

**Climate Change Advisory Committee Working Group – Planning meeting with Co-Chairs of Community Engagement and Climate Justice Working Group**

**DATE: Wednesday April 9, 11:00AM-12:00PM**

**LOCATION: TEAMS**

<b>ATTENDEES:</b>	Su Heenan, Shelley Rempel, Beatrice Ekoko, Trevor Imhoff
<b>REGRETS:</b>	
<b>GUEST(S):</b>	

No.	Agenda Item	Responsibility	Description/Discussion	Decision(s) & Actions
1.	<b>Agenda Review/Minutes</b>	All	<ul style="list-style-type: none"><li>Reviewed agenda items</li></ul>	<ul style="list-style-type: none"><li>All in agreement</li></ul>
2.	<b>Agenda Item #2</b>	Su Heenan	<ul style="list-style-type: none"><li>Su provided details from discussions with Chairs of the department of Psychiatry and Behavioural Neurosciences regarding recruitment of McMaster's Climate Crisis Working Group</li></ul>	<ul style="list-style-type: none"><li>Su Heenan to maintain contact and work on next steps</li></ul>
3.	<b>Agenda Item #3</b>	Su Heenan	<ul style="list-style-type: none"><li>Su provided updates on the participants who have confirmed interest, and areas of interest</li><li>Additional people have come forward wanting to be involved</li></ul>	<ul style="list-style-type: none"><li>Trevor, Beatrice, Shelley, and Su in agreement</li><li>Su to speak about this</li></ul>

No.	Agenda Item	Responsibility	Description/Discussion	Decision(s) & Actions
				at McMaster's Climate Crisis Working Group Meeting on April 28th
4.	<b>Agenda Item #4</b>	Trevor Imhoff	<ul style="list-style-type: none"> <li>• Discussion around the draft agenda for first meeting with group, and the documents to review</li> <li>• Discussed a one hour versus one and a half hour meeting</li> </ul>	<ul style="list-style-type: none"> <li>• Su Heenan provided McMaster's Climate Crisis Working Group work plan, and guidebook prior to meeting, group agreed that these documents, Blessing's capstone student plan, and links to city documents</li> <li>• All agreed on a one our meeting</li> <li>• Trevor and Beatrice to send a draft email to Su Heenan with relevant links by Friday April 11<sup>th</sup>, 2025 so that Su Heenan can attach documents, Doodle poll link, draft agenda to Chairs of Department well in advance of their working group meeting</li> </ul>

No.	Agenda Item	Responsibility	Description/Discussion	Decision(s) & Actions
5.	Agenda Item #5			
6.	Agenda Item #6			
7.	Agenda Item #7			
8.	Other Items:			
.	Adjourn	All		
Next Meeting Dates				
Put Date/Time/Location for Next Meeting				