T. Hwang (virtually), C. Kroetsch (virtually), M. Tadeson (virtually), A. Wilson (virtually) and M. Wilson (virtually)

1. CALL TO ORDER

Acting Chair J. Beattie called the meeting to order at 9:30 a.m.

2. CEREMONIAL ACTIVITIES

There were no ceremonial activities.

3. APPROVAL OF AGENDA

(Hwang/Spadafora)

That the agenda for the February 27, 2025 Audit, Finance and Administration Committee meeting, be approved, as presented.

CARRIED

4. DECLARATIONS OF INTEREST

There were no declarations of interest.

5. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

(Clark/Kroetsch)

That the following Minutes, be adopted, as presented:

- (a) February 3, 2025 (Special – Development Charges Hearing) (Item 5.1)
- (b) February 6, 2025 (Item 5.2)

CARRIED

6. DELEGATIONS

There were no Delegations.

7. ITEMS FOR INFORMATION

There were no Items for Information.

8. ITEMS FOR CONSIDERATION

**8.1 FCS21082(h)
Utility Billing Transition 2025 Program Update**

(Spadafora/Clark)

That Report FCS21082(h), dated February 27, 2025, respecting Utility Billing Transition 2025 Program Update, be received, and the following recommendation be approved:

- (a) That the General Manager, Finance and Corporate Services, BE AUTHORIZED and DIRECTED to execute, on behalf of the City of Hamilton, an Amending Agreement with Alectra Utilities for continued billing services on a contingency basis and all necessary associated documents, all in a form satisfactory to the City Solicitor and with content acceptable to the General Manager of Finance and Corporate Services.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - Ward 4 Councillor Tammy Hwang
YES - Ward 9 Councillor Brad Clark
YES – ACTING CHAIR - Ward 10 Councillor Jeff Beattie
ABSENT - Ward 11 Councillor Mark Tadeson
YES - Ward 13 Councillor Alex Wilson
YES - Ward 14 Councillor Mike Spadafora

**8.2 FCS25011
Changes to the Municipal Property Assessment Corporation's Role in
Municipal Tax Applications**

(Hwang/Kroetsch)

That Report FCS25011, dated February 27, 2025, respecting Changes to the Municipal Property Assessment Corporation's Role in Municipal Tax Applications, be received, and the following recommendations be approved:

- (a) That Taxation staff be directed to continue to receive and review applications submitted for the cancellation, reduction or refund of taxes and payment in lieu of taxes under sections 357(1)(d)(ii), 357(1)(g) on 357.1(1) of the Municipal Act (which pertain exclusively to damage by fire or demolition and repairs/renovations preventing normal use) and be responsible to determine the amount of property tax relief.
- (b) That the Municipal Tax Appeals Process (Sections 357, 357.1 and 358 of the Municipal Act) as outlined in Appendix “A” to report FCS25011 be approved.

Result: Motion CARRIED by a vote of 8 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - Ward 4 Councillor Tammy Hwang
YES - Ward 9 Councillor Brad Clark
YES – ACTING CHAIR - Ward 10 Councillor Jeff Beattie
YES - Ward 11 Councillor Mark Tadeson
YES - Ward 13 Councillor Alex Wilson
YES - Ward 14 Councillor Mike Spadafora

8.3 Amendments to the Outstanding Business List

(Kroetsch/A. Wilson)

That the following amendment to the Outstanding Business List, be approved:

- (a) Items Considered Completed and to be Removed (Item 8.3(a))
 - (i) Stormwater Asset Management – Investigation of Recent Sewage Leaks (AUD23010) (City Wide) (Item 8.3(a)(a))

Added November 16, 2023
Addressed as Item 10.1 on the Audit, Finance and Administration Committee agenda of November 21, 2024

Result: Motion CARRIED by a vote of 8 to 0, as follows:

YES - Ward 1 Councillor Maureen Wilson
YES - Ward 2 Councillor Cameron Kroetsch
YES - Ward 4 Councillor Tammy Hwang
YES - Ward 9 Councillor Brad Clark
YES – ACTING CHAIR - Ward 10 Councillor Jeff Beattie

YES - Ward 11 Councillor Mark Tadeson
YES - Ward 13 Councillor Alex Wilson
YES - Ward 14 Councillor Mike Spadafora

9. MOTIONS

There were no Motions.

10. NOTICES OF MOTION

There were no Notices of Motion.

11. PRIVATE AND CONFIDENTIAL

Committee determined that discussion of Item 11.1 was not required in Closed Session; therefore, the matter was addressed in Open Session, as follows:

11.1 Closed Session Minutes – February 6, 2025

(Kroetsch/Hwang)

That the Closed Session Minutes of the February 6, 2025 Audit, Finance and Administration Committee meeting, be adopted and remain confidential.

CARRIED

12. ADJOURNMENT

There being no further business, the Audit, Finance and Administration Committee, adjourned at 9:53 a.m.

Respectfully submitted,

Tamara Bates
Legislative Coordinator
Office of the City Clerk

Councillor J. Beattie,
Acting Chair, Audit, Finance and
Administration Committee