



Canadian Football Hall of Fame and Museum



5.7

June 28, 2012

City Clerk
City of Hamilton
71 Main Street West
Hamilton Ontario
L8P 1L4

Re: City Appointee Board Resignation

This letter is to inform you that Paul Micieli has resigned his seat as a Board member with the Canadian Football Hall of Fame and Museum effective May 29th 2012.

The Board has approved and accepted Mr. Micieli resignation please see the attached approved minutes (June 26th 2012) that are included in this package.

We request that the selection of a new City of Hamilton Board Representative member commence within your time limits.

Regards

A handwritten signature in black ink, appearing to read "Steve Howse", written over the typed name.

Steve Howse
Chairman of the Board
Canadian Football Hall of Fame and Museum

cc:
Mark DeNobile Executive Director
Don Graves Vice-Chair
Councillor Scott Duvall
Councillor Jason Farr

MINUTES
Canadian Football Hall of Fame
Board of Directors Meeting
Tuesday, May 29th, 2012
4:00 p.m.
58 Jackson Street West
Hamilton, Ontario

Present: Steve Howse (Chairman), Don Graves (Vice Chair), Ernie Caterini (Treasurer), George Black, Chris Cathcart, Murray Souter, Dave Marler, Councillor S. Duvall, Councillor J. Farr Mike McCarthy, Paul Micieli

Executive Director / Secretary: Mark DeNobile

Regrets: Ed Valtensberg

Motion to approve the agenda of May 29, 2012 Mike McCarthy
Second Don Graves Carried

Motion to approve the minutes from the April 24, 2012 meeting Don Graves
Second Ernie Caterini Carried

Chairman's report:

Steve updated the board on Induction 2012. Press conference to be held in Winnipeg on June 19th
Steve has all the peer evaluations and will be contacting each board member for one on one interview.
All Board Members replied to the forms.
Board Chairman Evaluations will be sent to Don Graves who will discuss with the Chair.
Murray to send out information to the Board on process.
Mark introduced Both Chris and Sarah to the Board

RECOMMENDATION REPORTS

2.1 Board Copy 2012

The month of April 2012 financials indicates a large Museum expense this reflects the monies from our film grant and the payment of these invoices for work completed.

3.0 Executive Director Updates

3.1 Curators report:

Mark's ED report briefed the Board of the work in the Museum and the film room
We have two new summer students starting June 1 funded by the YCW program.

3.2 Sponsorship report:

Mark went over the TrojanOne report which was handed out at the meeting to all members. This included time frames and responsibilities

The concepts that were discussed were the:

Grey Cup party 2012 / 2013
50th Anniversary in Hamilton
Memorabilia shows
Induction (s)
Golf tournament

TrojanOne will provide updates every month and when they have finished their concepts they will present to the Board for approval.

3.3 Capital Budget 2012:

Councillor Duvall reported that there is flexibility in spending the money assigned on the Capital budget. Discussion on the Canada Cultural Spaces Fund that just granted the Hockey Hall of Fame some funds. Mark and Ernie will report back in June to the Board to discuss parameters and process with this fund.

4.1 MPC report: (Paul)

No report

4.2 Golf report (Dave)

No report

4.3 CIS report (Don)

No report

4.4 Governance Report

No report

5.0 New Business:

The following resolution was unanimously passed by the Board and should be added to the minutes of the meeting.

"The Board of Directors of the Canadian Football Hall of Fame and Museum regretfully accepted the resignation of Mr. Paul Micieli. The Board would like to formally recognize and thank Mr Paul Micieli for his 12 years of dedicated service and outstanding contribution to past and future successes of the Canadian Football Hall of Fame and Museum. The Board sincerely wishes Mr Micieli continued success in his personal and professional endeavours."

Next meeting Tuesday June 26, 2012 @ 4pm-6pm
Room 192, City Hall

Steve Howse, Chairman
Canadian Football Hall of Fame and
Museum Board of Directors

Mark DeNobile
Committee Secretary
May 29th, 2012