



## **OPEN FOR BUSINESS SUB-COMMITTEE MINUTES OBSC 25-002**

**2:00 p.m.**

**Tuesday, June 3, 2025**

Room 192/193, City Hall, 1<sup>st</sup> Floor  
71 Main Street West, Hamilton, Ontario

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**Present:** Councillors T. Hwang (Chair), C. Cassar (Vice-Chair), and  
M. Wilson

**Also in  
Attendance:** Drina Omazic, Hamilton Chamber of Commerce  
Kyle Slote (virtually), Hamilton-Burlington Society of Architects  
Nadine Ubl (virtually), Business Improvement Area Sub-Committee  
Brenda Wilson, Stoney Creek Chamber of Commerce  
Matteo Patricelli (virtually), Flamborough Chamber of Commerce  
Amanda Stringer, West End Home Builders' Association

**Absent with  
Regrets:** Crystal Henderson, Realtors Association of Hamilton-Burlington

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### **1. CALL TO ORDER**

Chair Hwang called the meeting to order at 2:00 p.m.

### **2. CEREMONIAL ACTIVITIES**

There were no ceremonial activities.

### **3. APPROVAL OF THE AGENDA**

**(Cassar/M. Wilson)**

That the agenda for the June 3, 2025, Open for Business Sub-Committee, be  
approved, as presented.

**CARRIED**

### **4. DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**Please refer to the July 9, 2025 General Issues Committee meeting minutes for the disposition  
of these matters.**

**5. APPROVAL OF MINUTES OF PREVIOUS MEETING**

**5.1 March 6, 2025**

**(M. Wilson/Cassar)**

That the Minutes of the March 6, 2025, meeting of the Open for Business Sub-Committee, be adopted, as presented.

**CARRIED**

**6. DELEGATIONS**

There were no Delegations.

**7. ITEMS FOR INFORMATION**

**7.1 Innovation in Planning Approvals (City Wide)**

Jennifer Hohol, Manager, Strategy and Continuous Improvement, addressed Committee respecting Innovation in Planning Approvals (City Wide), with the aid of a PowerPoint presentation.

**(Cassar/M. Wilson)**

That the presentation respecting Innovation in Planning Approvals (City Wide), be received.

**CARRIED**

**7.2 PED25160  
Construction Approvals Customer Journey Mapping (City Wide)**

Jennifer Hohol, Manager, Strategy and Continuous Improvement, addressed Committee respecting Report PED25160, Construction Approvals Customer Journey Mapping (City Wide), with the aid of a PowerPoint presentation.

**(Cassar/M. Wilson)**

That Report PED25160, dated June 3, 2025, respecting the Construction Approvals Customer Journey Mapping (City Wide) and the accompanying presentation, be received.

**CARRIED**

**7.3 PED25161  
Planning, Permitting, Licensing, and Bylaw Technology Solution Update (City Wide)**

**(M. Wilson/Cassar)**

That Report PED25161, dated June 3, 2025, respecting the Planning, Permitting, Licensing, and Bylaw Technology Solution Update (City Wide),

**Please refer to the July 9, 2025 General Issues Committee meeting minutes for the disposition of these matters.**

be received.

**CARRIED**

**7.4 Verbal Update respecting Development Charge By-Law Amendment Process (City Wide) (no copy)**

Ailish Brooke, Manager, Senior Financial Analyst, provided the Committee with a Verbal Update respecting the Development Charge By-Law Amendment Process.

**(Cassar/M. Wilson)**

That the Verbal Update respecting Development Charge By-Law Amendment Process (City Wide), be received.

**CARRIED**

**8. ITEMS FOR CONSIDERATION**

There were no Items for Consideration.

**9. MOTIONS**

There were no Motions.

**10. NOTICES OF MOTION**

There were no Notices of Motion.

**11. PRIVATE AND CONFIDENTIAL**

There were no Private and Confidential Items.

**12. ADJOURNMENT**

There being no further business, the Open for Business Sub-Committee meeting adjourned at 3:23 p.m.

Respectfully submitted,

Salvatore Salamone  
Legislative Assistant  
Office of the City Clerk

Councillor T. Hwang,  
Chair, Open for Business  
Sub-Committee