



CITY OF HAMILTON

PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Parking and By-law Services Division

TO: Chair and Members Planning Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: April 17, 2012	
SUBJECT/REPORT NO: Contractual Parking Enforcement Services for 2013-2014 (PED12066) (City Wide)	
SUBMITTED BY: Tim McCabe General Manager Planning and Economic Development Department	PREPARED BY: Pam Carver (905) 546-2424 Ext. 5110
SIGNATURE:	

RECOMMENDATION

- a) That the Senior Director of Parking and By-law Services and/or designate be authorized and directed to execute an agreement with the Canadian Corps of Commissionaires (Hamilton) and any additional documents, in a form satisfactory to the City Solicitor, for the provision of parking enforcement services for 2013 through 2014, in accordance with Billing Rates shown in Appendix "A" to Report PED12066;
- b) That the Senior Director of Parking and By-law Services and/or designate be authorized and directed to initiate the negotiation process in accordance with the Single Source policy as defined in Purchasing Procedure #11, Section 4.11 (2) (c) for the years 2015 through 2019 with 2020 as an option year at the City's discretion.

EXECUTIVE SUMMARY

The purpose of this Report is to seek City Council authorization to execute an agreement with the Canadian Corps of Commissionaires (Hamilton), for the provision of Parking Enforcement Services for 2013 through 2014 and to authorize negotiations for the provision of services for 2015 through 2020.

Alternatives for Consideration – See Page 3

FINANCIAL / STAFFING / LEGAL IMPLICATIONS (for Recommendation(s) only)

Financial: While the original cost estimates for this service were approximately \$760,000.00, through efficiencies and performance based contract management the 2012 budget expenditure was reduced to \$680,000.00, and that line is being held through 2013 and 2014.

Under the current Purchasing policy, Council must approve budgetary funding for any procurement of \$250,000.00 or greater.

Staffing/Legal: N/A

HISTORICAL BACKGROUND (Chronology of events)

Since the early 1950s, the Canadian Corps of Commissionaires (Hamilton) has provided the City of Hamilton with enforcement services, originally pursuant to agreements with the Hamilton Police and since the formation of Regional Government in 1974, pursuant to successive agreements with the City which were overseen by the City's Parking Enforcement Section. The former City of Stoney Creek and the former Town of Flamborough also had a long standing relationship with the Corps of Commissionaires (Hamilton) providing parking enforcement. The service of the Corps of Commissionaires (Hamilton) complements parking enforcement services provided by City staff with no displacement of unionized employees.

POLICY IMPLICATIONS

Corporate Purchasing Policy

RELEVANT CONSULTATION

Purchasing and Finance were consulted in the preparation of this Report.

ANALYSIS / RATIONALE FOR RECOMMENDATION

(include Performance Measurement/Benchmarking Data, if applicable)

The negotiation of a mutually agreed upon contract with the Corps of Commissionaires (Hamilton) has proven to be the most cost effective and beneficial method of obtaining this service. In 2002, it was decided that a Request For Proposal (RFP) would be issued

to determine if there were any other interested and qualified service providers. However, that process did not attract any bidders other than the Corps of Commissionaires (Hamilton), and the proposed price was significantly higher than that which could have been achieved through the long standing price quote process from the Corps of Commissionaires (Hamilton).

ALTERNATIVES FOR CONSIDERATION

(include Financial, Staffing, Legal and Policy Implications and pros and cons for each alternative)

In-house service delivery could be provided, but at a significantly higher cost.

CORPORATE STRATEGIC PLAN (Linkage to Desired End Results)

Focus Areas: 1. Skilled, Innovative and Respectful Organization, 2. Financial Sustainability, 3. Intergovernmental Relationships, 4. Growing Our Economy, 5. Social Development, 6. Environmental Stewardship, 7. Healthy Community

Healthy Community

- ◆ An effective Parking Enforcement Program directly contributes to the health and well-being of the community by educating the public and encouraging compliance with municipal Parking By-laws which are necessary for public safety, traffic flow and community needs.

APPENDICES / SCHEDULES

Appendix "A" to Report PED12066 - Hourly Billing Rates for Corps of Commissionaires

PC/dt

**CITY OF HAMILTON
HOURLY BILLING RATES
01 JANUARY 2013 TO 31 DECEMBER 2014**

2013

Supervisor	Hourly Rate
Chief Warrant Officer	\$20.36
Corporal/Mobile Corps Forces	\$17.08
Foot Patrol Corps Forces	\$16.14

2014

Supervisor	Hourly Rate
Chief Warrant Officer	\$20.36
Corporal/Mobile Corps Forces	\$17.08
Foot Patrol Corps Forces	\$16.14