



**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD (HWDSB)
LIAISON COMMITTEE
MINUTES PBLC 25-001**

11:00 a.m.
March 25, 2025
Room 264 (Hybrid)
Hamilton City Hall
71 Main Street West

Present: HWDSB Chair M. Felix-Miller (Co-Chair)
Councillors J. Beattie and M. Tadeson
Trustee D. Danko (Virtual)
Daunte Hillen, HWDSB Student

**Absent
with regrets:** Mayor A. Horwath (Co-Chair) – City Business
Trustee P. Tut

1. CALL TO ORDER

Co-Chair Felix-Miller called the meeting to order at 11:00 a.m.

2. CEREMONIAL ACTIVITIES

There were no Ceremonial Activities.

3. APPROVAL OF THE AGENDA

(Beattie/Tadeson)

That the agenda for the April 3, 2025, meeting of the Hamilton-Wentworth District School Board Liaison Committee, be approved, as presented.

CARRIED

4. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

5. APPROVAL OF MINUTES OF PREVIOUS MEETING

5.1 October 30, 2024

(Beattie/Danko)

That the Minutes of the October 30, 2024, meeting of the Hamilton-Wentworth District School Board Liaison Committee, be adopted, as presented.

CARRIED

6 DELEGATIONS

There were no Delegations.

7. ITEMS FOR INFORMATION

7.1 Analysis of Hamilton Schools with Adequate HVAC Systems

Matthew Gerrard, Associate Director, HWDSB, addressed Committee respecting the Analysis of Hamilton Schools with Adequate HVAC Systems Report, with the aid of a PowerPoint presentation.

(Danko/Tadeson)

That the Hamilton-Wentworth District School Board presentation and report respecting the Analysis of Hamilton Schools with Adequate HVAC Systems, be received and REFERRED to a future meeting of the Public Health Sub-Committee for information.

CARRIED

8. ITEMS FOR CONSIDERATION

8.1 Hamilton-Wentworth District School Board Liaison Committee Terms of Reference

(a) (Beattie/Danko)

That the Hamilton-Wentworth District School Board Liaison Committee Terms of Reference, **be amended**, as follows:

(i) MEMBERSHIP

Total of three Trustees (Chair of the Board and two Trustees)
Total of three Members of Council (Mayor, **or designate from Council**, and two members of Council)
Total of three HWDSB Secondary Students (non-voting).

(ii) **CO-CHAIR / CO-VICE CHAIR**

The Co-Chair of each meeting will alternate between the Mayor of the City of Hamilton and the Chair of HWDSB.

The Liaison Committee will select two Co-Vice Chairs, one from the City of Hamilton and one from HWDSB.

In the absence of the Mayor or HWDSB Chair, the respective Co-Vice Chair will Chair the meeting.

(iii) **MEETING FORMAT**

1. Four business days written notice will be given of meetings. Meetings will be held at regularly scheduled dates agreed to by members. The City and HWDSB can request a meeting outside these times. ***Meetings will be held at City Hall and streamed live in accordance with the City's Procedural By-law. Legislative support will be provided by the Office of the City Clerk. Meetings will be held at either City Hall or the HWDSB Board Office.***

(iv) **MEETING DATES**

Committee shall meet quarterly or at the call of the Chair.

CARRIED

(b) **(Tadeson/Felix-Miller)**

That, subject to the approval of the amendments to the Hamilton-Wentworth District School Board Liaison Committee Terms of Reference:

- (i) Councillor Beattie and Trustee Danko be appointed as Co-Vice Chairs of the Hamilton-Wentworth District School Board Liaison Committee for the remainder of the 2022-2026 term.

CARRIED

9. MOTIONS

There were no Motions.

10. NOTICE OF MOTIONS

10.1 Planning and Construction of a New Elementary School in the Fruitland Community

(a) **(Tadeson/Beattie)**

That the Rules of Order be suspended in order to allow for the introduction of a motion respecting the planning and construction of a new Elementary School in the Fruitland Community.

CARRIED on a 2/3 Majority Vote

(b) (Beattie/Tadeson)

That Council direct Planning and Economic Development Staff to report back to the Hamilton-Wentworth District School Board Liaison Committee on opportunities to assist the Hamilton Wentworth District School Board (HWDSB) with expediting the planning and construction, within the scope and mandate of the City, of a new Elementary School in the Fruitland Community (Block 1 of the Stoney Creek Urban Boundary Expansion – SCUBE – Area), excluding any direct financial contribution.

CARRIED

11. PRIVATE AND CONFIDENTIAL

There were no Private and Confidential Items.

12. ADJOURNMENT

There being no further business, the Hamilton-Wentworth District School Board Liaison Committee meeting adjourned, at 12:17 p.m.

Respectfully submitted,

Jessica Versace
Legislative Coordinator
Office of the City Clerk

Maria Felix-Miller
Co-Chair, Hamilton Wentworth District School
Board Liaison Committee