



Hamilton

MINUTES: **Status of Women Committee**
Thursday, May 26, 2011 – 5:30 p.m.
Room 222, Hamilton City Hall

PRESENT: Adele Alfano, Denise Doyle, Amirah Hassan, Catherine Hughes,
Myra James, Heather Judson, Patti McNaney Shirley Molinaro,
Catherine Pead, Michelle Poirier, Debbie Sanche, Basharat Tayyab,
Baldeep Virk

REGRETS: Liliana Cardona, Denise Spoelstra

ALSO PRESENT: Bev Neill, City of Hamilton

1. WELCOME & INTRODUCTIONS

Bev Neill welcomed committee members and introductions were made roundtable.

2. DECLARATIONS OF INTEREST

None declared.

3. APPROVAL OF MINUTES

4. BUSINESS ARISING FROM MINUTES

5. BUSINESS / DISCUSSION

5.1 Review of Terms of Reference

- a) Denise Doyle provided information on past projects undertaken by the Status of Women Committee.
- b) Discussion took place on meeting process and code of conduct.
- c) A copy of the draft committee workplan was distributed.
- d) Budget issues were discussed. A summary of the expenditures by the committee during the previous year was requested.
- e) Councillor Brenda Johnson will be added to the distribution list to receive the minutes of meetings.

6. NEW BUSINESS

6.1 Selection of Chair

Following discussion, the committee decided that Denise Doyle and Amirah Hassan would co-chair the Status of Women Committee meetings for a 6-month period.

6.2 Selection of Vice-Chair

6.3 Selection of Recording Secretary

Basharat Tayyab volunteered to record the minutes of the meeting for a 6-month period.

6.4 Consent Form for Distribution of Contact Information to Committee Members

A consent form for the release of contact information to other Status of Women Committee members was distributed, signed and returned to staff.

6.5 Summer Meetings

Discussion took place on committee meetings in July and August. Bev Neill will send out an email to members for a response on whether they can or cannot attend meetings in July and August.

7. ADJOURNMENT

On motion, the committee adjourned.