



Hamilton

**MINUTES
COMMUNITY FOOD SECURITY STAKEHOLDER
ADVISORY COMMITTEE**

**Wednesday, June 1, 2011, 4:10 p.m.
Room 264, City Hall**

Present: Karen Burson, Dave Carson, Vicki Edwards, Melanie Golba, Maciej Kowalski, Tina Moffat, Ursula Samuels, Judy Scullion (Program Secretary), Liz Shaver-Heeney, Dr. Ninh Tran, Sarah Wakefield (Chair), Anne Winning

**Absent with
Regrets:** Robert Clackett, Sara Collyer, Emma Cubitt, Tabaruk Jahan, Councillor Johnson, Brian Kreps, Chris Krucker, Richard MacDonald, Councillor McHattie, Councillor Pasuta, Simon Taylor

Also Present:

1. PRESENTATIONS

No presentations

2. CHANGES TO THE AGENDA

No changes to the agenda

3. DECLARATIONS OF INTEREST

No Declarations of Interest

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

(Dave Carson/Liz Shaver-Heeney)

4.1 Community Food Security Stakeholder Committee Meeting minutes dated May 4, 2011.

5. DISCUSSION ITEMS

5.1 Subcommittee Reports

5.21 Education and Outreach

- Hamilton Food Matters website

A volunteer will be working on www.hamiltonfoodmatters.org over the summer. Please email ideas for website content to Tina Moffat. The server contract is valid for the next seven months at which time

alternative costs for servers will be explored. An honorarium for the website volunteer was proposed.

The sub-committee will be meeting over the summer and interested individuals are welcome to attend.

The pamphlet for the CFSSC has been updated and is available for distribution by members.

5.22 Policy

- Farmers' Market White paper

The white paper was shared at last month's meeting. A two page hand out has been developed to present to the Board of Health. It included key messaging for the Farmer's Market policy in Hamilton. It was suggested that Chris Krucker take forward to the Board of Health in June. Sarah will revise any feedback.

- Food policy/charter

The sub-committee agreed that the food charter be framed to represent a Healthy, Sustainable and Just Food System for the Community of Hamilton. A work plan has been drafted, and sub-committee members will be working on key messages at the next meeting on June 15th.

5.23 Infrastructure and Procurement

Karen volunteered to investigate the process of serving local food to patients in hospitals, long term facilities etc.

5.24 Access

The committee was unable to meet.

5.2 City purchasing (local food procurement)

Committee members plan to meet with City Manager, Chris Murray, regarding local food procurement possibilities in the new City Purchasing policy due to go forward at the end of June or beginning of July. Implications of the European Trade Agreement will be noted.

5.3 Hamilton Farmers Market

5.31 Update on the transition – Anna Bradford

Anna gave an overview and update on the Hamilton Farmers Market transition. There has been no turnover in the market which is a positive sign and reflects success. The Property Managers are enthusiastic on expanding the Farmer's Market farther out into Jackson Square. Council will create the new governance model and then the transition committee will cede market management to the new structure.

A job posting for a Market Supervisor has been posted externally and internally. Anna gave an overview of the job qualification and duties. Judy will forward the job posting to members.

5.4 Abattoirs Deferred.

5.5 CFSSC Budget

Judy gave an overview of the guidelines for CFSS budget requests and use of City of Hamilton funds. Call Judy Scullion at 905-546-3540 with any questions regarding purchases or email her at judy.scullion@hamilton.ca.

6. GENERAL INFORMATION & OTHER BUSINESS

6.1 Summer schedule and activities

The next CFSSC meeting is September 7, 2011.

6.2 Karen Burson asked members to save the dates of October 26, 27, and 28 for a 3-day Bring Food Home Conference to be held in Peterborough. For details on last year's conference, go to

<http://sustainontario.com/initiatives/bring-food-home-2010-conference>

7. ADJOURNMENT

(/)Tina Moffat/ Karen Burson

The meeting adjourned at 6:00 p.m.

CARRIED