



## AUDIT, FINANCE AND ADMINISTRATION COMMITTEE

### MINUTES AFA 25-008

9:30 a.m.

June 12, 2025

Council Chambers (Hybrid), City Hall, 2<sup>nd</sup> Floor  
71 Main Street West, Hamilton, Ontario

**Present:** Councillors M. Spadafora (Chair), J. Beattie, B. Clark, T. Hwang,  
C. Kroetsch, A. Wilson and M. Wilson

**Absent with**

**Regrets:** Councillor M. Tadeson – Personal

**Also in**

**Attendance:** Councillor C. Cassar

**1. CALL TO ORDER**

Chair Spadafora called the meeting to order at 9:30 a.m.

**2. CEREMONIAL ACTIVITIES**

There were no ceremonial activities.

**3. APPROVAL OF AGENDA**

**(Hwang/Clark)**

That the agenda for the June 12, 2025, Audit, Finance and Administration Committee meeting, be approved, as presented.

**CARRIED**

**4. DECLARATIONS OF INTEREST**

Councillor Kroetsch declared a non-disqualifying interest respecting Item 10.4, subsection (m), Ward 2 Community Grants, as, as of 2025, he participates in the Steel City Inclusive Softball Association softball league.

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

Councillor Kroetsch declared a non-disqualifying interest respecting Item 10.4, subsection (f), Ward 2 Community Grants, as he is a social member of the Fratellanza Racalmutese Italian Club.

**5. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

**(Clark/Hwang)**

That the following Minutes, be adopted, as presented:

5.1 May 22, 2025

5.2 May 26, 2025 (Special – Development Charges Hearing)

**CARRIED**

**6. DELEGATIONS**

There were no Delegations.

**7. PUBLIC HEARINGS**

The Chair advised that pursuant to Section 12 of the *Development Charges Act, 1997*, the public meeting respecting Item 7.1 is being held to present and obtain public input on the City's proposed Amendments to the Development Charges By-law 24-072. The Chair further advised that notice of the public meeting was published in the Hamilton Spectator on May 29, 2025 and on the City's website, inviting interested parties to make representations at today's meeting. Any person in attendance was able make representation.

**7.1 FCS25026(a)**

**Review of Development Charges and Developer Incentives - Update**

**7.1(a) Registered Delegations**

Committee was advised that the following Registered Delegation has withdrawn:

7.1(a)(c) Allison Gilks, Slate Asset Management

The following Registered Delegations addressed Committee respecting Review of Development Charges and Developer Incentives – Update:

7.1(a)(a) Mike Collins-Williams, West End Home Builders' Association

7.1(a)(b) Matt Johnston, UrbanSolutions Planning & Land Development Consultants Inc.

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

Chair Spadafora called three times for public delegations and the following member of the public came forward.

7.1(a)(d) Ash McGhee

**(Clark/A. Wilson)**

That the following Registered and Non-Registered Delegations respecting the Review of Development Charges and Developer Incentives – Update, be received:

7.1(a)(a) Mike Collins-Williams, West End Home Builders' Association

7.1(a)(b) Matt Johnston, UrbanSolutions Planning & Land Development Consultants Inc.

7.1(a)(d) Ash McGhee

**CARRIED**

**7.1(b) Written Delegations**

**(A. Wilson/Hwang)**

That the following Written Delegations, respecting the Review of Development Charges and Developer Incentives – Update, be received:

7.1(b)(a) Roberta Harman, Durand Neighbourhood Association

7.1(b)(b) Justin Mammone and Paul Brown, Paul Brown & Associates Inc

7.1(b)(c) Sue and Jamie Feere

7.1(b)(d) Steven Dejonckheere and Allison Gilks, Slate Asset Management

7.1(b)(e) Mike Collins-Williams, West End Home Builders' Association

**CARRIED**

**(A. Wilson/Hwang)**

That the Public Meeting be closed.

**CARRIED**

**(A. Wilson/Hwang)**

That Report FCS25026(a), dated June 12, 2025, respecting Review of Development Charges and Developer Incentives – Update, be received.

**CARRIED**

**8. ITEMS FOR INFORMATION**

There were no Items for Information.

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

**9. ITEMS FOR CONSIDERATION**

**9.1 FCS25033(a)**

**Comments on Bill 17, Protect Ontario by Building Faster and Smarter Act, 2025 as it Relates to the Development Charges Act, 1997 (City Wide)**

**(Clark/Hwang)**

That Report FCS25033(a), dated June 12, 2025, respecting Comments on Bill 17, Protect Ontario by Building Faster and Smarter Act, 2025 as it Relates to the Development Charges Act, 1997 (City Wide), be received and the following recommendation be approved:

- (a) That Council ENDORSE the staff submission and recommendations to the Province of Ontario, as outlined in Appendix "A" to Report FCS25033(a), regarding Schedule 4 of the proposed Bill 17, Protect Ontario by Building Faster and Smarter Act, 2025, submitted through Regulatory Registry 25-MMAH003.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
ABSENT - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - CHAIR - Ward 14 Councillor Mike Spadafora

**9.2 FCS25029**

**City of Hamilton / Ministry of Transportation 2024-25 Dedicated Gas Tax Funding Agreement (City Wide)**

**(Hwang/A Wilson)**

That Report FCS2509, dated June 12, 2025, respecting City of Hamilton / Ministry of Transportation 2024-25 Dedicated Gas Tax Funding Agreement (City Wide), be received, and the following recommendations be approved:

- (a) That Appendix "C" to Report FCS25029, being a By-law To Authorize the Signing of an Agreement between the City of Hamilton and the Ministry of Transportation Related to Funding Provided Under the Dedicated Gas Tax Funds for Public Transportation Program, BE APPROVED; and

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

- (b) That upon the passing of Appendix “C” to Report FCS25029, being a By-law To Authorize the Signing of an Agreement between the City of Hamilton and the Ministry of Transportation Related to Funding Provided Under the Dedicated Gas Tax Funds for Public Transportation Program, staff BE DIRECTED to forward a certified copy of the By-law, together with two copies of the signed Letter of Agreement, to the Ministry of Transportation.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
ABSENT - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - CHAIR - Ward 14 Councillor Mike Spadafora

**9.3 PW23007(d)/FCS23011(d)  
Grightmire Arena Lessons Learned Audit (AUD22004) – Final  
Management Responses Status Report (Outstanding Business List)  
(City Wide)**

**(A. Wilson/Beattie)**

That Report PW23007(d)/FCS23011(d), dated June 12, 2025, respecting Grightmire Arena Lessons Learned Audit (AUD22004) – Final Management Responses Status Report (City Wide), BE RECEIVED.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
ABSENT - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
ABSENT - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - CHAIR - Ward 14 Councillor Mike Spadafora

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

**9.4 Amendment to the Outstanding Business List**

**(A. Wilson/Hwang)**

That the following Amendment to the Outstanding Business List be approved:

9.4(a) Items Considered Complete and to be Removed:

- 9.4(a)(a) Grightmire Arena Lessons Learned Audit (AUD22004)  
(City Wide) Audit, Finance and Administration  
Committee Item 14.2  
Added: April 7, 2022  
Addressed as Item 9.3 on today's agenda

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

- YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
ABSENT - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
ABSENT - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - CHAIR - Ward 14 Councillor Mike Spadafora

**10. MOTIONS**

**10.1 Supporting Steeltown Athletics Club (STAC) Hamilton's Basketball Program for Hamilton Youth**

**(Hwang/Kroetsch)**

WHEREAS, Steeltown Athletics Club (STAC) Hamilton is a non-profit organization dedicated to elevating youth from equity-deserving communities through athletic, academic, and life-skill opportunities. It breaks down barriers to high-quality athletics and education and builds inclusive communities in the heart of Hamilton;

WHEREAS, STAC Hamilton's youth programming reinforces social connection by supporting youth from Wards 2, 3, and 4, including 200 youth from Ward 4 alone;

WHEREAS, STAC Hamilton's youth mentor works closely with youth aged 12+ to ensure they have all of the proper information, guidance and accessibility to apply to post-secondary education;

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

WHEREAS, in the last two years, 17 youth who participated in STAC Hamilton's basketball program were signed to a college or university on a full-scholarship, unlocking access to post-secondary education and bridging the gap between the equity-deserving youth and education; and

WHEREAS, STAC was recently informed that one of their consistent lines of funding was not renewed and they are well into the planning and execution the 2025 summer camp season and need funding to keep their programming on target;

THEREFORE, BE IT RESOLVED:

- (a) That a grant to Steeltown Athletics Club (STAC) Hamilton to subsidize costs of registration for low-income youth for its basketball program be funded from the Ward 4 Capital Discretionary Account #3302309400 at an upset limit, including contingency, not to exceed \$5,000;
- (b) That any funds allocated and distributed to Steeltown Athletics Club (STAC) Hamilton to subsidize costs of registration for low-income youth for its basketball program be exempt on a one-time basis and not be counted toward any formula that restricts regular funding from the City including the City Enrichment Fund for the years 2025 and 2026; and
- (c) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents associated with the allocation of funds to Steeltown Athletics Club (STAC) Hamilton to subsidize costs of registration for low-income youth for its basketball program, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
ABSENT - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
ABSENT - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - CHAIR - Ward 14 Councillor Mike Spadafora

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

**10.2 Supporting Rental of a Portable Toilet for McQuesten Urban Farm  
During the Demolition and Construction at 785 Britannia Ave**

**(Hwang/A. Wilson)**

WHEREAS, the McQuesten Urban Farm is a result of the McQuesten Neighbourhood Action Plan as a means to address food insecurity and healthy eating in the neighbourhood;

WHEREAS, the McQuesten Urban Farm provides valuable programming focused on food security and healthy eating for families and youth as well as volunteering and community building opportunities for residents;

WHEREAS, the McQuesten Urban Farm is operated by Niwasa Kendaaswin Teg which is a non-profit charitable Indigenous organization that provides programs and services across the entire life cycle to the Indigenous population in Hamilton, and operates from the building at 785 Britannia Ave;

WHEREAS, the McQuesten Urban Farm relied on the building 785 Britannia Ave for access to washrooms but the development of the Biindigen Well-Being Centre at 785 Britannia Ave is underway, which includes the demolition of the building;

WHEREAS, the McQuesten Urban Farm has four full-time employees, two part-time student employees, and more than 20 volunteers each week, as well as hosting larger volunteer groups including school visits, corporate volunteer days, and community events; and

WHEREAS, employers in Ontario must provide washroom facilities for its workers;

THEREFORE, BE IT RESOLVED:

- (a) That a grant to Niwasa Kendaaswin Teg to subsidize the cost of a portable toilet for the McQuesten Urban Farm be funded from the Ward 4 Capital Discretionary Account #3302309400 at an upset limit, including contingency, not to exceed \$900;
- (b) That any funds allocated and distributed to Niwasa Kendaaswin Teg to subsidize the cost of a portable toilet for the McQuesten Urban Farm be exempt on a one-time basis and not be counted toward any formula that restricts regular funding from the City including the City Enrichment Fund for the years 2025 and 2026; and

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

- (c) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents associated with the grant to Niwasa Kendaaswin Teg to subsidize the cost of a portable toilet for the McQuesten Urban Farm, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
ABSENT - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - CHAIR - Ward 14 Councillor Mike Spadafora

**10.3 Improved Signage for One Hour Free Market Parking at York Parkade (Ward 2)**

**(Kroetsch/Hwang)**

WHEREAS, the Ward 2 office has received concerns about clarity and visibility of the process for receiving a free hour to park at the York Parkade while shopping at the Hamilton Farmers Market;

WHEREAS, City Parking and Hamilton Farmers Market staff agreed that improved signage would assist people in navigating the lot and receiving their one free hour; and

WHEREAS, the agreed upon signage was quoted at \$4,068 with a 10% contingency for any necessary adjustments to the order;

THEREFORE, BE IT RESOLVED:

- (a) That costs associated with improved signage to the Hamilton Farmers Market be funded from the Ward 2 Non-Property Tax Revenue Account #3301609602 at an upset limit, including contingency, not to exceed \$4,500; and
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
ABSENT - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - CHAIR - Ward 14 Councillor Mike Spadafora

**10.4 Ward 2 Community Grants - Q2 2025 (Ward 2)**

**(Kroetsch/A. Wilson)**

WHEREAS, the Ward 2 Community Grants program closed for Q2 on May 3, 2025 with a total of 22 applications;

WHEREAS, City staff in Financial Planning, Administration and Policy and Community Engagement - Grants reviewed the recommendations from the Ward 2 Community Grants program and found that the following were eligible;

WHEREAS, grants that are for capital infrastructure projects and are within the policy shall be funded from the Ward 2 Capital Re-investment (Area Rating) Reserve Account #108052;

WHEREAS, grants that are for programming that addresses food insecurity or student supports in Ward 2 shall be funded from the Ward 2 Non-Property Tax Revenue Account #3301609602, when possible;

WHEREAS, all remaining grants shall be funded from the Ward 2 Capital Discretionary Account #3302309200; and

WHEREAS, the following \$40,625 in 16 individual grants represents the fulfillment of Q2 - 2025 of the Ward 2 Community Grants program, with \$23,750 from the Ward 2 Capital Discretionary Account #3302309200, \$13,375 from the Ward 2 Non-Property Tax Revenue Account #3301609602, and \$3,500 from the Ward 2 Capital Re-investment (Area Rating) Reserve Account #108052.

THEREFORE, BE IT RESOLVED:

- (a) That artist fees for the 2nd Annual Hamilton Plein Air Festival to event organizer Cheryl-Ann Hills be funded from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$3,250;
- (b) That costs associated with public consultation, workshops, pop-ups, and surveys about art activations on the roof of Jackson Square to Cobalt Connects Creativity be funded from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,125;

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

- (c) That gardening tools for garden programming at their main program area to Compass Community Health be funded from the Ward 2 Non-Property Tax Revenue Account #3301609602 at an upset limit, including contingency, not to exceed \$2,000;
- (d) That costs associated with the perinatal navigator program serving Ward 2 residents to Family Rootz Alliance be funded from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$3,250;
- (e) That bussing, snacks, insurance, coaching materials, and program equipment for the FAB 5k Challenge to Fit Active Beautiful Foundation be funded from the Ward 2 Non-Property Tax Revenue Account #3301609602 at an upset limit, including contingency, not to exceed \$2,125;
- (f) That electrical infrastructure, sound equipment, and a technician for the Hamilton Italian Heritage Festival to Fratellanza Racalmutese Italian Club be funded from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, including contingency, not to exceed \$2,125;
- (g) That program facilitator, workshop, and artist-in-residence honorariums to Garden of Repairs be funded from the Ward 2 Non-Property Tax Revenue Account #3301609602 at an upset limit, including contingency, not to exceed \$3,250;
- (h) That field equipment, park permits, field rental, team supplies, engagement materials, and tent, tables, chairs, and water station rentals to Hamilton Anti-Racism Resource Centre be funded from the Ward 2 Non-Property Tax Revenue Account #3301609602 at an upset limit, including contingency, not to exceed \$3,250;
- (i) That performance fees for My Friend Christopher to play at the Hamilton Farmers Market to Hamilton Farmers Market be funded from the Ward 2 Non-Property Tax Revenue Account #3301609602 at an upset limit, including contingency, not to exceed \$1,800;
- (j) That materials and artist fees for "For the Birds," an artistic and educational mural in Ward 2 by Bird Friendly Hamilton Burlington to Hobbitstee Wildlife Refuge be funded from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, including contingency, not to exceed \$4,500;

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

- (k) That costs associated with the Open Homes Challenge, an annual fundraiser in Bayfront Park for Open Homes Hamilton, to IAFR Canada be funded from the Ward 2 Non-Property Tax Revenue Account #3301609602 at an upset limit, not to exceed \$950;
- (l) That a RE-create community mural project at Gasworks to Shalem Mental Health Network be funded from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,125;
- (m) That field rentals to Steel City Inclusive Softball Association be funded from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, including contingency, not to exceed \$2,125;
- (n) That the production, promotion, and distribution of a harm reduction information zine to Substance Overdose Prevention and Education Network (SOPEN) be funded from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,125;
- (o) That Inclusivity, Diversity, Equity, and Accessibility (IDEA) surveys to Theatre Aquarius be funded from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, including contingency, not to exceed \$2,125;
- (p) That Wesley Supportive Housing capital costs like appliances and furnishings be funded to Wesley Urban Ministries from the Ward 2 Capital Re-investment (Area Rating) Reserve Account #108052 at an upset limit, including contingency, not to exceed \$3,500;
- (q) That any funds allocated and distributed through the Ward 2 Community Grants Program be exempt on a one-time basis and not be counted toward any formula that restricts regular funding from the City including the City Enrichment Fund (e.g. the City's 30% formula); and
- (r) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
ABSENT - Ward 11 Councillor Mark Tadeson

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

YES - Ward 13 Councillor Alex Wilson  
YES - CHAIR - Ward 14 Councillor Mike Spadafora

**10.5 Ward 13 Community Grants – Rockton Lions Club, Dundas Community Services, & Halton Food for Life**

**(A. Wilson/Hwang)**

WHEREAS, the Ward 13 Community Grants program exists to financially support community projects which substantially improve the communities of Ward 13 in areas relating to social services, biodiversity and climate action, community development, the arts, and recreation;

WHEREAS, the following three grantees have worked in collaboration with the City and other Hamilton organizations to develop new accessible trails and address food insecurity in low-income seniors in the City of Hamilton;

THEREFORE, BE IT RESOLVED:

- (a) That reimbursement to Rockton Lions Club for costs incurred in the construction of the Rockton Lions Community P.A.T.H. project be funded from the Ward 13 Non-Property Tax Revenue Account #3301609613 at an upset limit, including contingency, not to exceed \$18,000;
- (b) That reimbursement to Dundas Community and Social Services (DCS) for costs incurred from increased prices for their subsidized Meals on Wheels program, as well as a program review, be funded from the Ward 13 Non-Property Tax Revenue Account #3301609613 at an upset limit, including contingency, not to exceed \$3,000;
- (c) That reimbursement to Dundas Community and Social Services (DCS) for costs incurred related to their portion of the Seniors Pop-Up Market Program be funded from the Ward 13 Non-Property Tax Revenue Account #3301609613 at an upset limit, including contingency, not to exceed \$2,500;
- (d) That reimbursement to Halton Food For Life, for costs incurred related to their portion of the Seniors Pop-Up Market Program be funded from the Ward 13 Non-Property Tax Revenue Account #3301609613 at an upset limit, including contingency, not to exceed \$2,500;
- (e) That any funds allocated and distributed through the Ward 13 Community Grants Program be exempt on a one-time basis and not be counted toward any formula that restricts regular funding from the City including the City Enrichment Fund or the One-Time Enhancement Grant (e.g. the City's 30% formula); and

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

- (f) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
ABSENT - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - CHAIR - Ward 14 Councillor Mike Spadafora

Councillor Spadafora relinquished the Chair to Councillor Beattie in order to introduce the following Motions.

**10.6 Review of Prolonged Acting Management Assignments**

**(Spadafora/Beattie)**

WHEREAS, prolonged acting management assignments can lead to uncertainty among staff, hinder long-term planning, and negatively impact productivity and morale; and

WHEREAS, permanently filling leadership positions is essential to ensure organizational stability, clarity in decision-making, and accountability across departments;

THEREFORE, BE IT RESOLVED:

- (a) That the City Manager be directed to report back to the Audit, Finance and Administration Committee by September 11, 2025 with a list of all current management positions across the organization that are not permanently filled and are being covered through acting assignments, such report to include:
  - (i) The title of the positions, the departments or divisions, and the duration of the acting assignments to date; and
  - (ii) a summary of any current acting assignments that have exceeded six months, along with an explanation of the reason(s) the position has not been filled permanently, and anticipated timelines for permanent recruitment, if applicable.

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
ABSENT - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - CHAIR - Ward 14 Councillor Mike Spadafora

### **10.7 Festitalia Soccer Tournament Sponsorship**

**(Spadafora/Beattie)**

WHEREAS, the 50th Anniversary of Festitalia will be celebrated in 2025, featuring a variety of cultural and community events, including a soccer tournament that promotes youth participation and community pride; and WHEREAS, the Festitalia Soccer Tournament brings together teams from across the city and fosters cross-cultural understanding, teamwork, and active living;

THEREFORE, BE IT RESOLVED:

- (a) That a one-time exception to the Area Rating Special Capital Re-Investment Discretionary Fund Policy be approved to allow Ward 14 to provide a grant to the Festitalia Corporation to support costs associated with the Festitalia Soccer Tournament, to be funded from the Ward 14 Capital Discretionary Account (3302309014) at an upset limit, including contingency, not to exceed \$4,500;
- (b) That all funds allocated for this initiative be contingent upon the submission of appropriate supporting documentation, including receipts or paid invoices, to the satisfaction of the General Manager of Finance and Corporate Services;
- (c) That any funds allocated and distributed to Festitalia Corporation to support costs associated with the Festitalia Soccer Tournament be exempt on a one-time basis and not be counted toward any formula that restricts regular funding from the City including the City Enrichment Fund; and
- (d) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents associated with the Festitalia Soccer Tournament, with such terms and conditions in a form satisfactory to the City Solicitor.

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
ABSENT - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - CHAIR - Ward 14 Councillor Mike Spadafora

**11. NOTICES OF MOTION**

**11.1 Adjustment to Hybrid Work Model – Increased In-Office Presence**

**(Spadafora/M. Wilson)**

That the Rules of Order be suspended to allow for the introduction of a Motion respecting Adjustment to Hybrid Work Model – Increased In-Office Presence.

**Result: Motion CARRIED by a 2/3s vote of 5 to 2, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
NO - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
ABSENT - Ward 11 Councillor Mark Tadeson  
NO - Ward 13 Councillor Alex Wilson  
YES - CHAIR - Ward 14 Councillor Mike Spadafora

**(Spadafora/M. Wilson)**

WHEREAS, the City of Hamilton remains committed to delivering high-quality, responsive services to residents, businesses, and stakeholders;

WHEREAS, the current hybrid work model permits approximately 20% of employees to work remotely;

WHEREAS, a greater in-person presence is expected to support improved collaboration, communication, mentorship, service delivery, and organizational culture.

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

THEREFORE, BE IT RESOLVED:

- (a) That all City staff currently working under the hybrid model be directed to increase their in-office presence to an alternating arrangement consisting of a minimum of three (3) days per week for week 1 and a minimum of two (2) days per week for week 2;
- (b) That staff be directed to implement this change without incurring any additional real estate costs;
- (c) That the City Manager be directed to optimize the utilization and capacity of existing City-owned office space, including but not limited to reconfigured workspace layouts, scheduling strategies, and repurposing underutilized areas to accommodate the increased in-office presence;
- (d) That staff be directed to utilize existing budgets and internal resources to implement the transition and required space optimizations;
- (e) That the City Manager report back as necessary on implementation progress, space optimization outcomes, and any operational or logistical challenges encountered;
- (f) That staff be directed to make the aforementioned changes to the Hybrid Work Model, as appropriate;
- (g) That such changes be implemented effective January 1, 2026, in order to provide adequate time for any employee adjustments or arrangements, as appropriate;
- (h) That staff prepare a comprehensive communication plan to help staff and leaders to adequately prepare for the changes to the Hybrid Work Model; and
- (i) That staff make associated amendments to the Hybrid Work Policy and Procedures accordingly.

**Result: Motion CARRIED by a vote of 6 to 1, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 9 Councillor Brad Clark  
YES - Ward 10 Councillor Jeff Beattie  
ABSENT - Ward 11 Councillor Mark Tadeson  
NO - Ward 13 Councillor Alex Wilson  
YES - CHAIR - Ward 14 Councillor Mike Spadafora

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

Councillor Spadafora assumed the Chair.

Councillor Hwang introduced the following Notice of Motion:

**11.2 Pipeline Trail Youth Mural Grant (Ward 4)**

WHEREAS, the City of Hamilton is committed to working with artists, businesses and citizens in the ongoing development and implementation of art in public places projects to enhance our sense of community and public places across the City;

WHEREAS, community art is an artwork located in a public place, the design and implementation of which is led by an artist and involves community members directly in its creation through collaboration, production, and/or dialogue;

WHEREAS, the Pipeline Trail consists of a multi-use path that runs for 6 kilometres from Main Street East to Woodward Ave and was identified as an integral support for the health and well-being of residents of East Hamilton;

WHEREAS, the Pipeline Trail Master Plan identified public art as a way to enhance our sense of community and public places;

WHEREAS, the Red Tree Artists' Collective is a cross-cultural collaborative artistic non-profit group;

WHEREAS, the Red Tree Artists' Collective is involving with 18 grade 7 and 8 students and the art teacher from W. H. Ballard Elementary School through weekly sessions since January 2025, in preparation of the renewal on June 4, 2025, of the existing 121 cm by 975 cm mural located on the Pipeline Trail;

WHEREAS, the inspiration for the revised youth mural is conservation, with images of pollinators, native species, habitat, urban wildlife, and the overarching theme of water as it relates to the pipeline located below the Pipeline Trail;

WHEREAS, the existing mural was last painted in 2023 and it has since been vandalized significantly.

THEREFORE, BE IT RESOLVED:

- (a) That a grant be provided to the Red Tree Artists' Collective to ensure adequate funding for the Pipeline Trail youth mural to be funded from the Ward 4 Capital Discretionary Account [3302309400] at an upset limit, including contingency, not to exceed \$2,170;

**Refer to the June 18, 2025 Council Minutes for the disposition of these matters.**

- (b) That any funds allocated and distributed be exempt on a one-time basis and not be counted toward any formula that restricts regular funding from the City including the City Enrichment Fund for the years 2025 and 2026; and
- (c) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**11. PRIVATE AND CONFIDENTIAL**

There were no Private and Confidential Items.

**12. ADJOURNMENT**

There being no further business, the Audit, Finance and Administration Committee, adjourned at 12:45 p.m.

Respectfully submitted,

Tamara Bates  
Legislative Coordinator  
Office of the City Clerk

Councillor M. Spadafora,  
Chair, Audit, Finance and Administration  
Committee