



## AUDIT, FINANCE AND ADMINISTRATION COMMITTEE

### MINUTES AFA 26-005

9:30 a.m.

April 16, 2026

Council Chambers (Hybrid), City Hall, 2<sup>nd</sup> Floor  
71 Main Street West, Hamilton, Ontario

**Present:** Councillors J. Beattie (Chair), B. Clark, R. Cooper, T. Hwang, C. Kroetsch, E. Pauls, M. Spadafora, M. Tadeson, A. Wilson (virtually) and M. Wilson

#### 1. CALL TO ORDER

Chair Beattie called the meeting to order at 9:30 a.m.

#### 2. CEREMONIAL ACTIVITIES

There were no Ceremonial Activities.

#### 3. APPROVAL OF AGENDA

##### **(Cooper/Hwang)**

That the agenda for the April 16, 2026, Audit, Finance and Administration Committee meeting, **BE APPROVED, AS AMENDED** by deferring consideration of Items 8.1 AUD21004(d), Cyber Security Follow Up Audit, Phase 2: Incident Response and Insurance Review (City Wide) and 8.2 FCS26037, Request to Extend Contract for Secure Transportation of Funds Services (City Wide), until after Closed Session.

**CARRIED**

#### 4. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

#### 5. APPROVAL OF MINUTES OF PREVIOUS MEETING

##### **(Pauls/Hwang)**

That the Minutes of the March 26, 2026 meeting of the Audit, Finance and Administration Committee, **BE ADOPTED**, as presented.

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

**CARRIED**

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

**6. DELEGATIONS**

**6.1 Delegations respecting 2026 Development Charges Indexing (Item 7.1)**

**6.1.(a) Viv Saunders**

Viv Saunders addressed Committee respecting 2026 Development Charges Indexing (Item 7.1).

**6.1.(b) Mike Collins-Williams, West End Home Builders Association**

Mike Collins-Williams, West End Home Builders Association, addressed Committee respecting 2026 Development Charges Indexing (Item 7.1).

**6.2 Viv Saunders, respecting Financial Accountability in Administration of Grant Funding (Item 9.1) - WITHDRAWN**

**(Tadeson/Cooper)**

That the following Delegations, **BE RECEIVED**:

6.1 Delegations respecting 2026 Development Charges Indexing (Item 7.1)

6.1.(a) Viv Saunders

6.1.(b) Mike Collins-Williams, West End Home Builders Association

**CARRIED**

**7. ITEMS FOR INFORMATION**

**7.1 FCS26032  
2026 Development Charges Indexing (City Wide)**

**(Pauls/Cooper)**

That Report FCS26032 **BE REFERRED** to staff for report back to the Audit, Finance and Administration Committee on May 7, 2026, with additional information on the following:

- (a) the feasibility of breaking down or adjusting Development Charges Indexing by sector (residential, industrial, etc.); and
- (b) clarification from higher levels of government as to funding announcements, which have been ambiguous to date.

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

**Result: Motion CARRIED by a vote of 8 to 2, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
NO - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
YES – Ward 7 Councillor Esther Pauls  
YES – Ward 8 Councillor Rob Cooper  
NO - Ward 9 Councillor Brad Clark  
YES - CHAIR - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

**7.1(a) Correspondence from Mike Collins-Williams respecting  
Development Charges Indexing Report (FCS26032)**

**(Tadeson/Pauls)**

That the Correspondence from Mike Collins-Williams respecting  
Development Charges Indexing Report (FCS26032), **BE RECEIVED.**  
**CARRIED**

**7.2 HUR23007(a)  
Workplace Mental Health and Wellbeing Strategy Progress Update (City  
Wide)**

Iva Peressini, Manager, Health, Safety and Wellness, addressed Committee  
respecting Workplace Mental Health and Wellbeing Strategy Progress  
Update with the aid of a presentation.

**(Kroetsch/Hwang)**

That the following Items for Information, **BE RECEIVED:**

7.2 HUR23007(a)  
Workplace Mental Health and Wellbeing Strategy Progress Update (City  
Wide) and the associated presentation, and

7.3 HUR26005  
Annual Employee Absence Report 2025 (City Wide)

**CARRIED**

**9. MOTIONS**

**9.1 Financial Accountability in the Administration of Grant Funding –  
REVISED**

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

**(Kroetsch/Hwang)**

WHEREAS, City Council approved recommendations in Procedures for Ward-Specific Funding Initiatives (FCS18014(a)) on December 17, 2018;

WHEREAS, Report FCS18014(a) outlined “Scenario 2: Social Infrastructure Funding”, which permits Area Rating Special Capital Re-Investment Reserves to be used for grants to an outside agency to improve social infrastructure assets;

WHEREAS, Report FCS18014(a) outlined “Scenario 3: Grants”, which permit Area Rating Special Capital Re-Investment Discretionary Fund to be used for grants to support community initiatives;

WHEREAS, Report FCS18014(a) does not contain any restrictions regarding the ability to fund grants from the Cellular Tower and Ward-Specific Non-Property Tax Revenues beyond the general procedures found in Appendix “D” to that Report;

WHEREAS, these funds are allocated at the discretion of the Ward Councillor in a manner that conforms to the criteria outlined in Appendix “A” and Appendix “B” to Report FCS18014(a), respecting Procedures for Ward-Specific Funding Initiatives;

WHEREAS, with the exception of grants under \$350 that are funded through the Area Rating Special Capital Re-Investment Discretionary Fund under “Scenario 3: Grants”, all grants require Council approval;

WHEREAS, the Ward Councillor Offices are responsible for administering the payment of grants funded through Ward-Specific Funding Initiatives; and

WHEREAS, no policy currently exists that outlines the procedures for the Ward Councillors Offices are to follow when administering the payment of grants.

THEREFORE, BE IT RESOLVED:

- (a) That staff **BE DIRECTED** to develop a grant payment policy designed to improve transparency and financial accountability for all grants funded through the Area Rating Special Capital Re-Investment Reserves, Area Rating Special Capital Re-Investment Discretionary Fund, and Cellular Tower and Ward-Specific Non-Property Tax Revenues; and
- (b) That staff **BE DIRECTED** to report back to the Audit, Finance and Administration Committee with a draft grant payment policy in Q3 2026.

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

**Result: Motion CARRIED by a vote of 8 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
ABSENT – Ward 7 Councillor Esther Pauls  
ABSENT – Ward 8 Councillor Rob Cooper  
YES - Ward 9 Councillor Brad Clark  
YES - CHAIR - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

**9.1(a) Correspondence from Gabriel Nicholson, respecting Financial Accountability in the Administration of Grant Funding - REVISED**

**(Hwang/Tadeson)**

That the Correspondence from Gabriel Nicholson, respecting Financial Accountability in the Administration of Grant Funding – REVISED, **BE RECEIVED.**

**CARRIED**

**9.2 Golden Horseshoe Live Steamers Educational Pavilion**

**(Hwang/Kroetsch)**

WHEREAS, the Golden Horseshoe Live Steamers is a non-profit volunteer operated organization that provides educational railway experiences through miniature ride-on and ride-behind locomotives out of the Hamilton Museum of Steam and Technology grounds;

WHEREAS, their facility includes 366 metres of elevated dual gauge (89 and 121 millimetre) track with a transfer table and steaming bays, 914 metres of ground mounted 184 millimetre gauge track with a turntable, a loading hoist and steaming bays, as well as club riding cars for all gauges, a railway station house, car barns, storage sheds, and a pedestrian bridge crossing both tracks;

WHEREAS, in 2025, the Golden Horseshoe Live Steamers celebrated their 50th anniversary and welcomed a record of 10,000 riders (double their 2024 ridership);

WHEREAS, to accommodate the storage of locomotives and riding stock, the Golden Horseshoe Live Steamers purchased and installed on the site two shipping containers. These were painted to match the esthetic of the 1859 Hamilton Waterworks National Historic Site;

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

WHEREAS, the Golden Horseshoe Live Steamers will install a roof spanning over the two shipping containers, creating an area between them that is protected from the elements, which will be used as an educational pavilion with hands-on interactive exhibits. The cost to enclose, equip, and finish the space is estimated at \$35,000;

WHEREAS, the Golden Horseshoe Live Steamers train days have a mutually beneficial impact on attendance at the Hamilton Museum of Steam and Technology, and attract tourists of all ages from Hamilton and beyond;

THEREFORE, BE IT RESOLVED:

- (a) That a grant to the Golden Horseshoe Live Steamers for the roof of their education pavilion **BE FUNDED** from the Ward 4 Capital Discretionary Account #3302309400 at an upset limit, including contingency, not to exceed \$15,000;
- (b) That any funds allocated and distributed **BE EXEMPT** on a one-time basis and not be counted toward any formula that restricts regular funding from the City including the City Enrichment Fund for 2026; and
- (c) That the Mayor and City Clerk **BE AUTHORIZED** to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 8 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
ABSENT – Ward 7 Councillor Esther Pauls  
ABSENT – Ward 8 Councillor Rob Cooper  
YES - Ward 9 Councillor Brad Clark  
YES - CHAIR - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

**9.2(a) Correspondence from Denny Williams, Golden Horseshoe Live Steamers, respecting proposed grant for the Golden Horseshoe Live Steamer Educational Pavilion**

**(Hwang/Tadeson)**

That the Correspondence from Denny Williams, Golden Horseshoe Live Steamers, respecting proposed grant for the Golden Horseshoe Live Steamer Educational Pavilion, **BE RECEIVED**.

**CARRIED**

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

### 9.3 Play Structure Replacement at Inasmuch House (Ward 2)

**(Kroetsch/M. Wilson)**

WHEREAS, Inasmuch House is a shelter located in Ward 2, which serves women and children who have experienced abuse, offering comprehensive crisis support;

WHEREAS, access to community playgrounds is often not safe for Inasmuch House residents due to ongoing risks related to intimate partner violence, and public spaces increase the likelihood of being located, harassed, or harmed by an abusive partner;

WHEREAS, an on-site playground is the safest and most accessible outdoor play space available to children while they're staying at Inasmuch House;

WHEREAS, the playground at Inasmuch House is severely outdated and fails to meet the needs of children who rely on it for recreation, emotional relief, and socialization; and

WHEREAS, replacing the current playground with a structure that meets the needs of the residents has been costed, with contingency, at \$152,000.

THEREFORE, BE IT RESOLVED:

- (a) That costs associated with replacing the play structure at Inasmuch House to Mission Services of Hamilton **BE FUNDED** from the Ward 2 Capital Reinvestment Reserve #108052 at an upset limit, including contingency, not to exceed \$152,000; and
- (b) That the Mayor and City Clerk **BE AUTHORIZED** to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 8 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
ABSENT – Ward 7 Councillor Esther Pauls  
ABSENT – Ward 8 Councillor Rob Cooper  
YES - Ward 9 Councillor Brad Clark  
YES - CHAIR - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

#### 9.4 Ward 2 Community Grants - 2026 (Ward 2)

**(Kroetsch/M. Tadeson)**

WHEREAS, the Ward 2 Community Grants program closed for 2026 on March 6, 2026 with a total of 70 applications;

WHEREAS, the 2026 Ward 2 Community Grants program will be open for one application acceptance period, rather than running quarterly application periods;

WHEREAS, City staff in Financial Planning, Administration and Policy and Communication and Engagement - Grants reviewed the recommendations from the Ward 2 Community Grants program and found that the following were eligible; and

WHEREAS, the following \$101,400 in 53 individual grants represents the fulfillment of the 2026 Ward 2 Community Grants program.

THEREFORE, BE IT RESOLVED:

- (a) That costs associated with contracting consultants to assist with Human Resources policy and material development to 15789800 CANADA FOUNDATION (ABRAR Trauma and Mental Health Services) **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$3,500;
- (b) That interior ads about the Tenant Support Program placed on HSR buses with Ward 2 based routes to ACORN Canada (Association of Community Organizations for Reform Now) **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,500;
- (c) That costs associated with The Choreographic Incubator, a four-week professional development program in Ward 2, to Aeris Körper Contemporary Dance **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,200;
- (d) That costs associated with MusicSparks, a program providing free open air music sessions for kids in Ward 2 parks, to Arts For All **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,500;
- (e) That costs associated with spring cleanups, neighbourhood events, and monthly meetings to Beasley Neighbourhood Association **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,800;

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

- (f) That the expansion of Adventure Canada Club and Exploring Our Roots programming into Ward 2 schools to Big Brothers Big Sisters of Halton and Hamilton (serving Grand Erie) **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,000;
- (g) That costs associated with CAP's Drive programs, transporting Ward 2 residents to cancer-related appointments and delivering essential supports, to Cancer Assistance Program **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,200;
- (h) That costs associated with the Central Park Fall Fair to Central Neighbourhood Association **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,500;
- (i) That website domain and maintenance, online advertising, and promotional materials for Music@Central to Central Presbyterian Church **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,500;
- (j) That lighting installations at the 2026 Hess Winter Village to Charity of Hope **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,600;
- (k) That food items for Golden Hearts Food Pantry to CityHousing Hamilton **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,225;
- (l) That weekly arts-based programming and music lessons at Residential Care Facilities in Ward 2 to Community Connection & Recreation Network of Hamilton **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,500;
- (m) That neighbourhood outreach, communications, and 2026 event planning to Corktown Neighbourhood Association **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,750;
- (n) That cycling and bicycle safety lessons for Dr. Davey students to Dr. J.E. Davey Elementary School **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,000;

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

- (o) That costs associated with a community-based Financial Literacy and Economic Empowerment Workshop Series at the Downtown Mosque to Eternal Sparks Foundation **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,500;
- (p) That costs associated with providing free Rainbow Baby Prenatal Classes for families in Ward 2 who are expecting after pregnancy or infant loss to Family Rootz Alliance **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,000;
- (q) That online advertising to increase participation and support for the FAB 5k Challenge and its program sites in Ward 2 to Fit Active Beautiful Foundation **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,200;
- (r) That stage production, sound, and lighting at their Hamilton Italian Heritage event to Fratellanza Racalmutese Italian Club **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,500;
- (s) That promotion and artists' compensation for A Night of Community at the Art Gallery of Hamilton to Freedom of Speech Entertainment **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,500;
- (t) That accessibility devices for virtual gatherings and hybrid meetings to Hamilton Arts Council **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,100;
- (u) That promotional materials for the Queer Justice Project to Hamilton Community Legal Clinic **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,100;
- (v) That artist compensation for Indigenous dancers participating in Made in Hamilton to Hamilton Conservatory for the Arts Society **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,600;
- (w) That costs associated with the Monthly Budget Friendly Cooking Program to Hamilton Family Health Team **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,500;

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

- (x) That artist fees for a concert series at the Farmers Market and Hamilton Public Library to Hamilton Farmers Market **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,000;
- (y) That costs associated with the launch of Indigenous Programming Day on Fringe Boulevard to Hamilton Festival Theatre Company **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,500;
- (z) That costs associated with road closures for the Boxing Day Road Race to Hamilton Harriers **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,200;
- (aa) That transportation and snacks for youth involved in the Winter & Spring 2026 semesters of the Shai Gligeous-Alexander/HMC Musical Futures Production Program to Hamilton Music Collective **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,000;
- (ab) That artist fees for Tiny Tots, a free drop-in music series for children aged 0-4, to Hamilton Philharmonic Orchestra **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,000;
- (ac) That bed frames for the Mark Preece House to Hospital Family Houses of Ontario **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,500;
- (ad) That descriptive audio equipment and subscription to software that improves accessibility for visually impaired community members to James North Baptist Church **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,500;
- (ae) That artist honorariums and sound and staging equipment for Cuts & Chords, an event that combines live local music with free haircut services for youth and vulnerable residents, to Living Rock Ministries **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,000;
- (af) That costs associated with activating King William Street as an accessible, community-driven arts marketplace to event organizer Margaret Qin **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$3,000;

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

- (ag) That costs associated with conducting research into heat impacts on Residential Care Facilities in Ward 2 to McMaster University's School of Earth, Environment & Society **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,575;
- (ah) That costs associated with PATCH: Hamilton Quilt Show at Corktown Park to project lead Michael Gracie **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,400;
- (ai) That costs associated with a six-week Ward 2 based creative arts workshop series for immigrants, children of immigrants, newcomers, and refugees to Open Heart Arts Theatre **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$3,500;
- (aj) That proteins like tuna and beans for weekly meal provision at Gore Park Outreach to Port Nelson United Church **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,200;
- (ak) That the cost of program space in downtown Hamilton to Practical Philosophy **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,500;
- (al) That costs associated with launching "Sowing Roots," a program to address food security among African newcomers, to Rafiki Hamilton Centre **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$3,000;
- (am) That reproduction fees to acquire archival footage and materials related to sex work history in Canada to Sex Workers' Action Program (SWAP) Hamilton **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,600;
- (an) That consulting fees for developing an updated organizational strategic plan to Sexual Assault Centre (Hamilton and Area) **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,850;
- (ao) That event costs associated with Strangewaves: Strange Day at the Bay to Shush Inc. **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,000;
- (ap) That rental fees for Hamilton Elite Soccer and STAC Basketball programming in Ward 2 to STAC Hamilton **BE FUNDED** from the

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,200;

- (aq) That Volunteer Recognition Program supplies to support volunteer coaches and scorekeepers during the 2026 softball season at Eastwood Park to Steel City Inclusive Softball Association (SCISA) **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,200;
- (ar) That permits, insurance, sound amplification, food, and artist fees for the fourth annual Catharine Street North Block Party to event organizer Stevan Garic **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,900;
- (as) That costs associated with their Collective Healing project to Substance Overdose Prevention and Education Network (SOPEN) **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,300;
- (at) That costs associated with activating City parking lots during Supercrawl to Supercrawl Productions **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,500;
- (au) That costs associated with a Pride family picnic in Eastwood Park to The All Out Collective **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,500;
- (av) That insurance, City park permit, and a sound system rental at the 33rd Annual Beasley Sk8 Jam to The Hamilton Skateboard Assembly **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$1,200;
- (aw) That costs associated with People's Café, a free and accessible weekly gathering for community members, to Trinity Lutheran Church **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,000;
- (ax) That race subsidies, equipment, snacks and refreshments, and outreach materials for Hamilton Bayfront Ultra Black Run Club to Ultra Black Wellness Society **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,000;

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

- (ay) That costs associated with volunteer management software and improvements to Welcome Inn Community Centre of Hamilton **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$3,500;
- (az) That stroller wagons to safely transport children in Wesley's childcare program at Dr. Davey School to Wesley Urban Ministries **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,000;
- (ba) That costs associated with Celebrating Pride, spectrum's Rainbow Reading Party & Rainbow Picnic to YWCA Hamilton **BE FUNDED** from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, not to exceed \$2,000;
- (bb) That any funds allocated and distributed through the Ward 2 Community Grants Program **BE EXEMPT** on a one-time basis and not be counted toward any formula that restricts regular funding from the City including the City Enrichment Fund (e.g. the City's 30% formula); and
- (bc) That the Mayor and City Clerk **BE AUTHORIZED** to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 7 to 1, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
ABSENT – Ward 7 Councillor Esther Pauls  
ABSENT – Ward 8 Councillor Rob Cooper  
NO - Ward 9 Councillor Brad Clark  
YES - CHAIR - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

#### **9.5 Ward 2 Capital Expenses – Area Rating Reserve 2026 (Ward 2)**

**(Kroetsch/A. Wilson)**

WHEREAS, the Ward 2 Community Grants and Capital Expenses programs closed for 2026 on March 6, 2026;

WHEREAS, any Community Grants applications that request assistance with capital infrastructure needs are better suited to the Ward 2 Capital Expenses program; and

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

WHEREAS, investment in accessibility, arts, affordable housing, and gathering spaces is necessary for a thriving community.

THEREFORE, BE IT RESOLVED:

- (a) That costs associated with constructing an Accessibility for Ontarians with Disabilities Act compliant ramp at the building entrance to 272 Caroline St S Housing Co-operative Inc. **BE FUNDED** from the Ward 2 Capital Re-investment Reserve Account #108052 at an upset limit, including contingency, not to exceed \$30,000;
- (b) That accessible door hardware and installation and accessible audience seating areas to Hamilton Theatre Inc. **BE FUNDED** from the Ward 2 Capital Re-investment Reserve Account #108052 at an upset limit, including contingency, not to exceed \$5,000;
- (c) That replacement windows to improve energy efficiency to Hess Street Co-operative Inc. **BE FUNDED** from the Ward 2 Capital Re-investment Reserve Account #108052 at an upset limit, including contingency, not to exceed \$31,000;
- (d) That a building feasibility study to improve accessibility in the community hall to St. Lawrence Parish **BE FUNDED** from the Ward 2 Capital Re-investment Reserve Account #108052 at an upset limit, including contingency, not to exceed \$5,000;
- (e) That construction of a garden shed for the St. Luke's Mission community garden space to The Anglican Diocese of Niagara **BE FUNDED** from the Ward 2 Capital Re-investment Reserve Account #108052 at an upset limit, including contingency, not to exceed \$4,800; and
- (f) That the Mayor and City Clerk **BE AUTHORIZED** to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 8 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
ABSENT – Ward 7 Councillor Esther Pauls  
ABSENT – Ward 8 Councillor Rob Cooper  
YES - Ward 9 Councillor Brad Clark  
YES - CHAIR - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

YES - Ward 14 Councillor Mike Spadafora

## 10. NOTICES OF MOTION

### 10.1 Empowering Tutoring Program for Sudanese Newcomer Youth

#### (Hwang/Kroetsch)

That the Rules of Order **BE SUSPENDED** to allow for the introduction of a motion respecting Empowering Tutoring Program for Sudanese Newcomer Youth.

**Result: Motion CARRIED by a 2/3s vote of 8 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
ABSENT – Ward 7 Councillor Esther Pauls  
ABSENT – Ward 8 Councillor Rob Cooper  
YES - Ward 9 Councillor Brad Clark  
YES - CHAIR - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

#### (Hwang/Kroetsch)

WHEREAS, the Sudanese Canadian League of Hamilton (SCLOH), which is based in Ward 4, has served the Hamilton community since 1994 and has supported over 500 families in their integration and settlement journeys;

WHEREAS, SCLOH identified the need for additional educational supports for school-aged Sudanese newcomers, in that they face unique challenges, including not only language barriers and financial constraints, but also academic gaps and trauma from the effects of the war in Sudan;

WHEREAS, tutoring and academic support is invaluable to support integration and the Empowering Tutoring Program will provide essential culturally responsive and trauma-informed academic support in literacy and numeracy for 20 to 30 students in Grades 1 to 12 during a 12-month pilot; and

WHEREAS, the program will also include workshops for parents to increase their capacity to navigate the Ontario education system and support their children's success.

THEREFORE, BE IT RESOLVED:

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

- (a) That a grant to the Sudanese Canadian League of Hamilton for the Empowering Tutoring Program pilot **BE FUNDED** from the Ward 4 Capital Discretionary Account #3302309400 at an upset limit, including contingency, not to exceed \$15,000;
- (b) That any funds allocated and distributed **BE EXEMPT** on a one-time basis and not be counted toward any formula that restricts regular funding from the City including the City Enrichment Fund for 2026; and
- (c) That the Mayor and City Clerk **BE AUTHORIZED** to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 7 to 1, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
ABSENT – Ward 7 Councillor Esther Pauls  
ABSENT – Ward 8 Councillor Rob Cooper  
NO - Ward 9 Councillor Brad Clark  
YES - CHAIR - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

## **10.2 Ward 11 Community Grants – 2026 Pilot**

**(Tadeson/Kroetsch)**

That the Rules of Order **BE SUSPENDED** to allow for the introduction of a motion respecting Ward 11 Community Grants – 2026 Pilot.

**Result: Motion CARRIED by a 2/3s vote of 6 to 2, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
ABSENT – Ward 7 Councillor Esther Pauls  
ABSENT – Ward 8 Councillor Rob Cooper  
NO - Ward 9 Councillor Brad Clark  
YES - CHAIR - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
NO - Ward 14 Councillor Mike Spadafora

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

**(Tadeson/Kroetsch)**

WHEREAS, the Ward 11 Community Grants pilot program was established to support local non-profit organizations, community groups, and other eligible entities delivering one-time projects, initiatives, and programming that benefit Ward 11 residents;

WHEREAS, Ward 11 receives non-property tax revenue from a cellular tower license agreement, funds from which can only be spent within the Ward at the discretion of the Ward 11 Councillor in accordance with Appendix "D" to Report FCS18014(a), Procedures for Ward Specific Funding Initiatives, under "Scenario 3: Grants", and are subject to Council approval;

WHEREAS, the Ward 11 Community Grants pilot program is a pre-defined, non-discretionary funding program administered in accordance with established eligibility criteria and does not constitute a sponsorship or donation program;

WHEREAS, the total funding envelope for the 2026 pilot is \$20,000 and funding is limited to one-time project or initiative support, to a maximum of \$2,000 per organization or group, and excludes ongoing operating costs, salaries, retroactive expenses, and sponsorship-style funding;

WHEREAS, the Community Grants program provides a structured and documented application and evaluation process to support the equitable distribution of funds and the maintenance of public trust;

WHEREAS, all successful applicants are required to report on the use of funds by year-end, and such reporting will be documented by the Ward 11 Office on its website; and

WHEREAS, 20 applications were received by the March 31, 2026 deadline, of which 18 were deemed eligible following staff review in accordance with the one-application-per-organization requirement.

THEREFORE, BE IT RESOLVED:

- (a) That costs associated with program materials, supplies, and community initiative delivery to Binbrook Woodburn Women's Institute **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$1,000;
- (b) That costs associated with youth training, program delivery, and cadet initiatives to 826 Gryphon Squadron Air Cadets **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$1,000;

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

- (c) That costs associated with agricultural programming, community engagement activities, and initiative delivery to Binbrook Agricultural Society **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$1,200;
- (d) That costs associated with team programming, equipment, and participant supports to Binbrook Bisons **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$1,600;
- (e) That costs associated with skating program delivery, equipment, and participant supports to Glanbrook Skating Club **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$1,500;
- (f) That costs associated with theatre programming, production costs, and community arts initiatives to Binbrook Little Theatre **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$1,500;
- (g) That costs associated with community outreach, programming, and service delivery to Mount Hope Community CRC **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$500;
- (h) That costs associated with youth agricultural programming, supplies, and educational initiatives to Hamilton Wentworth 4H Association **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$1,500;
- (i) That costs associated with youth programming, leadership development, and community engagement activities to Girl Guides of Canada (1st Binbrook) **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$1,600;
- (j) That costs associated with community recreation programming, equipment, and participation supports to Glanford Curling Club **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$1,500;
- (k) That costs associated with environmental programming, community engagement, and sustainability initiatives to Green Venture **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

#3301609611 at an upset limit, including contingency, not to exceed \$1,500;

- (l) That costs associated with youth development programming, equipment, and participation supports to CHILL Foundation **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$1,500;
- (m) That costs associated with community support programming and initiative delivery to Lifting Stripes Initiative **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$500;
- (n) That costs associated with cultural programming, community engagement, and community initiatives to Famee Furlane of Hamilton **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$300;
- (o) That costs associated with recreational programming, equipment, and participation supports to Glanbrook Non Contact Hockey League **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$500;
- (p) That costs associated with youth programming, materials, and community engagement to Binbrook Chess Club **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$500;
- (q) That costs associated with park improvements, materials, and community led initiatives to Glanbrook Hills Park **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$300;
- (r) That costs associated with youth soccer programming, equipment, and participation supports to Glanbrook Youth Soccer **BE FUNDED** from the Ward 11 Non-Property Tax Revenue Account #3301609611 at an upset limit, including contingency, not to exceed \$2,000;
- (s) That any funds allocated by and distributed through the Ward 11 Community Grants Program **BE EXEMPT** on a one time basis and not be counted toward any formula that restricts regular funding from the City, including the City Enrichment Fund or the One Time Enhancement Grant (e.g. the City's 30% formula); and

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

- (t) That the Mayor and City Clerk **BE AUTHORIZED** to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 8 to 1, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
YES – Ward 7 Councillor Esther Pauls  
ABSENT – Ward 8 Councillor Rob Cooper  
NO - Ward 9 Councillor Brad Clark  
YES - CHAIR - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

The Chair of the Audit, Finance and Administration Committee recessed the meeting at 12:52 p.m. until 1:30 p.m.

The Audit, Finance and Administration Committee reconvened at 1:30 p.m.

## **11. PRIVATE AND CONFIDENTIAL**

Committee determined that discussion of Item 11.1 was not required in Closed Session; therefore, the matter was addressed in Open Session, as follows:

### **11.1 Closed Session Minutes – March 26, 2026**

#### **(Hwang/Kroetsch)**

That the Closed Session Minutes of the March 26, 2026 Audit, Finance and Administration Committee meeting, **BE ADOPTED** and **REMAIN CONFIDENTIAL**.

**CARRIED**

#### **(Clark/Hwang)**

That Aron Feuer and Darren Jones of Valencia **BE PERMITTED** to attend Closed Session respecting Item 11.2, Confidential Appendices A, B and C to Report AUD21004(d), respecting Cyber Security Follow Up Audit, Phase 2: Incident Response and Insurance Review.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
ABSENT – Ward 7 Councillor Esther Pauls

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

ABSENT – Ward 8 Councillor Rob Cooper  
YES - Ward 9 Councillor Brad Clark  
YES - CHAIR - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
ABSENT - Ward 14 Councillor Mike Spadafora

**(Tadeson/Hwang)**

That Committee move into Closed Session for Items 11.2, 11.3, 11.4, pursuant to Section 9.3, Sub-sections (a), (e), and (k) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-sections (a), (e), and (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to the security of the property of the City or a local board; litigation or potential litigation, including matters before administrative tribunals, affecting the City or a local board; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the City or a local board.

**CARRIED**

The Audit, Finance and Administration Committee resolved into Closed Session at 1:35 p.m.

The Audit, Finance and Administration Committee meeting reconvened in Open Session at 3:33 p.m.

**11.2 Confidential Appendices A, B and C to Report AUD21004(d), respecting Cyber Security Follow Up Audit, Phase 2: Incident Response and Insurance Review**

**(Tadeson/Hwang)**

That the direction to staff provided in Closed Session, be approved.

**CARRIED**

For further disposition of this Item, refer to Item 8.1 in these Minutes.

**11.3 Confidential Appendix A to Item 8.2, Report FCS26037 - Request to Extend Contract for Secure Transportation of Funds Services**

For disposition of this Item, refer to Item 8.2 in these Minutes.

**11.4 AUD26004  
Auditor General Reporting of Serious Matters to Council (Report #94613) (Wards 3 and 4)**

**(Tadeson/Hwang)**

That Report AUD26004, respecting Auditor General Reporting of Serious Matters to Council (Report #94613) (Wards 3 and 4), dated April 16, 2026, **BE RECEIVED** and **REMAIN CONFIDENTIAL**.

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

CARRIED

8. ITEMS FOR CONSIDERATION

8.1 AUD21004(d)  
**Cyber Security Follow Up Audit, Phase 2: Incident Response and Insurance Review (City Wide)**

**(Hwang/Tadeson)**

That Report AUD21004(d), respecting Cyber Security Follow Up Audit, Phase 2: Incident Response and Insurance Review (City Wide), dated April 16, 2026, and the associated Confidential Presentation, **BE RECEIVED** and the following recommendations, **BE APPROVED**:

- (a) That the Confidential Audit Report, attached as Appendix “A” to Report AUD21004(d), **BE RECEIVED** for information and **REMAIN CONFIDENTIAL**;
- (b) That the Confidential Audit Report, attached as Appendix “B” to Report AUD21004(d), **BE RECEIVED** for information and **REMAIN CONFIDENTIAL**.
- (c) That the management responses in Appendix “C” to Report AUD21004(d) **BE APPROVED** and **REMAIN CONFIDENTIAL**; and
- (d) That the Chief Information Officer (Acting) and the General Manager of Finance and Corporate Services **BE DIRECTED** to implement the management responses contained in Appendix “C” to Report AUD21004(d) and report back to the Audit, Finance and Administration Committee by August 2026, on the nature and status of actions taken in response to the Audit Report.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
ABSENT - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
ABSENT – Ward 7 Councillor Esther Pauls  
ABSENT – Ward 8 Councillor Rob Cooper  
YES - Ward 9 Councillor Brad Clark  
ABSENT - CHAIR - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES – ACTING CHAIR - Ward 14 Councillor Mike Spadafora

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

**8.2 FCS26037  
Request to Extend Contract for Secure Transportation of Funds  
Services (City Wide)**

**(Hwang/Clark)**

That Report FCS26037, respecting Request to Extend Contract for Secure Transportation of Funds Services (City Wide), dated April 16, 2026, **BE RECEIVED** and the following recommendations, **BE APPROVED**:

- (a) Pursuant to Procurement Policy #11 – Non-competitive Procurements, that the extension to Contract A-01-19 for the provision of secure transportation of funds services until April 30, 2027 **BE APPROVED** and that the General Manager, Corporate Services Department **BE AUTHORIZED** and **DIRECTED** to negotiate, enter into and execute the extension and any ancillary documents required to give effect thereto with Brink’s Canada Limited, in a form satisfactory to the City Solicitor.
- (b) That staff **BE DIRECTED** to release publicly the negotiated awarded cost of the contract extension in the applicable quarterly status report for Emergency and Non-competitive Procurements.
- (c) That the contents of Appendix “A” to Report FCS26037 **REMAIN CONFIDENTIAL**.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
ABSENT - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 4 Councillor Tammy Hwang  
ABSENT – Ward 7 Councillor Esther Pauls  
ABSENT – Ward 8 Councillor Rob Cooper  
YES - Ward 9 Councillor Brad Clark  
ABSENT - CHAIR - Ward 10 Councillor Jeff Beattie  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES – ACTING CHAIR - Ward 14 Councillor Mike Spadafora

**Refer to the April 22, 2026 Council Minutes for the disposition of these matters.**

**12. ADJOURNMENT**

There being no further business, the Audit, Finance and Administration Committee, adjourned at 3:36 p.m.

Respectfully submitted,

Tamara Bates  
Legislative Coordinator  
Office of the City Clerk

Councillor J. Beattie,  
Chair, Audit, Finance and Administration  
Committee

Councillor M. Spadafora,  
Vice-Chair, Audit, Finance and Administration  
Committee