

# Board of Health

## Memorandum

**To:** Chair and Members of the Board of Health

**Date:** April 27, 2026

**Report No:** CC26001

**Subject/Title:** Adoption of the Use of City Resources During an Election Policy

**Ward(s) Affected:** City Wide

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### Information

As part of the on-going transition of the semi-autonomous Board of Health for the City of Hamilton, this memorandum has been brought forward to recommend that the Board adopt the City's Use of City Resources During an Election Policy.

This policy establishes provisions respecting the use of City of Hamilton facilities, resources, assets, infrastructure and personnel for election purposes to maintain the independent and non-partisan functions of municipal government. As the Board of Health and its members also utilize City resources through the shared services model, it is recommended by City Staff and Hamilton Public Health Leadership, that the board of Health also adopt this policy, as amended.

Recommended resolution:

That the Use of City Resources During an Election Policy, included as Appendix A to this Report, **BE APPROVED** and **ADOPTED** by the Board of Health as a Board of Health Policy; and

That staff **BE DIRECTED** to notify the Board of Health of future amendments to the Policy as required.

## **Consultation**

*Legal Services, City of Hamilton*

## **Appendices and Schedules Attached**

Appendix A: Use of City Resources During an Election Policy

### **Prepared, Submitted and Recommended by:**

Matthew Trennum, Secretary, Board of Health/City Clerk, City of Hamilton