

**CITY OF HAMILTON**

**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
**Economic Development Division**

<b>TO:</b> Mayor and Members General Issues Committee	<b>WARD(S) AFFECTED:</b> WARD 13
<b>COMMITTEE DATE:</b> May 2, 2012	
<b>SUBJECT/REPORT NO:</b> Dundas Business Improvement Area (B.I.A.) - Proposed Budget and Schedule of Payment for 2012 (PED12072) (Ward 13)	
<b>SUBMITTED BY:</b> Tim McCabe General Manager Planning and Economic Development Department	<b>PREPARED BY:</b> Eileen Maloney 905-546-2632
<b>SIGNATURE:</b>	

**RECOMMENDATIONS:**

- a) That the 2012 Operating Budget for the Dundas B.I.A. (attached as Appendix "A" to Report PED12072) be approved in the amount of \$150,600;
- b) That the levy portion of the Operating Budget for the Dundas B.I.A. in the amount of \$110,000 be approved; and,
- c) That the General Manager of Finance and Corporate Services be hereby authorized and directed to prepare the requisite By-law pursuant to Section 208, The Municipal Act, 2001, to levy the 2012 Budget as referenced in sub-section (b) above.

d) That the following schedule of payments for 2012 be approved:

May	\$55,000.00
July	\$27,500.00
October	\$27,500.00

Note: Assessment appeals may be deducted from the levy payments.

## EXECUTIVE SUMMARY

This Report deals with the approval of the 2012 budget and schedule of payments for the Dundas B.I.A.

### Alternatives for Considerations – Not Applicable

## FINANCIAL / STAFFING / LEGAL IMPLICATIONS (for Recommendation(s) only)

**Financial:** The \$150,600.00 is derived from the following: \$110,000.00 through levying the members of the B.I.A., \$39,500.00 from B.I.A. reserves, \$300.00 from earned interest and \$800.00 from GST recovery. There is no cost to the City of Hamilton for any part of the operating budget.

**Staffing:** There are no staffing implications.

**Legal:** The Municipal Act, 2001, Section 205, Sub-section (2) dictates that City Council must approve budgets of B.I.A.s.

## HISTORICAL BACKGROUND (Chronology of events)

At its Annual General Meeting held on April 5, 2012, the Dundas B.I.A. Board of Management presented its proposed budget for 2012. The process followed to adopt the Dundas B.I.A.'s budget was in accordance with the B.I.A.'s procedure by-law.

## POLICY IMPLICATIONS

Not applicable.

## RELEVANT CONSULTATION

Not applicable.

**ANALYSIS / RATIONALE FOR RECOMMENDATION**

(include Performance Measurement/Benchmarking Data, if applicable)

Not applicable.

**ALTERNATIVES FOR CONSIDERATION:**

(include Financial, Staffing, Legal and Policy Implications and pros and cons for each alternative)

Not applicable.

**CORPORATE STRATEGIC PLAN (Linkage to Desired End Results)**

Focus Areas: 1. Skilled, Innovative and Respectful Organization, 2. Financial Sustainability, 3. Intergovernmental Relationships, 4. Growing Our Economy, 5. Social Development, 6. Environmental Stewardship, 7. Healthy Community

***Growing Our Economy***

- ◆ B.I.A. initiatives help retain and attract businesses

***Healthy Community***

- ◆ B.I.A. members are involved in developing and implementing local solutions

**APPENDICES / SCHEDULES**

Appendix "A" to Report PED12072– Proposed 2012 Budget.

**DUNDAS  
BUSINESS IMPROVEMENT AREA (B.I.A.)  
PROPOSED 2012 BUDGET**

Office & General Expenses	\$ 13,600
Member Services and Newsletter	\$ 1,000
Insurance	\$ 3,500
BIA Coordinator	\$ 26,000
Assessment Appeals	\$ 2,000
Audit & Bookkeeping services	\$ 3,500
Beautification	
General Maintenance	\$ 4,000
General Beautification & Improvement	\$ 20,000
Economic Development	\$ 5,000
Promotions & Special Events	
General Advertising	\$ 9,000
Hydro at Grafton Square	\$ 1,000
Easter	\$ 6,000
1 additional event	\$ 5,000
Cactus Festival	\$ 1,000
Scarecrow	\$ 6,000
Christmas Promotion	\$ 29,000
Buskerfest – BIA Portion	\$ 15,000
<b>Total</b>	<b>\$150,600</b>