



Hamilton

## **School Accommodation Issues Assessment (Urban Boundary Expansion)**

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### **PURPOSE:**

This document explains the process for the completion of a School Accommodation Issues Assessment which is identified as a submission requirement for an Official Plan Amendment application seeking an expansion to the urban boundary.

The purpose of the School Accommodation Issues Assessment (urban boundary expansion application) is to assess the impact of the proposed urban boundary expansion area against the existing and/or planned capacity within the catchment areas of the Hamilton Wentworth District School Board, Hamilton Wentworth Catholic District School Board, Conseil scolaire catholique and Conseil scolaire Viamonde. Where additional student capacity is identified to accommodate the expansion area, the School Accommodation Issues Assessment supports the school board's ability to assess and determine the number and type of new schools required and/or expansions to existing schools to accommodate future student growth within the proposed expansion area.

### **PREPARED BY:**

Where a School Accommodation Issues Assessment is required, the required information shall either be incorporated into a Planning Justification Report as a separate section or as a standalone report. School Accommodation Issues Assessments are required to be prepared by a Registered Professional Planner (RPP).

### **CONTENTS:**

A School Accommodation Issues Assessment (urban boundary expansion application) must provide the following information:

- Location and mapping of the lands that are the subject of the application.
- Dwelling unit types, counts and bedroom counts to the smallest geographic area possible.
- Density of the proposed expansion area.
- Development phasing strategy- Requirement for a growth management development strategy to ensure that school sites are available at the appropriate

time and based on school board needs. Due to the location of the potential urban expansion areas and the capacities of the schools in the area, it is important that school sites are included in the first phase when completing the servicing strategies for urban boundary expansion.

After reviewing the data above, each School Board will provide the following assessment to the applicant as part of their comments on the application:

- Capacity, enrolment, and utilization rates for schools located in the area of the proposed development.
- The projected number of elementary and secondary students from the proposed development.
- The possible identification of additional school site requirements based on preliminary enrolment projections from the proposed development.

Urban boundary expansion proponents are strongly encouraged to contact the local School Boards prior to the submission of their application and provide the information above so that the School Boards comments are incorporated into the urban boundary expansion submission, including the required Concept Plan, Phasing Plan and Financial Impact Analysis.

**REVIEWED AND APPROVED BY:**

- Planning Division, Planning and Economic Development Department.

**CONTACT:**

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