

# Education & Communication Working Group

## Meeting Notes

Wednesday, December 4<sup>th</sup>, 2024 (6:00 pm – 7:00pm)  
Virtual Meeting (Microsoft Teams)

**Present:** Alissa Denham-Robinson (Chair), Julia Renaud, Robin McKee, Karen Burke (Awards Review only), Kristen McClaughlin

**Regrets:** Graham Carroll, Sara Sandham, Stefan Spolnik, Lyn Lunsted (Policy Review only)

**Staff Present:** Meg Oldfield, Cultural Heritage Planner  
Scott Dickenson, Cultural Heritage Planner

### 1. Changes to the Agenda

N/a

### 2. Declarations of Interest

N/a

### 3. Review of Previous Meeting Notes:

- a. October 2, 2024 - Approved by general consensus.

### 1. Policy & Administration

- a. Designated Property Plaquing Policy Review
  - i. Review chart updated by Lyn Lunsted
  - ii. Review plaquing material options and pricing updated by Scott.
  - iii. The WG discussed design options related to material choice, for example: composite plaques could allow more information to be displayed.
  - iv. Reviewed Next Steps.
  - v. WG suggested the following points should be discussed in the draft policy:
    1. That all unsigned properties receive a plaque.
    2. That the design be uniform with a clean and classic look
    3. That the design address AODA – for example contrasting colours for long-distance viewing.

### 4. Publications & Print Projects:

- a. N/a

### 5. Public Outreach and Events:

- a. HMHC Heritage Recognition Awards 2024-25
  - i. The Working Group generally discussed planning items for the next Award Celebration.

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- ii. HMHC and Working Group Members reviewed the current nomination list to be finalized at a future meeting.

**6. Other Business**

N/a

**7. Next Meeting(s):**

- a. HMHC Heritage Awards Review - Wednesday February 5, 2025 at 6pm