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January 24, 2011

Glenda McArthur
Director, Clinical & Preventive Services
City of Hamilton
1 Hughson Street North
Hamilton ON L8R 3L5

Dear Ms. McArthur:

Re: One-time Funding of Sessional Fees – 2010-2011

The Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) has approved your request for one-time funding of Sessional Fees for the period of January 1, 2011, to March 31, 2011, in the amount of \$3,222.

St. Joseph's Healthcare Hamilton (SJHH) – Mental Health and Addiction Program is responsible for the management of the new sessional funds announced this fiscal year. Please complete the attached form and send it to the attention of Sue Kozak at skozak@stjoes.on.ca within three business days after the end of each month. Upon receipt, a cheque will be issued to your organization by SJHH.

For MIS/OHRS reporting purposes, the funds received from SJHH should be treated as an expenditure recovery. The related expenses are not to be reported as sessional fees. SJHH – Mental Health and Addiction Program will report dollars spent and the number and type of sessionals to the Ministry of Health and Long-Term Care (ministry), as required per the Psychiatric Sessional Fee Guidelines, October 2004.

If you anticipate that you will not be able to spend your full allocation by March 31, 2011, or require additional funds, please contact Marilyn Dakers-Hayward, Director, Mental Health and Addiction Program at mdakers@stjoes.on.ca or 905-522-1155 ext. 36475 by **February 14, 2011**.

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Ms. Glenda McArthur

Should you have any questions, please contact Doris Downie, Advisor, Funding and Allocation, at doris.downie@lhins.on.ca or 905-945-4930, ext. 4221.

Thank you for your continued commitment to the provision of mental health and addiction services in your community.

Sincerely,



Donna Cripps
Chief Executive Officer

Attachment:

- c: Valine Vaillancourt, Manager, Mental Health & Street Outreach Service, City of Hamilton
David English, Corporate Services, Treasury, City of Hamilton
Dr. David Higgins, President, SJHH
Susan Hollis, VP, Business and Therapeutic Services and CFO, SJHH
Sonia Browne, Deputy CFO, SJHH
Dr. R. B. Zipursky, Integrated Vice President/Chief of Psychiatry, SJHH
Marilyn Dakers-Hayward, Director, Mental Health and Addiction Program, SJHH
Alan P. Iskiw, Senior Director, Performance, Contract and Allocation, HNHB LHIN
Dr. Jennifer Everson, Physician Lead, Clinical Planning and Integration, HNHB LHIN
Patricia Ciccarelli, Team Lead, Funding and Allocation, HNHB LHIN