

Summary of the Proposed Revisions

- General wording updates “Housing keeping amendments” :

SECTION 1 – DEFINITIONS:

- **“Sub-Committee”** means a Committee established by Council, comprised of some Members of Council and in certain circumstances also citizen members. Sub-Committees report up to an assigned Standing Committee with members of Sub-Committees being appointed by Council; ~~with the exception of the Public Health Sub-Committee, which reports directly to the Board of Health.~~

SECTION 3 – COUNCIL MEETINGS:

3.2 Regular Council Meeting Times

- (1) Unless otherwise decided by Council, Regular Council meetings shall be held:

~~(a) — in January:
on the fourth Wednesday of the month, commencing at 9:30 a.m. unless such day is a public or civic holiday, in which case Council shall set an alternate day and time;~~

~~(b) — in February, March, April, May, June, July, August, September, October and November: at least once per month on a Wednesday, commencing at 9:30 a.m., unless such day is a public or civic holiday, in which case Council shall set an alternate day and time;~~

~~(c) — in December:
at least once on a Wednesday, commencing a 9:30 a.m., unless such a day is a public or civic holiday, in which case Council shall set an alternative day and time;~~

SECTION 5 – COMMITTEE MEETINGS:

5.2 Appointment of Committee Chairs and Vice Chairs

- (1) Pursuant to the *Municipal Act, 2001*, ~~Strong Mayor Powers~~, the Mayor shall appoint the Chair and Vice-Chair(s) for each relevant Committee, save and except where the Mayor has delegated such authority to Council.

- *Amendments resulting from the dissolution of current advisory committees:*

SECTION 6 - RULES OF DEBATE, VOTING PROCEDURES AND MOTION PROCEDURES:

6.2 Voting Procedures

~~(19) Members of Council who are appointed as representatives of an Advisory Committee, do not have voting rights while attending an Advisory Committee meeting~~

Appendix A – General Issues Committee

Specific duties shall include:

- ~~To consider Citizen Committee Report recommendations of any Advisory Committee which reports directly to the General Issues Committee~~

Appendix B – Public Works Committee

Specific duties shall include:

- ~~To consider Citizen Committee Report recommendations of any Advisory Committee which reports directly to the Public Works Committee~~

Appendix C – Planning Committee

Specific duties shall include:

- ~~To consider Citizen Committee Report recommendations of any Advisory Committee which reports directly to the Planning Committee.~~

Appendix D – Emergency and Community Services Committee

Specific duties shall include:

- ~~To consider Citizen Committee Report recommendations of any Advisory Committee which reports directly to the Emergency and Community Services Committee~~

Appendix E – Audit, Finance and Administration Committee

Specific duties shall include:

- ~~To act as liaison to the Access and Equity volunteer advisory committees (with the exception of the Advisory Committee for Persons with Disabilities reporting to the General Issues Committee)~~
- ~~To consider Citizen Committee Report recommendations of any Advisory Committee which reports directly to the Audit, Finance and Administration Committee~~

Appendix G - CRITERIA FOR THE CREATION OF ADVISORY COMMITTEES OR TASK FORCES

Deleted in its entirety

- *Removed all references to the Public Health Sub-Committee and to the Board of Health:*

SECTION 3 – COUNCIL MEETINGS:

~~3.14 Board of Health Meetings~~

- ~~(3) — Where Council is exercising the jurisdiction of a Board of Health under the *Health Protection and Promotion Act, 1990*:~~
- ~~(a) — Council shall meet as necessary to complete such business as would normally be completed by a Board of Health and as required pursuant to the *Health Protection and Promotion Act, 1990* and its Regulations, any Public Health Standards published by the Minister, and any other applicable law including municipal by-laws and policies governing a Board of Health; and~~
- ~~(b) — the Mayor and Clerk are authorized, upon approval by Council operating as a Board of Health, to sign any necessary resolutions.~~
- ~~(4) — The Public Health Sub-Committee shall report directly to the Board of Health;~~
- ~~(5) — Council may, by resolution:~~
- ~~(a) — move into the Board of Health to consider, including debate, the Public Health Sub-Committee Minutes; and~~
- ~~(b) — move out of the Board of Health to report to Council.~~
- ~~(6) — Council may by resolution, move into the Board of Health for the consideration of the Public Health Sub-Committee Minutes a member of the Board of Health may:~~
- ~~(a) — request that a matter contained within the Public Health Sub-Committee Minutes be voted on separately by the Board of Health;~~
- ~~(b) — amend a matter contained within the Public Health Sub-Committee Minutes;~~
- ~~(c) — in the event, an amendment is considered to be contrary to the main motion within the Public Health Sub-Committee Minutes, Board of Health will follow the following process:~~
- ~~(i) — The main motion within the Public Health Sub-~~

- ~~Committee Minutes shall be voted upon;~~
- ~~(ii) if the vote result is deemed to be Carried, the matter is considered closed; and~~
 - ~~(iii) if the vote result is deemed to be lost, the amendment considered to be contrary to the main motion within the Public Health Sub-Committee Minutes, may be introduced if duly moved and seconded.~~
- ~~(d) Move that the Board of Health rise to report to Council.~~

SECTION 5 – COMMITTEE MEETINGS:

5.8 Committee Recommendations to Council

- ~~(2) The Public Health Sub-Committee shall make recommendations to the Board of Health;~~
- ~~(4) A minimum of 2 (two) days shall pass before the Minutes of the Public Health Sub-Committee is presented to the Board of Health to provide adequate opportunity for review. Every effort will be made for the Public Health Sub-Committee Minutes to be released at an earlier date.~~
- ~~(6) Despite subsection 5.8(4), this rule may be suspended by the affirmative vote of two-thirds (2/3's) of the Members of the Board of Health present and voting.~~

5.14 Correspondence Items

- (4) If a Member of Council would like a correspondence item listed in the Council's Weekly Correspondence Listing placed on a Committee agenda, the Member must advise the Clerk's Office no later than 12:00 p.m. (Noon) on the day prior to the meeting.
 - ~~(a) If a member of Public Health Sub-Committee would like a relevant item of correspondence listed in the Council's Weekly Correspondence Listing placed on a Public Health Sub-Committee agenda, the member must advise the Clerk's Office no later than 12:00 p.m. (noon) on the day prior to the meeting.~~

SECTION 9 – MEETINGS CLOSED TO THE PUBLIC:

- 9.1 For the purpose of subsections 9.3, 9.5, 9.6 and 9.7, "Committee" shall mean ~~the Public Health Sub-Committee and~~ any committee of which at least 50% of the members are also members of Council.

- *Added the following subsection to specify that all declarations of interest are to be declared in Open Session:*

SECTION 5 – COMMITTEE MEETINGS:

5.16 Declarations of Interest

(2) All declarations of interest are to be declared in Open Session;

- *Revised to update the action to adopt rather than approve:*

SECTION 3 – COUNCIL MEETINGS:

3.10 Order of Business

(e) **Adoption** of Minutes of Previous Meeting

SECTION 5 – COMMITTEE MEETINGS:

5.11 Order of Business

(e) **Adoption** of Minutes of Previous Meeting

- *Revised in order to include the requirement for a delegates ‘full name(s)’:*

SECTION 5 – COMMITTEE MEETINGS:

5.12 Delegations

(8) A request to delegate shall include the **full** name(s) of all delegates, reasons(s) for the delegation, and the contact information (**full** name, address, email and/or phone number) for any person, group of persons, or corporation/organization which they represent.

5.13 Public Hearings at Standing Committees

- (3) Public Hearings shall commence with:
- a. an introduction of the subject matter by the Chair or by staff;
 - b. the staff presentation, if any and if not waived by the members of the Standing Committee; and
- INP** The signing in of all delegations on a sheet, provided by staff, with their **full** name, address, including postal code, phone number and e-mail address (optional).
- ELE** Presentations by delegations who have registered to attend VIRTUALLY, will be heard.

- *Revised this section for clarity:*

SECTION 5 – COMMITTEE MEETINGS:

5.12 Delegations

- (7) Delegate shall not:
 - (i) speak disrespectfully of any person ~~and maintain order and decorum in accordance with this by-law;~~
 - (ii) speak on any subject other than the subject for which he/she/they has received approval from the Clerk to address with Committee; and
 - (iii) violate the rules of procedure, ~~including the provision for maintaining order and decorum in accordance with this by-law,~~ or a decision of the presiding officer.

- *Added to address the disposition of correspondence that is received respecting matters beyond the jurisdiction of the municipality*

SECTION 5 – COMMITTEE MEETINGS:

5.14 Correspondence Items

- (15) ~~Correspondence in relation to matters beyond the jurisdiction of the municipality shall not be included in Council's Weekly Correspondence Listing.~~

- *Added to address requests to delegate on private and confidential matters:*

SECTION 5 – COMMITTEE MEETINGS:

5.12 Delegations

- (19) ~~Any person, group of persons, or organization wishing to address a Committee with respect to a private and confidential (pending legal action, Ontario Land Tribunal, etc.) matter shall not be permitted to delegate.~~

- *Added to address the disposition of correspondence received on private and confidential matters:*

SECTION 5 – COMMITTEE MEETINGS:

5.14 Correspondence Items

- (16) ~~Correspondence respecting a private and confidential (pending legal action, Ontario Land Tribunal, etc.) matter(s) shall not be included in Council's Weekly Correspondence Listing or a Committee's agenda.~~