



OPEN FOR BUSINESS SUB-COMMITTEE MINUTES OBSC 25-002

2:00 p.m.

Tuesday, June 3, 2025

Room 192/193, City Hall, 1st Floor
71 Main Street West, Hamilton, Ontario

Present: Councillors T. Hwang (Chair), C. Cassar (Vice-Chair), and M. Wilson

Also in Attendance: Drina Omazic, Hamilton Chamber of Commerce
Kyle Slote (virtually), Hamilton-Burlington Society of Architects
Nadine Ubl (virtually), Business Improvement Area Sub-Committee
Brenda Wilson, Stoney Creek Chamber of Commerce
Matteo Patricelli (virtually), Flamborough Chamber of Commerce
Amanda Stringer, West End Home Builders' Association

Absent with Regrets: Crystal Henderson, Realtors Association of Hamilton-Burlington

1. CALL TO ORDER

Chair Hwang called the meeting to order at 2:00 p.m.

2. CEREMONIAL ACTIVITIES

There were no ceremonial activities.

3. APPROVAL OF THE AGENDA

(Cassar/M. Wilson)

That the agenda for the June 3, 2025, Open for Business Sub-Committee, be approved, as presented.

CARRIED

4. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

Please refer to the July 9, 2025 General Issues Committee meeting minutes for the disposition of these matters.

5. APPROVAL OF MINUTES OF PREVIOUS MEETING

5.1 March 6, 2025

(M. Wilson/Cassar)

That the Minutes of the March 6, 2025, meeting of the Open for Business Sub-Committee, be adopted, as presented.

CARRIED

6. DELEGATIONS

There were no Delegations.

7. ITEMS FOR INFORMATION

7.1 Innovation in Planning Approvals (City Wide)

Jennifer Hohol, Manager, Strategy and Continuous Improvement, addressed Committee respecting Innovation in Planning Approvals (City Wide), with the aid of a PowerPoint presentation.

(Cassar/M. Wilson)

That the presentation respecting Innovation in Planning Approvals (City Wide), be received.

CARRIED

**7.2 PED25160
Construction Approvals Customer Journey Mapping (City Wide)**

Jennifer Hohol, Manager, Strategy and Continuous Improvement, addressed Committee respecting Report PED25160, Construction Approvals Customer Journey Mapping (City Wide), with the aid of a PowerPoint presentation.

(Cassar/M. Wilson)

That Report PED25160, dated June 3, 2025, respecting the Construction Approvals Customer Journey Mapping (City Wide) and the accompanying presentation, be received.

CARRIED

**7.3 PED25161
Planning, Permitting, Licensing, and Bylaw Technology Solution Update (City Wide)**

(M. Wilson/Cassar)

That Report PED25161, dated June 3, 2025, respecting the Planning, Permitting, Licensing, and Bylaw Technology Solution Update (City Wide),

be received.

CARRIED

7.4 Verbal Update respecting Development Charge By-Law Amendment Process (City Wide) (no copy)

Ailish Brooke, Manager, Senior Financial Analyst, provided the Committee with a Verbal Update respecting the Development Charge By-Law Amendment Process.

(Cassar/M. Wilson)

That the Verbal Update respecting Development Charge By-Law Amendment Process (City Wide), be received.

CARRIED

8. ITEMS FOR CONSIDERATION

There were no Items for Consideration.

9. MOTIONS

There were no Motions.

10. NOTICES OF MOTION

There were no Notices of Motion.

11. PRIVATE AND CONFIDENTIAL

There were no Private and Confidential Items.

12. ADJOURNMENT

There being no further business, the Open for Business Sub-Committee meeting adjourned at 3:23 p.m.

Respectfully submitted,

Salvatore Salamone
Legislative Assistant
Office of the City Clerk

Councillor T. Hwang,
Chair, Open for Business
Sub-Committee