



Public Works Committee

REPORT 12-006

9:30 a.m.

Monday, May 7, 2012

Council Chambers

Hamilton City Hall

71 Main Street West

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- Present:** Councillors B. McHattie (Chair), L. Ferguson (Vice-Chair)
Councillors C. Collins, R. Pasuta, T. Jackson, S. Duvall,
T. Whitehead
- Absent with
Regrets:** Councillor R. Powers – City Business
- Also Present:** R. Rossini, General Manager Finance and Corporate Services
J. Mater, Acting General Manager, Public Works
B. Goodger, Operations & Waste Management
P. Parker, Director of Support Services
C. Murdoch, Director of Environmental Services
G. Moore, Director of Engineering Services
D. Hull, Director of Transit
R. Norman, Acting Director, Environment and Sustainable
Infrastructure
C. Wildeman, Senior Project Manager, Transportation,
Energy and Facilities
A. Grozelle, Legislative Co-ordinator, City Clerk's Office

THE PUBLIC WORKS COMMITTEE PRESENTS REPORT 12-006 AND RESPECTFULLY RECOMMENDS:

1. Pavement Cut Restorations (PW12036) (City Wide) (Item 5.3)

That Report PW12036 respecting, Pavement Cut Restorations, be received.

**2. Community Based Social Marketing Pilot Program (PW12040) (Wards 1, 2
and 8) (Item 5.4)**

That Report PW12040 respecting, Community Based Social Marketing Pilot
Program, be received.

3. Multi-Residential Waste Diversion Program Update (PW11096(a))(City Wide) (Item 7.1)

- (a) That Report PW11096(a) respecting Multi-Residential Waste Diversion Program Update, be received.
- (b) That staff immediately utilize all available resources to work with multi-residential, superintendents and building owners to increase the participation and diversion rates in medium and poor performing buildings;
- (c) That staff be directed to report back to the Public Works Committee in June 2012 with a plan of action to address the multi-residential sector waste rates and enforcement;
- (d) That the Green Cart program be immediately implemented in all municipally owned and operated facilities.

4. Quick Wins - Transit Passenger Information Technology at the MacNab Transit Terminal (PW11079(a)) (City Wide) (Item 8.3 & 7.2)

- (a) That the General Manager, Public Works, be authorized and directed to issue a Purchase Order to Trapeze Software Inc. for the necessary equipment and software for the Real Time Transit Passenger Information Technology at the MacNab Transit Terminal and arrange for the installation of the equipment described in Report PW11079(a) to an upset limit of \$565,000, including taxes and contingencies, to be charged to the Metrolinx Quick Wins Reserve #108047, Project id 5300855100;
- (b) That the General Manager of Public Works be authorized and directed to execute all negotiated Agreements for the Transit Passenger Information Technology equipment and software with Trapeze Software Inc. in a form acceptable to the City Solicitor;
- (c) That the General Manager, Public Works, be authorized to provide a copy of Report PW11079(a) to the Metrolinx CEO and Chair of the Metrolinx Board for their information.

5. Standardization of Radio Communications, Next Stop Announcement and Automated Vehicle Location Equipment 2012 - 2014 (PW12033) (City Wide) (Item 8.1)

That the Transit Bus Radio Communications, Next Stop Announcement and Automated Vehicle Location system parts be standardized to the existing Motorola and Mentor Engineering parts supplied by Glentel Inc. in accordance with Purchasing Policy 14 - Policy for Standardization for the period of 2012 through 2014, in conjunction with the existing maintenance contract.

6. Forestry Building Renovations - 1301 Upper Ottawa Street (PW12037)(City Wide) (Item 8.2)

- (a) That renovations to the Forestry operations building located at 1301 Upper Ottawa Street be approved;
- (b) That staff be authorized to issue a Fixed Price - Request for Proposals for the renovations;
- (c) That a new Project ID - Forestry Yard Renovations be created and that it be funded to a total project value of \$2,100,000, firstly from the Forestry Divisions 2012 year end surplus, secondly from the Public Works 2012 year end surplus, and finally from the 2012 year end Corporate surplus and the Unallocated Tax Stabilization Reserve.

7. DARTS 2011 Deficit Funding (PW12039) (City Wide) (Item 8.4)

That the General Manager of Public Works be authorized to pay D.A.R.T.S. an additional \$205,101.51 for services provided for the year 2011, over and above those funds approved under the 2011 Transit budget allocation.

8. Speed Hump Installation Beulah Avenue (Item 9.1)

- (a) That a Speed Hump and associated signs (4) be installed mid-block on Beulah Avenue between Hillcrest Avenue and South Street;
- (b) That funding, to an upset limit of \$15,000, for the Speed Hump and associated signs be charged to Account # 55401- 3301249201, Ward 1 Area derived funding.

9. Revised Terms of Reference Clean City Liaison Committee (Item 9.2)

That the revised Terms of Reference of the Clean City Liaison Committee, attached hereto as Appendix A to Report 12-006, be approved.

10. Installation of Stop Sign at John Street North and Wood Street (Item 10.2)

- (a) That staff be directed to install a stop sign on John Street North at Wood Street;
- (b) That the appropriate amending by-law be passed.

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda.

- (i) That item 8.3 Report PW11079a respecting Quick Wins - Transit Passenger Information Technology at the MacNab Transit Terminal be moved to the Presentation Section of the Agenda to be heard as Item 7.2.
- (ii) Added Notice of Motion Item 10.3 respecting Region of Halton Discussions for Processing of Source Separated Organics.
- (iii) Added Notice of Motion 10.4 respecting Binbrook Capital Budget Reappropriation (Ward 11)
- (iv) Added Notice of Motion 10.5 respecting Installation of Bicycle Racks/Storage at City Facilities

The May 7, 2012 Public Works Committee Agenda was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

None

(c) MINUTES (Item 3)

The following Minutes of the Public Works Committee were approved as presented:

- (i) April 2, 2012
- (ii) April 16, 2012

(d) CONSENT ITEMS (Item 5)

(i) Hamilton Cycling Committee, Minutes (Item 5.1.1)

The following Minutes of the Hamilton Cycling Committee, were received:

- (a) January 11, 2012
- (b) February 1, 2012

(ii) Halton-Hamilton Source Protection Committee Minutes – January 24, 2012 (Item 5.2)

The Minutes of the January 24, 2012 Halton-Hamilton Source Protection Committee, were received.

(e) PRESENTATIONS (Item 7)**(i) Multi-Residential Waste Diversion Program Update (PW11096(a))(City Wide) (Item 7.1)**

Pat Parker, Director of Support Services, addressed the committee with the aid of a PowerPoint presentation. A copy of the presentation has been included in the official record.

Pat Parker outlined the efforts and work done to date on the Multi-Residential Waste Diversion Program. She discussed the participation and capture rates as they apply to the multi-residential sector. She outlined the challenges in increasing participation rates such as, the need to go through property owners or building managers to communicate with residents and difficulties in monitoring.

Committee members discussed how the contamination rates impact the participation rates. Staff indicated that 18% of the organic waste is captured in the waste diversion; however the rest of the green cart materials are contaminated.

Committee members asked how many staff are dedicated to contacting and communication with the estimated 1000 plus multi-residential buildings in Hamilton. Staff indicated that currently there is one student who works on this along with the Customer Service Coordinators who assist when specific buildings have issues.

The staff presentation respecting the Multi-Residential Waste Diversion Program update, was received.

For disposition on this matter refer to Item 3.

(ii) Quick Wins - Transit Passenger Information Technology at the MacNab Transit Terminal (PW11079(a)) (City Wide) (Item 8.3 & 7.2)

Carol Wildeman Senior Project Manager, Transportation, Energy and Facilities Services, addressed the committee with the aid of a PowerPoint presentation. A copy of the presentation has been included in the official record.

Carol Wildeman discussed the Transit Passenger Information Technology and how it will make real time arrivals available at the McNab Terminal. She discussed how the technology will be expandable upon to build a wider notification system in Hamilton.

Committee members asked whether this system could be used for Go or Burlington buses. Ms. Wildeman indicated that currently this would depend upon Metrolinx implementing a similar notification technology across their system.

The staff presentation respecting Quick Wins - Transit Passenger Information Technology at the MacNab Transit Terminal, was received.

For disposition on this matter refer to Item 4.

(f) DISCUSSION ITEMS (Item 8)

(i) Standardization of Radio Communications, Next Stop Announcement and Automated Vehicle Location Equipment 2012 - 2014 (PW12033) (City Wide) (Item 8.1)

That the Transit Bus Radio Communications, Next Stop Announcement and Automated Vehicle Location system parts be standardized to the existing Motorola and Mentor Engineering parts supplied by Glentel Inc. in accordance with Purchasing Policy 14 - Policy for Standardization for the period of 2012 through 2014, in conjunction with the existing maintenance contract.

The Motion CARRIED on the following vote:

Yeas:	B. McHattie, C. Collins, S. Merulla, S. Duvall, T. Jackson, T. Whitehead
Total:	6
Nays:	L. Ferguson, R. Pasuta
Total:	2
Absent:	R. Powers
Total:	1

(ii) Forestry Building Renovations - 1301 Upper Ottawa Street (PW12037)(City Wide) (Item 8.2)

Sub-section (c) was deleted in its entirety and replaced with the following:

- (c) That a new Project ID - Forestry Yard Renovations be created and that it be funded to a total project value of \$2,100,000 firstly from the divisions 2012 year end surplus, secondly from the Public Works 2012 year end surplus and finally from the 2012 year end Corporate surplus or the Unallocated Tax Stabilization Reserve.

For disposition on this matter refer to Item 6.

(g) MOTIONS (ITEM 9)**(i) Region of Halton Discussions for Processing of Source Separated Organics (Added Item 10.3 & 9.1)**

That the General Manager of Public Works, or his designate(s) be authorized and directed to enter into discussions with staff from the Region of Halton for the purpose of continued Source Separated Organics processing while maintaining capacity for the residents of the City of Hamilton and to report back to the Public Works Committee on the outcome and possible recommendations resulting from those discussions.

(h) NOTICES OF MOTION (Item 10)

Councillor McHattie introduced the following Notice of Motion

(i) Sale of Part of King Street as shown on Registered Plan No. 904, City of Hamilton, designated as Parts 1 & 2 on 62R-18937, being Part of PIN 17474-0412 (LT) to M. Mintz (Item 10.1)

Whereas the subject property, legally known as Part of King Street, Registered Plan No. 904, City of Hamilton, designated as Parts 1 & 2 on Plan 62R-18937, being Part of PIN 17474-0412 (LT), forms part of the King Street unopened road allowance and interest has been expressed by the adjoining owner, Mr. M. Mintz, to acquire said lands; and

Whereas a Road Closure Application had been initiated by the City of Hamilton in 2008 to formally stop up, close and sell the land designated as Parts 1 & 2 on Plan 62R-18937; and

Whereas the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department had been in negotiations with Mr. M. Mintz as of August 2009 on the disposition of the land designated as Parts 1 & 2 on Plan 62R-18937 for an initially appraised market value of \$115,000 determined through an internal in-house appraisal; and

Whereas the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department in accordance with By-law 04-299, "Procedural By-law for the Sale of Land" updated the internal in-house appraisal to a date which is within one year of an intended sale. The estimated subject's market value of the land as of April 2012 is now \$185,000; and

Whereas, the market value of land and houses in the Ainslie Wood – Westdale area has artificially increased due to the widespread speculation in student housing, and the change in value identified by the City in this

case is related to the sale of three homes in the vicinity of this property, directly resulting in the increased value of the land; and

Whereas selling City land at significantly below market value to private interest is not in conformity to City policies unless such an arrangement is deemed by City Council to be in the best public interest; and

Whereas, Mr. Mintz has been maintaining the City property adjacent to his house for the past 40 years; and

Whereas Mr. M. Mintz, has requested the acquisition of Part of King Street as shown on Registered Plan No. 904, City of Hamilton, designated as Parts 1 & 2 on Plan 62R-18937, being Part of PIN 17474-0412 (LT) at the sale price of \$115,000 pursuant to the City of Hamilton's original offer of August 2009 justified as Mr. M. Mintz has maintained and utilized the subject land for over 40 years; and

Whereas the Council of the City of Hamilton is empowered under Section 34 of the *Municipal Act*, 2001, S.O. 2001, c.25 as amended, to permanently close any highway or part of a highway.

Therefore be it Resolved:

- (a) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to dispose of Part of King Street as shown on Registered Plan No. 904, City of Hamilton, designated as Parts 1 & 2 on 62R-18937, being Part of PIN 17474-0412 (LT), on an as is, where is basis, to the adjoining owner, Mr. M. Mintz for \$115,000, subject to:
 - (i) An Offer to Purchase (Highway Closure) for the sale of Part of King Street as shown on Registered Plan No. 904, City of Hamilton, designated as Parts 1 & 2 on 62R-18937, being Part of PIN 17474-0412 (LT), be executed to the satisfaction of the City Solicitor prior to the Road Closure application proceeding to Committee and Council for consideration; and
 - (ii) The Road Closure Application initiated by the City of Hamilton to formally stop up, close and sell the land designated as Parts 1 & 2 on Plan 62R-18937 receiving final approval.
- (b) The General Manager, Public Works, be authorized and directed to bring forth the Road Closure Report for Committee and Council's consideration upon execution of the Closure referred in a(i) above;
- (c) That the City Solicitor be authorized and directed to complete the real estate transaction on the terms and conditions set out herein.

- (d) That the Mayor and City Clerk be authorized and directed to execute all necessary documents in a form satisfactory to the City Solicitor.

Councillor Collins introduced the following Notice of Motion

(ii) Installation of Stop Sign at John Street North and Wood Street (Item 10.2)

- (a) That staff be directed to install a stop sign on John Street North at Wood Street;
- (b) That an appropriate amending by-law be passed.

On a Motion the rules of order were waived to allow a Motion respecting the Installation of Stop Sign at John Street North and Wood Street.

For disposition on this matter refer to Item 10.

Councillor Ferguson introduced the following Notice of Motion

(iii) Region of Halton Discussions for Processing of Source Separated Organics (Added Item 10.3)

Whereas, the City of Hamilton's Central Composting Facility has been processing Source Separated Organics from the Region of Halton for the past four (4) years; and

Whereas, the City of Hamilton has been receiving revenue for the processing of Source Separate Organics from the Region of Halton; and

Whereas, the City of Hamilton Public Works Committee directed staff at its February 7, 2011 meeting to determine ways to manage capacity and keep revenues for composting Source Separated Organics at the Central Composting Facility; and

Whereas, Halton Regional Council at its meeting of April 18, 2012 accepted report PW-33-12 that recommended "That Council authorize staff to initiate discussions with the City of Hamilton for the processing of Source Separated Organic Waste at the City of Hamilton's Centralized Composting Facility";

Therefore be it Resolved, that the General Manager of Public Works, or his designate(s) be authorized and directed to enter into discussions with staff from the Region of Halton for the purpose of continued Source Separated Organics processing while maintaining capacity for the residents of the City of Hamilton and to report back to the Public Works

Committee on the outcome and possible recommendations resulting from those discussions.

On a Motion the rules of order were waived to allow the introduction of a Motion respecting Region of Halton Discussions for Processing of Source Separated Organics

For disposition on this matter refer to information Item (g)(i)

Councillor Duvall introduced the following Notice of Motion

(iv) Binbrook Capital Budget Reappropriation (Ward 11) (Added Item 10.4)

Whereas, the original Glanbrook Sports Complex Master Plan (2006) identified a soccer field expansion to support the growing needs of the Glanbrook Youth Soccer and in recent years the potential for participation by the citywide Hamilton Sparta Soccer Club at the Glanbrook Sports Complex; and

Whereas, the Hamilton Sparta Soccer Club involvement has now been scaled back due to the Glanbrook Youth Soccer focusing on community soccer at the Glanbrook Sports Complex; and

Whereas, the original Glanbrook Sports Complex Master Plan (2006) recommended increasing the number of soccer fields, the recent data information related to the Community Services Department – Recreation Division’s Outdoor Recreation Facilities & Sports Field Provision Plan (CS11064(a)), has determined, through consultation, that the proposed soccer field programming needs of the Glanbrook Sports Complex Master Plan of 2006 be reduced thereby allowing for current funding of the Glanbrook Sports Complex Park to be distributed elsewhere within the Glanbrook area

Therefore be it Resolved:

- (a) That staff be directed to re-appropriate funding from the existing Project ID 4400656513 Glanbrook Sports Complex Park (\$780,000) to the following new project “*Fairgrounds Community Park*” in the amount of \$550,000 (including \$25,000 towards associated operational costs) to fund enhanced active park/recreational opportunities which include; a community level spray pad, multi-purpose court and other amenities at Fairgrounds Community Park (Fall Fair Way and Binbrook Road);
- (b) That the remaining \$230,000 in funding, allotted to Project ID 4400656513 Glanbrook Sports Complex Park, be transferred to the Glanbrook Capital Reserve Account 108033;

- (c) That staff be directed to report back to the Public Works Committee with recommendations for park development / redevelopment opportunities in the Mount Hope Area of Glanbrook (Ward 11).

Councillor McHattie introduced the following Notice of Motion

(v) Installation of Bicycle Racks/Storage at City Facilities (Added Item 10.5)

Whereas, the Shifting Gears Cycling Plan calls for bike racks and storage across Hamilton; and

Whereas, the City of Hamilton should show leadership by installing bike facilities at its own buildings.

Therefore, be it Resolved:

That bike racks and bike storage facilities (where needed) be installed at all City facilities and that these amenities be included in the plans for any City facility restoration projects and new building projects.

(i) ADJOURNMENT

There being no further business, the Public Works Committee adjourned at 11:36 p.m.

Respectfully submitted,

Councillor B. McHattie, Chair
Public Works Committee

Andy Grozelle
Legislative Co-ordinator
May 7, 2012

CLEAN CITY LIAISON COMMITTEE TERMS OF REFERENCE

1 Introduction

1.1 Committee Name

Clean City Liaison Committee (CCLC)

1.2 Statement of Purpose

To engage individuals to take greater responsibility for improving our Hamilton community environments by providing education, assistance and promotion.

1.3 Committee Mandate

Reporting through the Public Works Committee, the Clean City Liaison Committee will provide input and advice to staff and Council on engaging citizens to take greater responsibility for improving our community environments. The CCLC's primary focus is on effecting behaviours and attitudes conducive to a clean, healthy and safe community through leadership and action.

The committee will provide input and guidance to City staff, Council and other stakeholders on community involvement, private sector involvement and identification of resources to sustain Clean City programs and initiatives that aim to beautify our community, promote environmental stewardship and prevent litter, illegal dumping and graffiti.

1.4 Accountability

The CCLC is a Volunteer Advisory Committee that advises Council through the Public Works Committee. The Advisory Committee must comply with the Procedural By-laws, the Advisory Committee Handbook and operational policies and procedures.

2 CCLC Roles and Responsibilities

The role of the Clean City Liaison Committee is to encourage Hamilton residents, property owners and visitors to engage in neighbourhood/community initiatives that aim to beautify our community and prevent litter, illegal dumping and graffiti.

This volunteer committee will assist in connecting community volunteers with litter, illegal dumping, graffiti and beautification programs as well as promoting desired behaviours in the community that support the Clean City goals. The roles and responsibilities of the Clean City Liaison Committee include, but are not limited to, the following:

- (a) Provide input and advice to Council, through reports to the Public Works Committee, and City staff on engaging citizens, property owners and visitors in litter, illegal dumping, graffiti and beautification programs.
- (b) Demonstrate leadership in action through participation in events and activities.
- (c) Assist with outreach and education opportunities related to litter, illegal dumping, graffiti and beautification programs.
- (d) Review reports, studies and other documents on litter, illegal dumping, graffiti and beautification issues that may be presented to the CCLC by the City, consultants, community organizations or the general public, and to provide input and recommendations, through written Volunteer Committee reports regarding these issues through the Public Works Committee.
- (e) Form subcommittees, from within the CCLC membership, to deal with specific issues as they arise.
- (f) Examine and advise on issues brought forward by members of the community including businesses, residents, education sector, local organizations and special interest groups.
- (g) Assist in identifying and facilitating resolution of community concerns regarding litter, illegal dumping, graffiti and beautification.
- (h) Attend and actively participate in committee meetings.

3 Membership

The CCLC membership will reflect a broad range of socio-economic and environmental interests in the community, including residents, businesses, education and local organizations.

3.1 General

- (a) Members must declare any conflict of interest issues prior to discussion or decision-making of any matter with which they believe they have an pecuniary interest;
- (b) Members are asked to review all documents, agendas and minutes presented to them to make informed decisions; and
- (c) Some activities of the CCLC may require additional time commitments dependent upon the nature of the project undertaken.

3.2 Composition

The composition of the Clean City Liaison Committee will include the following voting members:

The CCLC will have a total of up to 13 members, comprised of:

- Citizen members-at-large (four)
- Citizen members who own/have experience related to the Hamilton business community (two)
- Youth Representative(s) (up to two)
- Council representative(s) (up to two)
- HABIA representative (one)
- Education Representative (one from each of the Hamilton-Wentworth District School Board and the Hamilton-Wentworth Catholic District School Board)

Staff and Outside Resources, as required:

- CCLC Staff Liaison
- Hamilton Police Service representative
- Economic Development and Planning – Municipal Law Enforcement representative
- Public Works – Operations & Waste Management representative
- Corporate Services – Customer Service Section representative
- Other staff representatives, as required

Subcommittee membership can be expanded to include further community representation as deemed appropriate, upon approval of Council.

3.3 Attendance and Vacancies

If a member is absent for three (3) meetings in a calendar year without approval from the CCLC, the member may be subject to replacement.

New members will be appointed in accordance with the procedures of the Office of the City Clerk.

3.4 Term of Office

The term-of-office for CCLC members will expire to coincide with the term of Council or until such time as successors are appointed by Council.