

7.1
Public Works Committee
October 3, 2011



Public Works
Operations & Waste Management

Alleyways Management Program -
Development Strategy

Report PW07033a

Providing services that bring our City to life !

Direction & Process

- Council direction in the “Alleyways Review” was provided through staff Report PW07033
- Review process consisted of several stages including:
 - Best Practices and Literature Review
 - Current Inventory Data Base Review and Validation
 - Current Policies and Service Level Review
 - Internal Stakeholders Consultation
 - Development of Recommendations and Alternatives
 - Public Consultation on Recommendations
 - Final Report

- Community
- People
- Processes
- Finance



Hamilton
Public Works

Stakeholder Issues

- “Alleyways Review” process validated a number of stakeholder issues with the current state of municipal alleyways including concerns for:
 - degraded physical surface conditions
 - drainage deficiencies
 - private encroachments
 - security, illegal activities
 - physical and legal access to private property
 - administrative processes
 - preventative & planned maintenance services to manage:
 - ✓ vegetation
 - ✓ surface condition and drainage
 - ✓ litter/dumping
 - ✓ winter control

- Community
- People
- Processes
- Finance



Hamilton
Public Works

Rationale & Strategic Alignment

- Varied scope of issues affecting over 90 kms of alleyways across the city, provided further validation that a standardized, programmed approach to managing the asset and delivering operating and administrative services would be essential to effectively addressing current issues and concerns in an efficient and consistent manner.
- A successful alleyways management plan may also advance broader corporate strategic goals of:
 - ✓ improved City image
 - ✓ enhancing environmental stewardship
 - ✓ neighbourhood development and community engagement
 - ✓ walkable city objectives
 - ✓ Public Works Innovate Now Strategic objectives
- Outcome of review was identification of necessary components for a comprehensive Alleyways Management Program

- Community
- People
- Processes
- Finance



Hamilton
Public Works

Alleyways Management Program Overview

- Recommended action items with intended outcomes to establish a critical path to achieve a comprehensive alleyways management plan as identified in Appendix A of Report PW07033a
- Short, medium and long term initiatives to be implemented over the next 48 months
- Phased approach to allow time to include consultation and coordination in development of initiatives
- Recommendation reports back to Committee and Council

→ Community
→ People
→ Processes
→ Finance



Hamilton
Public Works

Short Term Actions (0 – 18 Months)

- **Establish an Alleyway Closure Application Protocol & Evaluation Criteria**
Clear process with objective evaluation criteria ensuring transparency and accountability in process and end results.
- **Establish an "Adopt an Alley" Volunteer Program**
Engaging citizens through volunteer involvement in certain alley maintenance and monitoring/reporting activities.
- **Complete an Alleyway Inventory for the entire City confirming physical description data and utilization data**
Complete a current asset inventory data base for use in asset and maintenance management planning and program implementation.
- **Develop a “one-stop” contact or alternative approach for all inquiries into Alleyway matters**
Streamlined customer service response to inquiries related to alleyway infrastructure and associated programs.

- Community
- People
- Processes
- Finance



Hamilton
Public Works

Medium Term Actions (0 – 36 Months)

- Community
- People
- Processes
- Finance



Hamilton
Public Works

- **Undertake a physical asset condition assessment of all alleyways**
A condition assessment to support strategic management, asset improvement, and maintenance program planning initiatives.
- **Develop an Alleyways Classification System (Hierarchy)**
A framework for the development of asset management plans (i.e. rationalization, capital improvements, maintenance programs, etc.)
- **Develop an Alleyways Asset Management Strategy, addressing rationalization, improvement and maintenance programs to address stakeholder and citizen inputs, interests and concerns, identified through the review process**
A strategy to guide the development of policies related to all aspects of Alleyway Management
- **Develop Administrative policies to improve the management of private encroachments onto alleyways**
A means to identify and address (removal or formalization through agreement) alleyway encroachment issues.

Long Term Actions (0 – 48 Months)

- Community
- People
- Processes
- Finance



Hamilton
Public Works

- **Develop a surplus Alleyways Policy in accordance with the proposed Alleyways Management Strategy**
A policy guiding the rationalization of the existing inventory against approved criteria.
- **Develop a capital improvement policy aligned with the Alleyways Management Strategy, with funding forecasts for consideration by Council**
A policy addressing the development of a capital program to address any required works to improve or sustain alleyway infrastructure (i.e. hard surface, drainage, lighting, etc.)
- **Develop a maintenance program policy aligned with the Alleyways Management Strategy with funding forecasts consideration by Council.**
A policy addressing the development of a maintenance program with tiered activity service levels to required maintenance works (i.e. inspection, vegetation management, winter control, dumping, litter, grading, sweeping, etc.)

Recommendations

- Approval to proceed with work on developing action items identified in Appendix A of Report PW07033a
- Updates and recommendation reports back to Committee and Council strategy components as they are developed

- Community
- People
- Processes
- Finance



Hamilton
Public Works