

# CITY OF HAMILTON

## MOTION

Governance Review Sub-Committee: January 19, 2026

**MOVED BY COUNCILLOR T. HWANG .....**

**SECONDED BY COUNCILLOR.....**

### **Development of a Formal Process to Track Motions and Their Respective Deliverables**

WHEREAS, between December 11, 2024, and July 30, 2025, various decision-making bodies including Council, General Issues Committee, Public Works Committee, and the Audit, Finance and Administration Committee, passed eleven motions directing or requesting staff for specific deliverables such as a report with either a specific deadline or implicit deadline connected to decision-making such as budget deliberations;

WHEREAS, the specific deliverables of these eleven motions were either late or remain unfulfilled;

THEREFORE, BE IT RESOLVED:

That the City Clerk BE DIRECTED to report back to the Audit, Finance and Administration Committee in Q2 2026 on the development of a formal process that tracks motions and their respective deliverables, including staff reports, for all decision-making bodies, to be used by the City Manager and relevant Directors and General Managers, as well as the costs associated with implementing such a process.