



Hamilton

**REPORT 12-004**  
**GOVERNANCE REVIEW SUB-COMMITTEE**  
**Tuesday October 30, 2012**  
**10:00 a.m. Room 193**  
**Hamilton City Hall**

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**Present:** Councillor R. Powers, Chair  
Councillors R. Pasuta, M. Pearson

**Absent with  
Regrets:** Councillor B. Clark – City Business  
Councillor T. Whitehead – Personal Business

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**THE GOVERNANCE REVIEW SUB-COMMITTEE PRESENTS REPORT 12-004 AND  
RESPECTFULLY RECOMMENDS:**

**1. One Year Pilot Project period – 2 GIC, 1 Af&A, 1 E&CS (Item 4.1)**

- (a) That regular meetings of the General Issues Committee continue to be scheduled twice per month;
- (b) That regular meetings of the Audit, Finance and administration Committee continue to be scheduled once per month;
- (c) That in addition to the one regular Emergency and Community Services Committee meeting scheduled each month, that a second meeting be scheduled, during the second Council week, if required, to be at the call of the Chair.

**2. Approval of 2013 Committee Calendar (New Business)**

- (a) That during the summer months of July and August, all Standing Committees be scheduled to convene during the Committee week;
- (b) That the 2013 Committee Calendar, attached as Appendix A, be approved.

**FOR THE INFORMATION OF COMMITTEE:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The agenda was approved as presented.

**(b) DECLARATIONS OF INTEREST (Item 2)**

None

**(c) APPROVAL OF MINUTES (Item 3)**

**(i) September 11, 2012**

The minutes of the September 11, 2012 Governance Review Sub-Committee meeting, were approved.

**(d) DISCUSSION ITEMS (Item 4)**

**(i) One year trial period – 2 GIC, 1 Af&A, 1 E&CS one year pilot (Item 4.1)**

Mary Gallagher, Deputy Clerk, reviewed the recent survey of Council and SMT with respect to the pilot and provided an overview of the findings.

Please refer to item 1 for disposition.

**(ii) Approval of Committee Calendar (New Business)**

The Committee discussed the 2013 Committee Calendar.

Please refer to item 2 for disposition.

**(iii) Outstanding Business List Deletions (New Business)**

Outstanding Business List Item C: Committee Calendar – one year trial period, was removed as the item has been completed.

Outstanding Business List Item J: Delegated Authority of Council During a Municipal Election, was removed as the item has been completed.

**(e) ADJOURNMENT (Item 6)**

The Governance Review Sub-Committee meeting, adjourned at 10:40 a.m.

Respectfully submitted,

Councillor R. Powers, Chair  
Governance Review Sub-Committee

Christopher Newman  
Legislative Coordinator  
October 30, 2012

## January 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 NEW YEAR'S DAY	2	3	4	5
6	7	8	9	10	11	12
13	14 9:30 a.m. – GIC	15 9:30 a.m. – PLANNING	16 9:30 a.m. – PW 1:30 p.m. – BoH	17 9:30 a.m. – AF&A 1:30 p.m. – E&CS	18	19
20	21	22	23 **5:00 p.m. – Council	24	25	26
27	28	29	30	31		

GIC = General Issues Committee (formerly Committee of the Whole)

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\* Pilot Project from 2012

\*\* Denotes meeting is subject to change

## February 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 9:30 a.m. – PW 1:30 p.m. – BoH	5 9:30 a.m. – PLANNING	6 9:30 a.m. – GIC	7	8	9
10	11 9:30 a.m. – AF&A 1:30 p.m. – E&CS	12	13 **5:00 p.m. – Council	14	15	16
17	18 FAMILY DAY	19 9:30 a.m. – PLANNING	20 9:30 a.m. – GIC	21	22	23
24	25 1:30 p.m. – E&CS (if required)	26	27 **5:00 p.m. – Council	28		

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### March 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
<b>MARCH BREAK</b>		<b>MARCH BREAK</b>		<b>MARCH BREAK</b>		<b>MARCH BREAK</b>
17	18 9:30 a.m. – PW 1:30 p.m. – BoH	19 9:30 a.m. – PLANNING	20 9:30 a.m. – GIC	21	22	23
24	25 9:30 a.m. – AF&A 1:30 p.m. – E&CS	26	27 **5:00 p.m. – Council	28	29 GOOD FRIDAY	30
31						

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Appendix "A" Item 2 of Governance Review Sub-Committee Report 12-004  
**April 2013**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> EASTER MONDAY	<b>2</b> 9:30 a.m. – PLANNING	<b>3</b> 9:30 a.m. – GIC	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> 9:30 a.m. – PW	<b>9</b>	<b>10</b> **5:00 p.m. – Council	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b> 9:30 a.m. – AF&A 1:30 p.m. – E&CS	<b>16</b> 9:30 a.m. – PLANNING	<b>17</b> 9:30 a.m. – GIC	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b> 9:30 a.m. – PW 1:30 p.m. – BoH	<b>23</b>	<b>24</b> **5:00 p.m. – Council	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b> 1:30 p.m. – E&CS (if required)	<b>30</b> 9:30 a.m. – PLANNING				

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**May 2013**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 9:30 a.m. – GIC	2	3	4
5	6 9:30 a.m. – PW	7	8 **5:00 p.m. – Council	9	10	11
12	13 9:30 a.m. – AF&A 1:30 p.m. – E&CS	14 9:30 a.m. – PLANNING	15 9:30 a.m. – GIC	16 9:30 a.m. – PW 1:30 p.m. – BoH	17	18
19	20 VICTORIA DAY	21	22 **5:00 p.m. – Council	23	24	25
26	27	28	29	30	31	

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Appendix "A" Item 2 of Governance Review Sub-Committee Report 12-004  
**June 2013**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 9:30 a.m. – PW	4 9:30 a.m. – PLANNING	5 9:30 a.m. – GIC	6	7	8
9	10 9:30 a.m. – AF&A 1:30 p.m. – E&CS	11	12 **5:00 p.m. – Council	13	14	15
16	17 9:30 a.m. – PW 1:30 p.m. – BoH	18 9:30 a.m. – PLANNING	19 9:30 a.m. – GIC	20	21	22
23	24 1:30 p.m. – E&CS (if required)	25	26 **5:00 p.m. – Council	27	28	29
30						

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July 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 CANADA DAY	2	3	4	5	6
7	8 9:30 a.m. – GIC	9 9:30 a.m. – PLANNING	10 9:30 a.m. – AF&A 1:30 p.m. – E&CS	11 9:30 a.m. – PW 1:30 p.m. – BoH	12 9:30 a.m. – Council	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

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Appendix "A" Item 2 of Governance Review Sub-Committee Report 12-004  
**August 2013**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 CIVIC HOLIDAY	6	7	8	9	10
11	12 9:30 a.m. – GIC	13 9:30 a.m. – PLANNING	14 9:30 a.m. – AF&A 1:30 p.m. – E&CS	15 9:30 a.m. – PW 1:30 p.m. – BoH	16 9:30 a.m. – Council	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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## September 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 LABOUR DAY	3 9:30 a.m. – PW	4 9:30 a.m. – PLANNING	5 9:30 a.m. – GIC	6	7
8	9 9:30 a.m. – AF&A 1:30 p.m. – E&CS	10	11 **5:00 p.m. – Council	12	13	14
15	16 9:30 a.m. – PW 1:30 p.m. – BoH	17 9:30 a.m. – PLANNING	18 9:30 a.m. – GIC	19	20	21
22	23 1:30 p.m. – E&CS (if required)	24	25 **5:00 p.m. – Council	26	27	28
29	30					

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### October 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 9:30 a.m. – PLANNING	2 9:30 a.m. – GIC	3	4	5
6	7 9:30 a.m. – PW	8 9:30 a.m. – AF&A 1:30 p.m. – E&CS	9 **5:00 p.m. – Council	10	11	12
13	14 THANKS- GIVING	15 9:30 a.m. – PLANNING	16 9:30 a.m. – GIC	17	18	19
20	21 9:30 a.m. – PW 1:30 p.m. – BoH	22 1:30 p.m. – E&CS (if required)	23 **5:00 p.m. – Council	24	25	26
27	28	29	30	31		

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### November 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 9:30 a.m. – PW	5 9:30 a.m. – PLANNING	6 9:30 a.m. – GIC	7	8	9
10	11 9:30 a.m. – AF&A 1:30 p.m. – E&CS	12	13 **5:00 p.m. – Council	14	15	16
17	18 9:30 a.m. – PW 1:30 p.m. – BoH	19 9:30 a.m. – PLANNING	20 9:30 a.m. – GIC	21	22	23
24	25 1:30 p.m. – E&CS (if required)	26	27 **5:00 p.m. – Council	28	29	30

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## December 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 9:30 a.m. – PW 1:30 p.m. – BoH	3 9:30 a.m. – PLANNING	4 9:30 a.m. – GIC	5	6	7
8	9 9:30 a.m. – AF&A 1:30 p.m. – E&CS	10	11 **5:00 p.m. – Council	12	13	14
15	16	17	18	19	20	21
22	23	24 CHRISTMAS EVE	25 CHRISTMAS DAY	26 BOXING DAY	27 SHUTDOWN	28
29	30 SHUTDOWN	31 SHUTDOWN				

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