

INFORMATION REPORT

TO: Chair and Members Planning Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: June 5, 2012	
SUBJECT/REPORT NO: Annual Report on Building Permit Fees (PED12094) (City Wide)	
SUBMITTED BY: Tim McCabe General Manager Planning and Economic Development Department	PREPARED BY: Dio Ortiz 905.546.2424 ext.4650
SIGNATURE:	

Council Direction: Not Applicable

Information:

The Building Code Act and the regulations made thereunder (the Ontario Building Code) require that a report be prepared annually on fees collected and costs incurred. Specifically, Article 1.9.1.1 of the regulations state:

- “(1) The report referred to in subsection 7(4) of the Act shall contain the following information in respect to fees authorized under clause 7(1)(c) of the Act:
- (a) total fees collected in the 12 month period ending no earlier than three months before the release of the report;
 - (b) the direct and indirect costs of delivering services related to the administration and enforcement of the Act in the area of jurisdiction of the principal authority in the 12 month period referred to in Clause (a);
 - (c) a break down in the costs described in Clause (b) into at least the following categories:
 - (i) direct costs of administration and enforcement of the Act, including the review of applications for permits and inspection of *buildings*, and

- (ii) indirect costs of administration and enforcement of the Act, including support and overhead costs, and
- (d) if a reserve fund has been established for any purpose relating to the administration or enforcement of the Act, the amount of the fund at the end of the 12 month period referred to in Clause (a).
- (2) The *principal authority* shall give notice of the preparation of a report under subsection 7(4) of the Act to every person and organization that has requested that the *principal authority* provide the person or organization with such notice and has provided an address for the notice.”

Revenue Collected

Building Permit fees collected during 2011 totalled \$9,522,067.

Costs Incurred

The total operational costs, both indirect and direct, incurred during 2011 were \$7,240,901 as shown in the table below.

**Building Services Division
Statement of Activities
For 12-month Period Ending December 31, 2011**

	2011 Actuals
Building Revenues	\$9,522,067.01
Less Expenses:	
Direct Cost	(6,643,858.50)
Indirect cost	<u>(597,042.88)</u>
Transfer to Building Fee Reserve	\$2,281,165.63
Building Fee Reserve Balance Dec 31, 2011	\$9,841,619.41

**Note: figures based on preliminary unaudited financial statements for 2011*

Building Permit Revenue Stabilization

From its start balance of \$ 7,376,496.72 at the beginning of 2011, \$2,281,165.63 was transferred into the Building Fee Reserve to balance revenues and expenses as noted above.

Additional transactions within the reserve fund included an accrued interest of \$183,957.06 for a net deposit of \$2,465,122.69 for 2011. The Building Permit Revenue Stabilization Fund contained \$9,841,619.41 at the end of 2011.