



# INFORMATION REPORT

<b>TO:</b> Chair and Members Audit, Finance & Administration Committee	<b>WARD(S) AFFECTED:</b> CITY WIDE
<b>COMMITTEE DATE:</b> November 12, 2012	
<b>SUBJECT/REPORT NO:</b> Freedom of Information Quarterly Report (July 1 to September 30, 2012) (CL12004(b)) (City Wide)	
<b>SUBMITTED BY:</b> Rose Caterini City Clerk Corporate Services, Clerk's Division	<b>PREPARED BY:</b> Lisa Barroso x2743
<b>SIGNATURE:</b>	

## Council Direction:

In response to direction given by Council in 2004, quarterly reports on Freedom of Information activity are presented to the Audit, Finance & Administration Committee. The intent of these reports is to keep the Committee and Council informed of the types of requests received under the Municipal Freedom of Information and Protection Act and what, if any, exemptions have been applied to municipal records.

## Information:

Listed on Appendix "A" attached to Report CL12004(b) are details of the Freedom of Information requests received during the third quarter of 2012 from July 1 to September 30. These details include the length of time it took to process each request and the status of the request, noting which exemptions, if any, were applied, as well as the type of request, and the originator of the request, based on the categories of private citizen, business and media. We also include the total of time spent by each city department on Freedom of Information requests for each quarter.

Should Committee and Council wish to address a specific access request identified in this report, the matter would have to be dealt with, in closed session, in accordance with the Municipal Act and the City's Procedural By-law.



Access Requests Received Under the Municipal Freedom of Information and Protection of Privacy Act  
for July 1, 2012 to September 30, 2012

File #	Type	Information Requested From	Date Received	Date Completed	No. of Days to Finish	Disposition of Request	Clerk Time (Min.)	City Manager	Community Services	Corporate Services	Emergency Services	HRC	Human Resources	Legal Services	Mayors Office	Planning Economic Development	Public Health	Public Works	Purchasing	Source - Personal, Business, Media
12-087	G	Planning & Economic Development	July 24/12	Sept 20/12	30	Full Disclosure	270	0	0	0	0	0	0	0	0	31	0	0	0	P
12-088	G	Planning & Economic Development	July 25/12	Aug 23/12	28	Partial Disclosure	124	0	0	0	0	0	0	0	0	0	0	0	0	P
12-089	G	Planning & Economic Development	July 25/12	July 26/12	1	Abandoned	102	0	0	0	0	0	0	0	0	0	0	0	0	B
12-090	G	Public Works	July 30/12	Sept 20/12	30	Partial Disclosure	150	0	0	0	0	0	0	0	0	10	0	0	0	B
12-091	G	Public Works	July 30/12			In Progress	222											195		P
12-092	G	City Manager's Office	July 31/12			In Progress	110			11		8		13						P
12-093	G	City Manager's Office	July 31/12			In Progress	11													P
12-094	G	Planning & Economic Development, City Manager's Office, Council Offices	Aug 10/12			In Progress	819							30		30				P
12-095	G	Emergency Services	Aug 13/12			In Progress	47				35					80				P
12-096	G	Public Health Services	Aug 13/12			In Progress	109										6			P
12-097	G	Planning & Economic Development	Aug 14/12	Sept 25/12	42	All Disclosed	197	0	0	0	0	0	0	0	0	20	0	0	0	P
12-098	G	Public Health Services	Aug 16/12	Sept 19/12	32	Abandoned	64	0	0	0	0	0	0	0	0	0	0	0	0	P
12-099	G	Planning & Economic Development	Aug 20/12			In Progress	32									60				P
12-100	G	Planning & Economic Development	Aug 22/12	Sept. 11/12	20	Records publicly available on the City web site	145	0	0	0	0	0	0	0	0	6	0	0	0	B
12-101	G	Planning & Economic Development Legal Services	Aug 24/12			In Progress	112									53				P
12-102	G	Planning & Economic Development	Aug 28/12	Sept 28/12	30	Partial Disclosure	159	0	0	0	0	0	0	0	0	15	0	0	0	P
12-103	G	Planning & Economic Development	Aug 30/12			In Progress	78									77				P
12-104	G	Public Works	Sept 6/12			In Progress	146											2		B
12-105	G	Planning & Economic Development	Sept 7/12			In Progress	95									35				P
12-106	G	Public Works	Sept. 7/12			In Progress	118											8		P
12-107	G	Planning & Economic Development	Sept 7/12			In Progress	207									20				P
12-108	G	Public Works	Sept 17/12			In Progress	145											45		P
12-109	G	Planning & Economic Development	Sept 18/12			In Progress	100									30				P
12-110	G	Planning & Economic Development	Sept 20/12			In Progress	154									65				P



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11-136	G	Public Works	Nov 22/11			In Progress	46													B
11-137	G	Planning & Economic Development	Nov 23/11			In Progress	40													M
11-138	G	Planning & Economic Development, Corporate Services	Nov 23/11			In Progress	45													M
10-117	G	Public Works	Oct 5/10	Nov 1/10	27	Abandoned	99	0	0	0	0	0	0	0	0	110	0	0	0	P
10-131	G	Public Works	Oct 29/10	Mar 16/11	32	Partial Disclosure	3145	0	0	0	0	0	0	186	0	0	0	312	0	P
10-147	G	Planning & Economic Development	Dec 22/10			In Progress	87									5				P
10-148	G	Planning & Economic Development	Dec 22/10			In Progress	68									22				P
09-151	G	Corporate Services	Dec 9/09			In Progress	1009							87		85				P