



# Hamilton

**BUSINESS IMPROVEMENT AREA SUB-COMMITTEE  
MINUTES BIAC 26-003  
10:30 a.m.  
Tuesday, March 10, 2026  
Room 264  
Hamilton City Hall  
71 Main Street West**

**Present:** Councillor M. Wilson  
N. Ubl – Barton Village BIA (Chair)  
S. Braithwaite– International Village BIA (virtually)  
T. MacKinnon – Westdale Village BIA and Stoney Creek BIA (virtually)  
A. Mekli, Hess Village BIA  
S. Pennie, Waterdown BIA (virtually)  
J. Mattern – Ancaster BIA (virtually)  
D. Tayler – Dundas BIA (virtually)  
E. Walsh – Downtown Hamilton BIA (virtually)  
S. Weiler – Ottawa Street BIA (virtually)

**Absent  
with Regrets:** Councillor T. Hwang – City Business, Councillor E. Pauls -  
Personal  
D. Sanchez – Concession Street BIA

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**1. CALL TO ORDER**

Committee Chair N. Ubl called the meeting to order at 10:30 a.m.

**2. CEREMONIAL ACTIVITIES**

Committee Chair N. Ubl read the Land Acknowledgement.

**3. APPROVAL OF THE AGENDA**

**(Tayler/Weiler)**

That the agenda for the March 10, 2026 Business Improvement Area Sub-Committee meeting be approved, as presented.

**CARRIED**

**Refer to the March 25, 2026 General Issues Committee Minutes for the disposition of these matters.**

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**5. APPROVAL OF MINUTES OF PREVIOUS MEETING**

**(Pennie/Walsh)**

That the February 17, 2026 Minutes of the Business Improvement Area Sub-Committee, be adopted, as presented.

**CARRIED**

**6. DELEGATIONS**

There were no Delegations.

**7. ITEMS FOR INFORMATION**

N. Ubl relinquished the Chair to S. Braithwaite to provide the following update:

**7.1 Passport Program Working Group Update (no copy)**

Nadine Ubl, addressed Committee respecting Passport Program Working Group Update.

N. Ubl assumed the Chair.

**7.2 2026 Municipal Election – Community and Voter Engagement (no copy)**

Shannah Evans, Project Manager, Elections Education and Supports, and Chandra Jobczyk, Elections Officer, Candidate and Outreach, addressed Committee respecting 2026 Municipal Election – Community and Voter Engagement.

**(Braithwaite/Pennie)**

That the following Items for Information, be received:

- 7.1 Passport Program Working Group Update (no copy); and
- 7.2 2026 Municipal Election – Community and Voter Engagement (no copy)

**CARRIED**

**8. ITEMS FOR CONSIDERATION**

There were no Items for Consideration.

**Refer to the March 25, 2026 General Issues Committee Minutes for the disposition of these matters.**

**9. MOTIONS**

**9.1 Business Improvement Area Expenditure Requests**

**(Braithwaite/Ubl)**

- (a) That the expenditure request from the International Village Business Improvement Area, in the amount of \$10,141.15, to be spent on events and beautification, and the holiday parking program funded from the 2025 Shared Parking Program for the Business Improvement Areas (BIA Payments Account 815010-52505), be approved;
- (b) That the expenditure request from the Barton Village Business Improvement Area, in the amount of \$23,973.07, to be spent on the purchase and maintenance of hanging flower baskets and costs for cleaning and maintaining the public road allowance funded from the 2025 Shared Parking Program for the Business Improvement Areas (BIA Payments Account 815010-52505), be approved;
- (c) That the expenditure request from the Concession Street Business Improvement Area, in the amount of \$10,841.34, to be spent on replacement, upgrade, and maintenance of additional coach lantern street lighting; maintenance of Concession Street gateways; replacement and upgrade of Concession Street events equipment funded from the 2025 Shared Parking Program for the Business Improvement Areas (BIA Payments Account 815010-52505), be approved;
- (d) That the expenditure request from the Ottawa Street Business Improvement Area, in the amount of \$23,610.86, to be spent on beautification initiatives funded from the 2025 Shared Parking Program for the Business Improvement Areas (BIA Payments Account 815010-52505), be approved;
- (e) That the expenditure request from the Westdale Village Business Improvement Area, in the amount of \$20,625.14, to be spent on streetscape expenses including plantings, seasonal decor, planters and maintenance, funded from the 2025 Shared Parking Program for the Business Improvement Areas (BIA Payments Account 815010-52505), be approved;
- (f) That the expenditure request from the Locke Street Business Improvement Area, in the amount of \$24,265.12, to be spent on streetscape expenses, including seasonal streetscape décor; planters, plantings, and maintenance; lighting, and banners funded from the 2025 Shared Parking Program for the Business

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Improvement Areas (BIA Payments Account 815010-52505), be approved;

- (g) That the expenditure request from the Locke Street Business Improvement Area, in the amount of \$11,774.03, to be spent on streetscape expenses, including seasonal streetscape décor; planters, plantings, and maintenance; lighting, and banners funded from the 2024 Shared Parking Program for the Business Improvement Areas (BIA Payments Account 815010-52505), be approved; and
- (h) That the expenditure request from the Downtown Dundas Business Improvement Area, in the amount of \$12,634.16, to be spent on holiday decorations, beautification initiatives and event programming funded from the 2025 Shared Parking Program for the Business Improvement Areas (BIA Payments Account 815010-52505), be approved.

**CARRIED**

## **10. NOTICES OF MOTION**

There were no Notices of Motion.

## **11. GENERAL INFORMATION/OTHER BUSINESS**

### **11.1 Updates from Business Development Office**

Cristina Geissler, Business Development and Business Improvement Area (BIA) Officer, addressed the Committee respecting Updates from the Business Development Office.

#### **(Tayler/Walsh)**

That the verbal update from Cristina Geissler, Business Development and Business Improvement Area (BIA) Officer, respecting Updates from the Business Development Office, be received.

**CARRIED**

### **11.2 Statements by Members**

BIA Members used this opportunity to discuss matters of general interest.

#### **(MacKinnon/Weiler)**

That the updates from Committee Members, be received.

**CARRIED**

**Refer to the March 25, 2026 General Issues Committee Minutes for the disposition of these matters.**

**12. ADJOURNMENT**

There being no further business, the Business Improvement Area Sub-Committee adjourned at 11:03 a.m.

Respectfully submitted,

Tamara Bates  
Legislative Coordinator  
Office of the City Clerk

Nadine Ubl  
Chair, Business Improvement Area  
Sub-Committee

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