



City of Hamilton

MINUTES: Waste Reduction Task Force
Wednesday, January 19, 2011, 7:00 p.m.
Hamilton City Hall, Room 264

Present: Peter Hutton Ron Speranzini Tom Thompson
 Paula Hamilton Rose Killey Paul Barrett
 Grant Ranalli Jim Sweetman
 Greg Kraatz Michelle Morris

Regrets: Allan Freeman Mark McQueen Dan Rodrigues

Also Present: Jennifer DiDomenico, Manager of Policy and Programs
Christina Gallimore, Supervisor of Operations Support
Rūta Morkunas, Policy/Program Analyst
Three members of the public

Peter Hutton called the meeting to order.

1. Approval of the Agenda

The following items were added to the agenda:

- Introduction of new staff
- Presentation to outgoing member(s)
- Diversion committee presentation and information update
- Single Family residential Diversion Data - 2006 to 2010

A motion was made to adopt the agenda as amended.
(Moved by Greg Kraatz, Seconded by Tom Thompson)

CARRIED

2. Approval of the Minutes from the previous meeting on November 17, 2010

The minutes of November 17, 2010 were approved as written.
(Moved by Jim Sweetman, Seconded by Ron Speranzini)

CARRIED

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Administrative Items

a) Introduction of New Staff

J. DiDomenico introduced a new member of staff, Christina Gallimore. Christina joined the Operations and Waste Management Division in December 2010 as the Supervisor of Operations Support and will be working with the WRTF in this role. Prior to this position, Ms. Gallimore was a Senior Policy Analyst with the Community Services Division.

b) Membership Recruitment

The Membership Recruitment Committee interviewed the prospective applicants and is recommending that three applicants be approved to the WRTF membership. There are

currently four vacant positions - one B zone waste representative, two environmental affiliate representatives and one business representative. Membership is recommending that Deborah Wilson, Jack Freiburger, and Elizabeth Wren be accepted as new members to the Waste Reduction Task Force. This recommendation will be taken to February's SWMMP Steering Committee meeting and then to Public Works Committee and Council.
(Moved by Ron Speranzini, Seconded by Jim Sweetman, all in favour)

CARRIED

A letter of acceptance will be sent to the proposed members who are welcome to attend meetings but will not have voting privileges until Council has approved the new members. Membership is conditional until officially adopted through Council.

c) Presentation to Outgoing Members

Three members – Elaine Jermy, Mark McQueen, and Paul Barrett - are concluding their terms with the WRTF. As Paul Barrett was present, he was presented with a framed certificate of appreciation for his service with the WRTF by the Chair. Elaine and Mark will receive their certificates at February's meeting.

5. SWMMP Review

Trow Associates has attended meetings of about ten community associations - approximately 100 people - about the Master Plan review. Many of the groups were interested in this work, and some indicated their willingness to assist with the review.

The SWMMP Review: Public Workshop #1 Guiding Principles, will be on Monday, January 24, 2011 at 7 p.m. This workshop will establish the guiding principles, goals and objectives for the Master Plan. Pre-registration is recommended and appreciated. Five Task Force members are planning to attend.

The dedicated website <http://www.hamiltonwastereview.ca/> has been launched. Notices, information about the review, as well as an interactive survey are available on this site. A hot link will be created under the "Hot Topics" section of the City of Hamilton website.

6. Projects

a) Glanbrook Landfill Coordinating Committee (GLCC)

The minutes from the November 29, 2010 GLCC meeting were distributed electronically to the group prior to the meeting. There is nothing new to report.

b) SWMMP Steering Committee

The Steering Committee discussed the upcoming Diversion Options Report (going to Public Works Committee in February) including: removing grass from the curbside collection programs, street sweepings, drywall recycling, eligible commercial properties, and organics at schools. There are opportunities to address current collection challenges and optimize the capacity at the Central Composting Facility (CCF) as approximately 6,600 tonnes of grass/year are collected in curbside programs annually. Staff is recommending that grass be removed as an acceptable curbside collection item. Residents have options to manage grass on their property (e.g. grass cycling, backyard composting), and furthermore will continue to have the opportunity to drop off grass at Community Recycling Centres (CRCs) as leaf and yard waste, free of charge. These options have been considered within the context of balancing affordability and minimizing change to residents.

Staff presented a powerpoint on "Budget Report PW07151d - Options for Increasing Diversion and Landfill Capacity – Follow Up to PW07151c". This report follows-up on the options considered to increase diversion in the June 2010 report. Staff is recommending the following:

- recycling of Street Sweepings which may realize an approximate 4% diversion from landfill (~10,000 tonnes/year) at a cost of \$320,000;

- not proceeding with drywall diversion at this time; although it could represent 1.5% diversion from landfill (~3,700 tonnes/year) it is cost prohibitive at about \$297,000; and,
- removing grass as an acceptable material at curbside. Grass collection causes collection challenges in green carts as well as in processing at the Central Composting Facility (CCF).

TF members support a grass cycling initiative as well as backyard composting and mentioned that other municipalities do not accept grass (e.g., Halton). Keeping grass out of the CCF is advantageous as it enables the City to generate revenue by accepting organic material from other municipalities for processing. Planting alternatives, especially native plant species, can and should also be promoted.

c) Clean City Liaison Committee (CCLC)

A visual audit was carried out on November 26 and December 2, 2010 which involved surveying 147 sites and more than 18 areas for litter and graffiti. CCLC will bring an information update with comparison of litter rates from 2009 to the next WRTF meeting.

The CLCC is currently planning the next annual city-wide clean-up event, "Team up to Clean Up" which will now take place throughout the entire month of April. Information and registration forms are available at www.hamilton.ca/cleanandgreen.

d) Ad-hoc Festival and Special Event Recycling Committee

There is nothing new to report.

7. Operations

a) Collection System and MRF Review Update

Staff will present a detailed update of the Collection System Review at the February meeting. Staff is working on a scoping report related to the system options that will go to Council prior to the issuance of the Request for Proposals.

b) Single Family Residential Diversion Data - 2006 to 2010

Membership presented single family residential data between 2006 and 2010 which clearly depicts the progress made over this time period. Data indicates a very clear record of progress which is on track to achieve 65% diversion by the end of 2011.

8. Sector Reports

a) Business

There is nothing new to report.

b) Education

Grant Ranalli reported that the push to get the organics program into Hamilton-Wentworth Catholic District School Board has resulted in offering the program to 30 schools. The goal is to have this program established in 2011. A meeting with Operations and Waste Management staff, TF education representative, and school board members is scheduled to move ahead with the program.

9. Public Discussion

Public asked why there were no blue boxes or a green cart in the meeting room or bathroom. Staff responded that they will follow up with facilities as to why blue boxes and green carts have not been replaced following the reopening of City Hall.

Public asked if the City has a grass cycling policy for parks or has established a planting policy which will minimize maintenance cost. Staff responded that Council has established

and approved a classification system. How a park is classified determines how many times per year it will be mowed.

10. Other Business

There is no other business.

11. Adjournment

There being no further business the meeting was adjourned.

The next meeting is scheduled for Wednesday, February 16, 2011 in room 264 at Hamilton City Hall.

(Moved by Jim Sweetman, seconded by Paul Barret) CARRIED

Copies to: All present
Regrets
SWMMP Waste Reduction Task Force Binder Distribution List
Gerry Davis, General Manager, Public Works Department
Glanbrook Landfill Coordinating Committee c/o Craig Murdoch, Operations & Waste Management Division
City Clerks Division, c/o Andy Grozelle, Lisa Barroso