



# **ACCESSIBILITY COMMITTEE FOR PERSONS WITH DISABILITIES**

## **MINUTES ACPD 25-004**

4:00 p.m.

April 8, 2025

Room 264, 2nd Floor Hamilton City Hall (Hybrid)  
71 Main Street West, Hamilton, Ontario

---

**Present:** Councillor M. Tadeson, J. Kemp (Chair),  
H. Bonenfant (virtually), H. Kaur (virtually),  
L. Dingman, L. Janosi (virtually), M. McNeil  
(virtually), C. Hernould (virtually), L. Johanson  
(virtually), R. Westbrook (virtually)

**Absent with**

**Regrets:** P. Kilburn (Vice Chair), K. Nolan, T. Nolan

---

### **1. CALL TO ORDER**

Chair J. Kemp called the meeting to order at 4:00 p.m.

### **2. CEREMONIAL ACTIVITIES**

The Legislative Coordinator read the Land Acknowledgement.

### **3. APPROVAL OF AGENDA**

**(Hernould/Dingman)**

That the agenda for the April 8, 2025, Accessibility Committee for Persons with Disabilities meeting, be approved, as presented.

**CARRIED**

### **4. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **5. APPROVAL OF MINUTES OF PREVIOUS MEETING**

#### **5.1 March 18, 2025**

**(McNeil/Hernould)**

That the minutes of the March 18, 2025, Accessibility Committee for Persons with Disabilities, be adopted, as presented.

**CARRIED**

### **7. ITEMS FOR INFORMATION**

J. Kemp relinquished the Chair to C. Hernould in order to provide the Built Environment Working Group Update (Item 7.1), the Housing Working Group Update (Item 7.2), the Outreach Working Group Update (Item 7.3) and the Transportation Working Group Update (Item 7.5).

## **7.1 Built Environment Working Group Update**

(a) J. Kemp provided a verbal update.

## **7.2 Housing Working Group Update**

(a) J. Kemp provided a verbal update.

## **7.3 Outreach Working Group Update**

(a) J. Kemp provided a verbal update.

## **7.5 Transportation Working Group Update**

(a) J. Kemp provided a verbal update.

J. Kemp assumed the Chair.

### **(McNeil/Janosi)**

That the following Items for Information, be received:

7.1 Built Environment Working Group Update

7.2 Housing Working Group Update

7.5(a) Housing Working Group Meeting Notes –  
March 18, 2025

7.3 Outreach Working Group Update

7.3(a) Outreach Working Group Meeting Notes –  
February 18, 2025

7.3(b) Outreach Working Group Meeting Notes –  
March 25, 2025

7.5 Transportation Working Group Update

7.7 PW25020

Correction to Delegation Information on Fare Assist  
Program Eligibility

- (a) Correspondence from Brad Evoy, Disability  
Justice Network of Ontario, respecting Item  
7.7 - Memorandum PW25020, Correction to  
Delegation Information on Fare Assist  
Program Eligibility

7.8 PW25021

Accessible Transportation Services Request for  
Information – Transportation Network Company

**CARRIED**

**8. ITEMS FOR CONSIDERATION**

There were no Items for Consideration.

**9. MOTIONS**

J. Kemp relinquished the Chair to C. Hernould to  
introduce the following Motions:

**9.1 Attendance at the Seniors Kick-off - Information  
and Wellness Fair**

General Issues Committee – April 30, 2025

**(Kemp/McNeil)**

WHEREAS, the Seniors Kick-off – Information and Wellness Fair is being held on June 4, 2025 at Michelangelo’s Event and Conference Centre from 10:00 a.m. until 3:00 p.m.;

WHEREAS, the Accessibility Committee for Persons with Disabilities’ Outreach Working Group’s main objective is to explore opportunities with other community agencies and organizations and attending this event falls in line with that goal;

WHEREAS, the Seniors Kick-off is a good opportunity to meet with the public and answer their questions and concerns; and

WHEREAS, the Outreach Working Group is organizing the Annual “Ability First” Accessibility Fair and attending events like the Seniors Kick-off is a good place to network with other groups.

THEREFORE, BE IT RESOLVED:

- (a) That the Accessibility Committee for Persons with Disabilities approves two members of the Outreach Working Group to attend the Seniors Kick-Off Information and Wellness Fair on June 4, 2025; and
- (b) That the registration fee of \$50 be funded from Account 300303.

**CARRIED**

## **9.2 Accessibility Fair Reserve Transfer**

**(Kemp/Dingman)**

WHEREAS, there was an invoicing error respecting the Accessibility Committee for Persons with Disabilities' Accessibility Fair that resulted in an invoice going unpaid until 2025 for rental equipment at a cost of \$1500; and

WHEREAS, payment of the invoice will result in a budget shortfall for the 2025 Accessibility Fair.

THEREFORE, BE IT RESOLVED:

That the Accessibility Committee for Persons with Disabilities approves \$1500 to be transferred from Reserve Account # 112212 to Account #300030 in order to ensure the 2025 Accessibility Fair budget is fully funded.

**CARRIED**

## **9.3 “Ability First” Annual Accessibility Fair – September 4, 2025**

**(Kemp/Westbrook)**

WHEREAS, the Accessibility Committee for Persons with Disabilities holds an Annual Accessibility Fair – “Ability First” - that will be taking place on Thursday, September 4, on the Forecourt of City Hall from 11:00 a.m. until 3:00 p.m.;

WHEREAS, the Accessibility Awards will be presented during the “Ability First” Accessibility Fair highlighting Accessibility Trailblazers making a difference in our community;

WHEREAS, to ensure robust attendance and proper advertising, the Accessibility Committee for Persons with Disabilities’ Outreach Working Group needs to reach out to members of the public, community groups, local stakeholders and media agencies in order to invite, organize and promote the event; and

WHEREAS, the budget, attached as Appendix “A”, for the “Ability First” Accessibility Fair and Accessibility Awards, requires approval from the Committee.

THEREFORE, BE IT RESOLVED:

- (a) That Council approve the Accessibility Committee for Persons with Disabilities’ to speak to local agencies and the media for the purposes of organizing, inviting and promoting the “Ability First” Annual Accessibility Fair taking place on Thursday, September 4, 2025 on the Forecourt of City Hall from 11:00 a.m. until 3:00 p.m.; and
- (b) That the Accessibility Committee for Persons with Disabilities approves the 2025 “Ability

First” Accessibility Fair and Awards Budget,  
attached as Appendix “A”.

**CARRIED**

J. Kemp assumed the Chair.

## **10. NOTICE OF MOTIONS**

There were no Notice of Motions.

## **11. GENERAL INFORMATION / OTHER BUSINESS**

There were no Items for General Information / Other Business.

## **12. ADJOURNMENT**

There being no further business, the Accessibility Committee for Disabilities was adjourned at 4:34 p.m.

Respectfully submitted,

---

Carrie McIntosh  
Legislative Coordinator  
Office of the City Clerk

---

James Kemp  
Chair, Accessibility  
Committee for Persons with  
Disabilities