

**CITY OF HAMILTON**

*City Manager's Office*

<b>TO:</b> Mayor and Members General Issues Committee	<b>WARD(S) AFFECTED:</b> CITY WIDE
<b>COMMITTEE DATE:</b> January 14, 2013	
<b>SUBJECT/REPORT NO:</b> Presentation of the Neighbourhood Action Plan for Davis Creek (formerly known as Quigley Road) and Riverdale Neighbourhoods developed as part of the Neighbourhood Development Strategy (CM12013(a)) (City Wide)	
<b>SUBMITTED BY:</b> Chris Murray City Manager	<b>PREPARED BY:</b> Suzanne Brown (905) 546-2424 ext 4711 Paul Johnson (905) 546-2424 ext 5598
<b>SIGNATURE:</b>	Lisa Zinkewich (905) 546-2424 ext 2297

**RECOMMENDATION**

- (a) That the Neighbourhood Action Plans attached as Appendix A and Appendix B to report CM12013(a) be endorsed.
- (b) That Planning staff be directed to consult with the relevant Neighbourhood Planning Team on potential land use changes that could assist in the implementation of the Neighbourhood Action Plan where appropriate.
- (c) That the completed Neighbourhood Action Plans attached as Appendix A and Appendix B to report CM12013(a) be distributed to and reviewed by City of Hamilton staff and Neighbourhood Development Strategy Partners to determine suitable actions to assist in the implementation of the Neighbourhood Action Plan.
- (d) That staff be directed to report back to the appropriate standing committee on suitable implementation measures (including cost and resource implications) that will be undertaken by the City of Hamilton to support the implementation of the Neighbourhood Action Plans attached as Appendix A and Appendix B to report CM12013(a).

## EXECUTIVE SUMMARY

The Neighbourhood Development Strategy provides the framework for the “horizontal integration” of neighbourhood work that not only ensures the effective and efficient delivery of service at a neighbourhood level, but that will assist the City in creating a stronger working relationship with residents and key stakeholders in neighbourhoods.

Report CM12013(a) presents two Neighbourhood Action Plans (NAPs) that have been developed through the Neighbourhood Development Strategy, totalling six completed NAPs to date. Neighbourhood Action Plans are resident-led, asset-based plans that reflect the issues that are most relevant and pressing to the residents that live in each neighbourhood. Neighbourhood Action Plans provide a work plan for improving the health and well-being of residents in Hamilton neighbourhoods

The implementation of the defined actions established within each of the Neighbourhood Action Plans will be reviewed by the City, community partners, and the neighbourhood residents and stakeholders themselves to determine suitable implementation measures and responsibility. The City will work with each neighbourhood and all partners in defining what actions will require municipal leadership and investment and which will be undertaken by others. Any Municipal implementation measures (including cost and resource implications) will be presented to the appropriate standing committee for approval.

***Alternatives for Consideration – See Page 5***

## FINANCIAL / STAFFING / LEGAL IMPLICATIONS (for Recommendation(s) only)

**Financial:** In October of 2010, Council approved the earmarking of \$2,000,000 of the Unallocated Capital Levy to support the City’s Neighbourhood Development Strategy, which includes funding for the implementation of identified actions contained within Neighbourhood Action Plans. As part of Recommendation (d) to Report CM12013(a), staff will report back to the appropriate standing committee on suitable implementation measures (including cost and resource implications) associated with the Neighbourhood Action Plans included as Appendix A and Appendix B to report CM12013(a).

**Staffing:** A key objective of the Neighbourhood Development Strategy is the integration of existing neighbourhood services and supports across City departments, therefore it is anticipated that the current model of collaboration with staff from other departments will continue. Should additional resources be required to assist in the Neighbourhood Action Plan implementation, as part of Recommendation (d) to Report

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CM12013(a), staff will report back to the appropriate standing committee on suitable implementation measures (including cost and resource implications) associated with the Neighbourhood Action Plan.

**Legal:** n/a

<b>HISTORICAL BACKGROUND</b> (Chronology of events)
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Table 1 highlights the chronology of events from the establishment of the Neighbourhood Development Strategy Office to the presentation of the Riverdale and Davis Creek (formerly known as Quigley Road) Neighbourhood Action Plans today, which are attached as Appendix A and Appendix B to Report CM12013(a).

**Table 1 – Neighbourhood Development Strategy Timeline**

Date	Report	City Milestone
Sept. 2010	Staff Report CM09021a/CS10091	Creation of the Neighbourhood Initiative with a focus on a) improving “Code Red” neighbourhoods; and b) better integration and focus between the City and community actions at a neighbourhood level.
May 2011	Staff Report CM11007	Approval of the components of the Neighbourhood Development Strategy
July 2011	Info Update	Identified the neighbourhood selection criteria and initial neighbourhoods. Neighbourhoods selected for 2011/12 included Keith (Ward 3), Stinson (Ward 2) and the Stadium “precinct” (Ward 3). Neighbourhoods selected for 2012/13 initiation included Beasley (Ward 2), McQuesten (Ward 4) and Rolston (Ward 8). In addition, through the partnership with the Hamilton Community Foundation (HCF), 5 additional neighbourhoods to be supported through this initiative (for a total of 11).
Feb. 2012	Info Report CM11007(b)	Details provided in regards to progress made to date, overall Neighbourhood Development Strategy deliverables, governance structure, research and evaluation plan and costs.
June 2012	Info Update	Year one progress update highlighting quick-wins and next steps.
Sept. 2012	Staff Report CM12013	Endorsement of the Neighbourhood Action Plans for Keith, Stinson, Beasley and McQuesten.
Jan. 2013	Staff Report CM12013(a)	Presentation of the Neighbourhood Action Plans for Riverdale and Davis Creek (formerly known as Quigley Road)

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## **POLICY IMPLICATIONS**

n/a

## **RELEVANT CONSULTATION**

It is estimated that to date, more than 600 Riverdale and 1110 Davis Creek residents, business owners and service providers, have been engaged throughout this process. Additionally, residents met once and twice a month for eight months to develop, consult and complete the action plans.

External partners include the Hamilton Community Foundation, Dr. Jim Dunn - McMaster University, Dr. Sarah Wakefield – University of Toronto, the Social Planning and Research Council (SPRC), Wesley Urban Ministries, and the Hamilton Centre for Civic Inclusion.

From a staff perspective, the development of these plans has involved staff representing all six City Departments as well as two Boards and Agencies, through the establishment of a City of Hamilton cross-departmental team. Senior Management Team (SMT) has also been appraised of progress throughout the process, with unwavering support for the initiative.

Wherever possible efforts from the community, external partners and City staff are coordinated and opportunities leveraged.

## **ANALYSIS / RATIONALE FOR RECOMMENDATION**

(include Performance Measurement/Benchmarking Data, if applicable)

All Hamilton neighbourhoods have tremendous assets and real barriers to being healthy vibrant communities. Transforming good neighbourhoods into great ones begins with a plan and a great plan is developed and owned by residents and supported by the community. By engaging people within neighbourhoods to identify, plan, and lead the changes that they want to see, neighbourhood health can be improved.

The Neighbourhood Development Strategy has actively engaged neighbourhoods in Hamilton to develop resident-led, asset-based Neighbourhood Action Plans. The Neighbourhood Action Plan for Riverdale and Davis Creek (formerly known as Quigley Road) are attached as Appendix A and Appendix B to report CM12013(a). The actions documented in these plans reflects the issues that are most relevant and pressing to the

residents that live the Riverdale and Davis Creek neighbourhoods. In each of the neighbourhoods that have developed a plan, an existing neighbourhood association or neighbourhood planning group had been functioning for some time. The planning process began with the existing group expressing a desire to participate in this process, the planning team and community engagement strategy were built upon this foundation.

The goals, objectives and actions in the plans were developed through an intensive planning process that was led by a core group of residents and service providers and facilitated by the community development worker, the Social Planning and Research Council in Riverdale, with support from the Neighbourhood Development Office. The community engagement events and information gathering activities were led by the community development worker and the planning teams. The process engaged as many residents as possible in the creation of the actions and are evidence of the neighbourhoods desire to improve the health and well-being off all the neighbours who reside there. Key themes across plans include quality of housing, need for community space, neighbourhood safety and beautification, increasing social capital and community connectedness, food and education.

#### **ALTERNATIVES FOR CONSIDERATION**

(include Financial, Staffing, Legal and Policy Implications and pros and cons for each alternative)

The Neighbourhood Action Plan attached as Appendix A to report CM12013(a) has been developed by the residents and key stakeholders in the neighbourhood that the plan represents. Through Recommendation (a) to Report CM12013(a), Council is asked to endorse the plan thereby supporting the work of the residents and the Neighbourhood Development Strategy process, originally approved as part of Reports CM09021a/CS10091, CM11007 and CM11007(b) and would be consistent with the endorsement of the NAP's for Keith, Stinson, McQuesten and Beasley Neighbourhoods that occurred as part of the CM12013.

Recommendation (d) to Report CM12013(a) asks *“that staff be directed to report back to the appropriate standing committee on suitable implementation measures (including cost and resource implications) to support the implementation of the Neighbourhood Action Plans attached as Appendix A and Appendix B to report CM12013(a)”*. It is through the process outlined as part of Recommendation (d) that Council will have the opportunity to approve or modify recommended implementation measures that would be ultimately be funded through City dollars.

Should Council wish to not endorse the Neighbourhood Action Plans as requested as part of Recommendation (a) to report CM12013(a), staff will discontinue work in these

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neighbourhoods and focus on the implementation of the actions identified in the previously endorsed Neighbourhood Action Plans.

#### **CORPORATE STRATEGIC PLAN** (Linkage to Desired End Results)

The Neighbourhood Development Strategy directly supports the 2012 – 2015 Strategic Plan through:

***Strategic Priority #1 – A Prosperous & Healthy Community***

*WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.*

***Strategic Objective***

*1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.*

***Strategic Actions***

*(i) Complete the development of Neighbourhood Action Plans in selected priority neighbourhoods and complete a funding strategy to guide how the City of Hamilton will support the implementation of Neighbourhood Action Plans.*

The funding strategy noted as part of the Strategic Action is addressed under Recommendation (d) to Report CM12013(a).

#### **APPENDICES / SCHEDULES**

Appendix A – Davis Creek Neighbourhood Action Plan

Appendix B – Riverdale Neighbourhood Action Plan

LZ/lz

Attach. (2)



Hamilton

“ Cities have the capability of providing something for everybody, only because, and only when, they are created by everybody. ”

-Jane Jacobs

A 3D rendered white character is holding a large green pencil. The pencil is positioned diagonally across the frame, with its tip pointing towards the top left. The character is standing on a grey path. In the background, there is a residential street scene with houses, trees, and a bench, all rendered in a light green line-art style. A large green tree outline is superimposed over the left side of the scene. The overall background is a light grey with a large white circular arc on the left side.

# Davis Creek

## NEIGHBOURHOOD ACTION PLAN



HAMILTON  
COMMUNITY  
FOUNDATION

For Hamilton, For Ever





### Mission Statement

Create a welcoming and safe community, led by residents who are empowered to be involved and responsible for the continuous development of our community.

### Vision

- To work together to achieve our goals for a better community
- To engage and create an active and responsive link between residents, service providers and others involved in the Davis Creek Community
- To encourage residents' participation in the Davis Creek Community
- To be a voice in the neighbourhood for the Davis Creek Community

### Values

- Respect
- Partnerships
- Commitment
- Communication
- Improvement
- Involvement
- Safety
- Fun
- Breaking Down Barriers
- Socialization
- Responsibility

### Davis Creek Catchment Area (Boundaries)

- North – King Street
- South – Escarpment
- East – Centennial Parkway
- West – Redhill Expressway





**1**  
**Welcome to the  
Davis Creek  
Neighbourhood**  
**1**  
History of the  
Neighbourhood  
**3**  
Profile of Riverdale



**4**  
**The Planning  
Process**  
**5**  
Next Steps  
**6**  
Terms of Reference

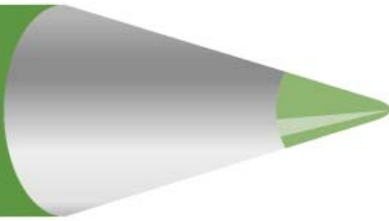


**10**  
**The Workplan**



**22**  
**Thank You**

# 1



## Welcome to the Davis Creek Neighbourhood!

### History of the Neighbourhood

We, the Davis Creek Community Planning Team, developed this plan in 2011-2012. We were supported in the planning and implementation process by a Community Development Worker, Hamilton Community Foundation and the Neighbourhood Development Office of the City of Hamilton.

We engaged the Davis Creek Neighbourhood throughout this planning process in the following ways:

- Flyers and Posters 500
- Face-to-face meetings:
- Survey 76
- Schools
  - Sir Wilfrid Laurier (*gr.4-5*) 57
  - Glendale Secondary School 62
- Community meetings:
  - Community members 125
  - Service Providers 43
- Community Events 250

This plan is more than words on paper; it is intended to drive clear and feasible action by the Davis Creek Community Planning Team and the City of Hamilton. It is intended that this plan will be used to develop City of Hamilton work plans and funding priorities. However, we understand that not all our actions may be feasible due to funding or other limited resources, but we will explore each option to its fullest.

## Profile of Davis Creek

There are at least three established communities within this area. Community Access to Child Health (*CATCH*) on Quigley Rd and Pine Grove Place on Congress Court, have long-term community resident groups and projects. The Tindale area is similar to the other areas in that it contains a lot of high density living and many low income families. This area has never been formally organized for or by residents.

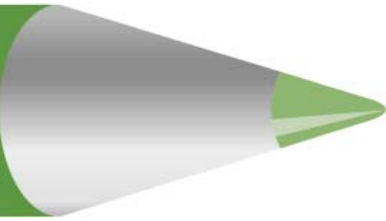
The three areas have a number of other similarities. They are mixed neighbourhoods of single family residents, town house complexes and high rise apartment dwellings. Although some of the areas would be considered stable long-term residential areas, others are characterized by low income, lone parent families, and high rates of unemployment. Parents often feel isolated. There are limited, locally available constructive activities for children, youth and families. As well, drug related violence and gang activity are frequent occurrences in all three areas.

For the last 9 years, *CATCH* on Quigley Road has offered the community a community driven response to short and long-term community needs. It currently provides a preschool and parent drop-in five mornings a week, a parent/child lunch program, a food cupboard two days a week and after school programs in 2 sites for children and youth. Recently it has taken on more of an advisory role than a decision-making one. The issues have not changed and hopefully, through the neighbourhood planning process the community residents will have some impact on community planning and implementation of projects to improve the lives of the residents.

Pine Grove has a community tenant association that is focused on improving living conditions for the tenants. The residents are interested in becoming more involved in community activities.

The Davis Creek Community Planning Committee has been meeting every other week since March to work through the Neighbourhood Planning Process. Residents from all three areas have attended meetings. However attendance is variable and some residents are frustrated by the planning and want to see immediate action.

# 2



## The Planning Process

### Why did we do this

- For the community to have a say in what goes on in our community
- For the good of our neighbourhood
- To meet our neighbours
- To have the best neighbourhood in the City of Hamilton
- To take pride in our neighbourhood

### How the plan was developed

- Community Consultation
- Special events
- Talking to community resident's
- Open forum discussions
- CATCH office
- Bus stops, stores, on the street, etc.

### Who participated on the Planning Team

- Residents of Davis Creek
- Helen Thomas – Facilitator, CATCH;  
Co Chair - McMaster University, School of Nursing, Retired Professor
- Jadranka Petrovic – CATCH
- Judy Kloosterman – Community Development Worker
- City Housing Hamilton – Community Development Worker
- Parkview Terrace
- Student Placements

### Who was consulted

- Residents of Davis Creek
- Various Departments of the City of Hamilton
- Ward 5 City Councilor's office

### When did the planning take place

- Between March 2012 and September 2012.

## Special Community Events held in the Davis Creek Community

- Quigley Road/CATCH Easter Egg Scramble March/April
- Quigley Road /CATCH Community Clean Up April
- Pine Grove Community Clean Up April
- Pine Grove Community BBQ June
- Pine Grove Community Yard Sale September
- Sir Wilfrid Laurier School Movie Night September
- Green Venture Community Clean Up October
- Sir Wilfrid Laurier School Haunted House October
- Quigley Road/CATCH Christmas Event  
(*children, youth and seniors*) December

## Next Steps

- Have a strong community planning team
- Continue community engagement
- Implement community work plan
- Bring Service Providers to table on a community need basis
- Seek out and support strengths in community
- Continue promoting of the DCCPT
- Continue engagement with City of Hamilton to implement the work plan

## Terms of Reference

### Davis Creek Community Planning Team

#### Purpose

- Identify and address the challenges that effect Davis Creek
- Build on existing relationships and resources
- Organize events to bring the community together
- Involve the community in the development of Davis Creek
- Promote a positive environment where ideas can be exchanged

#### Membership

- Representation from households, businesses, agencies, and faith communities as per boundaries of Davis Creek
- Anyone who is committed to our mission and vision, identifying issues and suggesting solutions
- Working sub group committees will be created as deemed necessary by the Davis Creek Planning Team and members solicited for these purposes.
- New member recruitment process will be ongoing
- Service Providers as required by the work plan

#### Resources and Support

The Davis Creek Community will welcome the support of any and all individuals, agencies and institutions as invited that support the vision and mission of our group.

#### Positions of the Community Planning Team

Will have up to 15 seats, 4 specific, remaining 11 will have voting rights and titles to be determined (*sub co-chairs, school/business liaison, membership, outreach, etc.*)

All members of the Davis Creek Community Planning Team will represent the group in a “lead by example” manner at all times.

Chairperson/Co-Chair (*selected from the membership with an annual review or as needed*)



## Co-Chairs (2)

Co-Chairs responsibilities are to:

- Demonstrate leadership
- Set the agenda in consultation with the recording secretary
- Facilitate productive meetings
- Participate or designate an alternate to represent city-wide activities

## Sub-committee Co-Chairs (5)

Sub-committee Co-Chairs responsibilities are to:

- Demonstrate leadership
- Set the agenda with the secretary
- Facilitate meetings
- Chair subcommittee for the length of time necessary to complete the work plan goal
- Reporting to the planning team

## Treasurer

The treasurer is responsible to:

- Demonstrate leadership
- Prepare and present financial statements for each meeting
- Set and maintain a bank account for the RCPT

## Secretary

The secretary is responsible to:

- Demonstrate leadership
- Record notes
- Support Chair/Co-Chair in meeting preparation and follow up
- Set the agenda in consultation with the chairperson/co-chair
- Provide communications support to the RCPT and appropriate community resources
- All notes are to be reviewed by the co-chairs for final edit before being distributed.
- All regrets are to be communicated to a member prior to meeting.

## Members

Members are invited to:

- Attend meetings on a regular basis
- Be prepared to discuss items on the agenda
- Share personal expertise and participate in activities, initiatives, sub committees, planning process etc.
- Regrets are to be communicated to the Chair or another DCPT member prior to meeting (when possible).

## Meetings

### Frequency

- Meetings will be held as determined DCCPT
- Extra meetings as determined by the needs of the DCCPT.

### Location

As determined by the DCCPT. Different locations throughout Davis Creek to give all community members an opportunity to attend.

### Decision Making

Consensus will be the preferred decision-making model. If consensus cannot be achieved, the decision will be based on 50% plus one of the membership in attendance.

## Vision Statement

# Davis Creek Neighbourhood

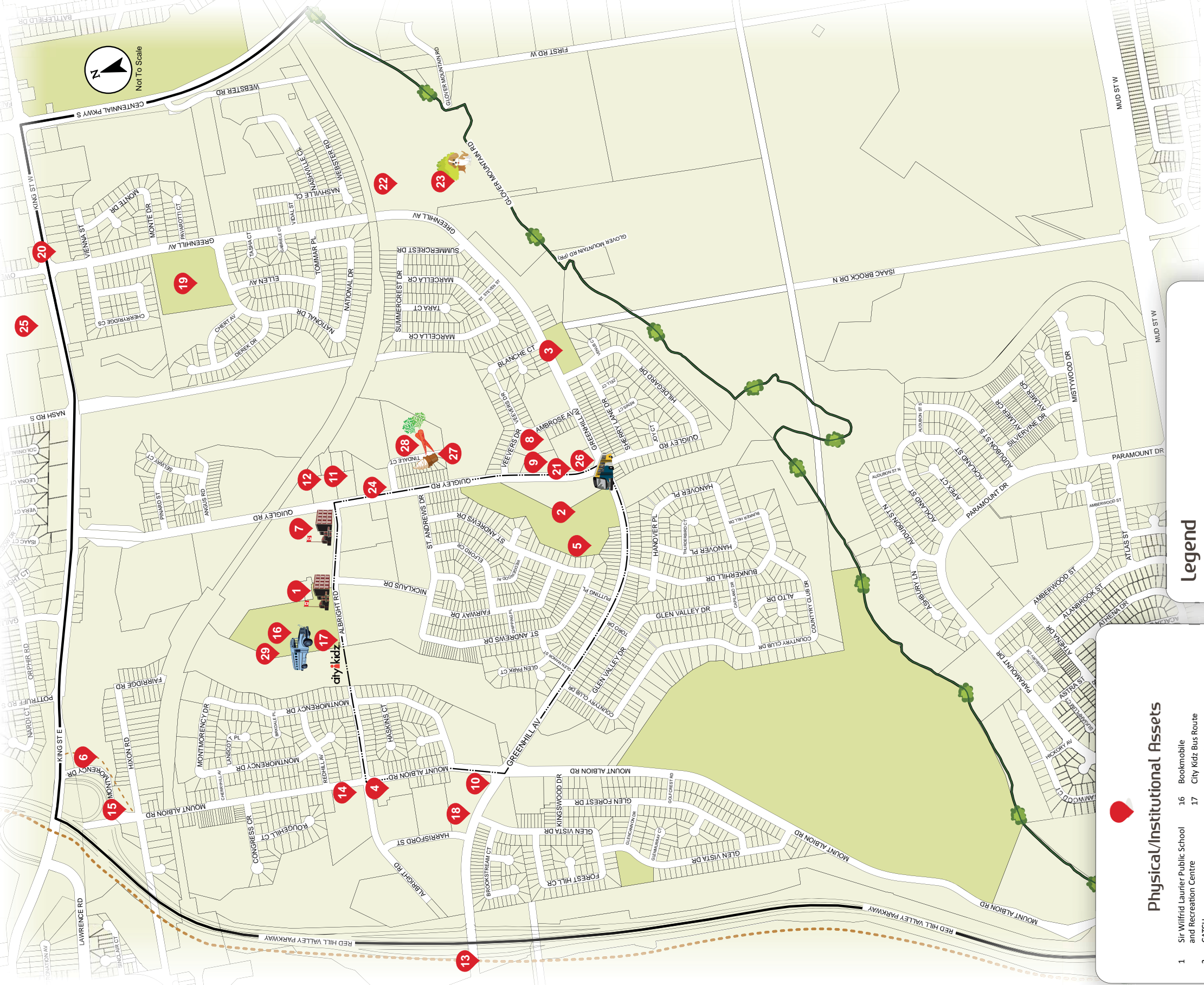
## Vision Statement

“ Create a welcoming and safe community led by residents who are empowered to be involved and responsible for the continuous development of our community. ”

# Davis Creek Neighbourhood

What is a community asset?

A community asset is anything that improves the quality of community life.



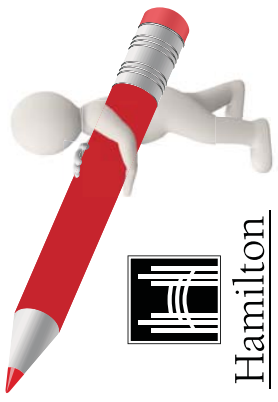
### Physical/Institutional Assets

1	Sir Wilfrid Laurier Public School and Recreation Centre
2	CATCH
3	Veveers Park (Water Park)
4	St. Luke's Catholic Church
5	Greenhill Park
6	Paved Trail
7	Bishop Ryan Secondary School
8	Green Venture
9	Wanda's Place
10	Foodland/Shoppers Plaza
11	Quigley Pharmacy
12	Pizzeria and Bakery
13	Red Hill Trail
14	Adult Learning Centre
15	Red Hill Day Care
16	Bookmobile
17	City Kidz Bus Route
18	CIBC Bank
19	O'Sullivan Park
20	Tim Horton's
21	Green Hill Plaza and Gas Station
22	Hill (for tobogganing, etc.)
23	Dog Walking Park
24	Fire Station
25	St. Joe's Ambulatory Care
26	Bus Stop for downtown (Dundas)
27	Ice Cream Truck (travelling)
28	Travelling Fresh Fruit/Vegetable Stand
29	Laurier Park

### Legend

	Neighbourhood Boundary		School
	Multi-Use Trail		Travelling Fresh Fruit/Vegetable Stand
	Parks and Open Spaces		Ice Cream Truck
	Dog Park		Bookmobile Stop
	Bus Stop		Escarpment
	City Kidz Bus Stop		
	City Kidz Bus Route		

Asset Map



Hamilton

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The Workplan

Davis Creek Neighbourhood Action Plan

GOAL A: Redevelopment of Bishop Ryan Catholic Secondary School Site into Community Centre/Space	Primary Organization	Timeline
<b>Objective 1: Community Members to Have a Strong Voice at Table</b>		
Action 1: Ensure the Davis Creek Planning Team has the most accurate and up-to-date information in a timely fashion	Marie	Ongoing
Action 2: Ensure a member of the planning team sits at the city planning table		
<b>Objective 2: Provide Adequate Indoor/Outdoor Space</b>		
Action 1: Advocate for space to be used by community members and service providers		
Action 2: Determine the feasibility and the process of negotiating with the HWCDSB to access the space		
Action 3: Staff of the Hamilton Neighbourhood Development office to determine the process for engaging the city in this endeavour		
Action 4: Determine the minimum space requirements for programming		
Action 5: Determine annual rental costs for the space to be leased based on annual maintenance costs of the building and outdoor space as well as city administrative costs		
Action 6: Identify funding opportunities to provide needed ongoing programming		
Action 7: Have a community plan to determine actual space requirements		
Action 8: Identify groups and/or agencies that would be interested in space ( <i>leasing</i> )		
Action 9: Identify funding opportunities		
<b>Objective 3: Provide Programming for Community</b>		
Action 1: Conduct surveys and focus groups with area residents.		
Action 2: Determine programming by community needs and feasibility		
Action 3: Hamilton Neighbourhood Development office, the DCNPT, area councilor and others to identify groups and/or agencies that would provide services		
Action 4: Collect signatures to show community support ( <i>petitions</i> )		

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## Davis Creek Neighbourhood Action Plan

GOAL B: Increase Neighbourhood Safety	Primary Organization	Timeline
<b>Objective 1: Increase a Community Level of Police Presence</b>		
Action 1: Advocate for an increased community level of police presence	Wanda Davis Creek Planning Committee	Now to April 2013 ( <i>Ongoing</i> )
Action 2: Invite police to planning table	Wanda Davis Creek Planning Committee	Now to April 2013 ( <i>Ongoing</i> )
<b>Objective 2: Advocate Positive Activities for Youth to Increase a Positive Life Style</b>		
Action 1: Ask for stats on youth crime in community	Wanda	October 2013
Action 2: Bring accessible programs to the neighbourhood ( <i>using Chillhill as the model</i> )		Year 1 – Year 5
Action 3: Give life skill credits for participation	Hamilton Wentworth School Board	Year 1 ( <i>Ongoing</i> )
Action 4: Encourage students/youth to volunteer in this community		Year 1
<b>Objective 3: Make Community Safe for Pedestrians, Cyclists and Vehicles</b>		
Action 1: Advocate for arm controlled rail cross stops at Quigley and Greenhill	Canadian Pacific Green Venture	Year 1 ( <i>Ongoing</i> )
Action 2: Advocate for pedestrian controlled stops across busy streets ( <i>Mt. Albion, Greenhill, Quigley</i> )	Green Venture	Year 1 ( <i>Ongoing</i> )
Action 3: More police involvement/presence re: youth activities/gangs/drugs/speeding		Year 1
Action 4: Invite city traffic department to attend meeting of the planning team to discuss the impact of increased traffic flow from the Greenhill off ramp	Green Venture	Year 1
Action 5: Traffic safety around all schools	Green Venture	Year 1
Action 6: Improve lighting for pedestrains and vehicles on main streets ( <i>locations to look at – Quigley and King, Mt. Albion and King etc.</i> )	Public Works Green Venture	Year 2
Action 7: Hydro poles that have been stuck down to be replaced in a timely fashion	Energy One/Hamilton Hydro	Year 2

## Davis Creek Neighbourhood Action Plan

### GOAL C: Increase Respect and Social Unity/Community Involvement

#### Primary Organization

#### Timeline

#### Objective 1: Increase Membership on the Community Planning Team

Action 1: Make sure flyers are out in a reasonable time frame, implement facebook page, keep contact list up to date, make sure e-mail list is up to date, create marketing package for planning team members.

Davis Creek Planning Committee  
Adult Basic Education Association

Now to April 2013 (*Ongoing*)

Action 2: Communicate with other members in the community about the Planning Team (*e.g. events, schools, parks, your neighbourhood, bus stops, meeting places, Councilors Newsletter, St. Luke's newsletter/bulletin board etc.*)

David  
Davis Creek Planning Committee  
Community Members  
SWL Newsletter  
Councilor Collins Newsletter

Now to April 2013 (*Ongoing*)

Action 3: Make sure all outgoing materials have contact person/number on it

Davis Creek Planning Committee  
Adult Basic Education Association

Now to April 2013 (*Ongoing*)

Action 4: Promote community activities (*Easter Egg Hunt, Community Clean Up*)

Davis Creek Planning Committee  
Community Members

Now to April 2013 (*Ongoing*)

Action 5: Have table at school/parent info nights

Marie  
Davis Creek Planning Committee  
Community Development Worker

Yearly  
October 2014 to October 2017

Action 6: Attend Parent Council/School Council meetings

Judy  
Davis Creek Planning Committee  
Community Development Worker

Monthly  
October 2014 to October 2017

Action 7: Liaison with schools in area (*Bagshaw, Laurier, St. Luke's, Glendale, B.R.*)

Davis Creek Planning Committee  
Community Development Worker

October 2014 to October 2017

#### Objective 2: Sensitivity to Community Needs

Action 1: Ensure recreation centre has programs that reflect community needs (*seniors, families, youth, culture groups, etc.*)

Davis Creek Planning Committee  
Community Development Worker

October 2013 to October 2014

#### Objective 3: Community Pride

Action 1: Have a community awards celebration to recognize outstanding contributions of residents and business in the Davis Creek area.

David  
Davis Creek Planning Committee  
Community Development Worker

May/June 2013

## Davis Creek Neighbourhood Action Plan

GOAL D: improve Beautificatin of the Neighbourhood	Primary Organization	Timeline
<b>Objective 1: To Have a Clean Community and Promote Recycling</b>		
Action 1: Find out policy and procedures around positioning of garbage cans in neighbourhood	Green Venture	Now to April 2013 ( <i>Ongoing</i> )
Action 2: More garbage containers around the neighbourhood with divided recycling compartments	Green Venture	October 2013 to October 2014
Action 3: Advise city of proposed location of garbage receptacles	Green Venture	October 2013 to October 2014
Action 4: Promote community cleanups/increase frequency if existing cleanups already in the community	Green Venture	Now to April 2013 ( <i>Ongoing</i> )
Action 5: Look into program to help educate children and adults of the importance of recycling and having a clean neighbourhood	Green Venture	Now to April 2013 ( <i>Ongoing</i> )
Action 6: Advocate to Public Health to help with safe needle disposal	Green Venture	Now to April 2013
<b>Objective 2: Encourage Community to be More Involved with Green Venture</b>		
Action 1: Promote Green Venture events/activities	Green Venture Davis Creek Planning Committee Community Development Worker Community Members	Now to April 2013
Action 2: Invite Green Venture to the planning Team	Green Venture Davis Creek Planning Committee	Now to April 2013



## Davis Creek Neighbourhood Action Plan

### GOAL E: To Enhance the Quality and Availability of Programs, Services and Resources

#### Primary Organization

#### Timeline

#### Objective 1: Encourage Community Members to be Involved with Programs That Have a Positive Impact

Action 1: Promote community programs and businesses that have a positive impact on the community (*CATCH, DANIMAR pharmacy, Foodland, SWL Recreation Centre, Book Mobile, CityKIDZ, etc.*)

Green Venture

Now to April 2013 (*Ongoing*)

Action 2: Have a community plan to have easy and marked access to trails and water falls in the area (*bridges, pathways, signs, etc.*)

Green Venture

October 2015

Action 3: Advocate recreation centre to have programs that reflect community needs

October 2015

Action 4: Determine community needs

October 2013

Action 5: Identify organizations/funding opportunities to help provide resources, programs, services, etc. within the community

Green Venture

Now to April 2013 (*Ongoing*)

Action 6: Identify free programs and advocate for free/reduced program costs at Recreation Centre (*supie program, after school activities, swimming, etc.*)

October 2012

Action 7: To promote/support continuation of local programs (*CATCH, food cupboard, etc.*) that reflects the needs of the community

Green Venture

April 2013 (*Ongoing*)

Action8: Create a newsletter for the Davis Creek area

Davis Creek Community Planning Team

September 2013 (*Ongoing*)

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Thank You

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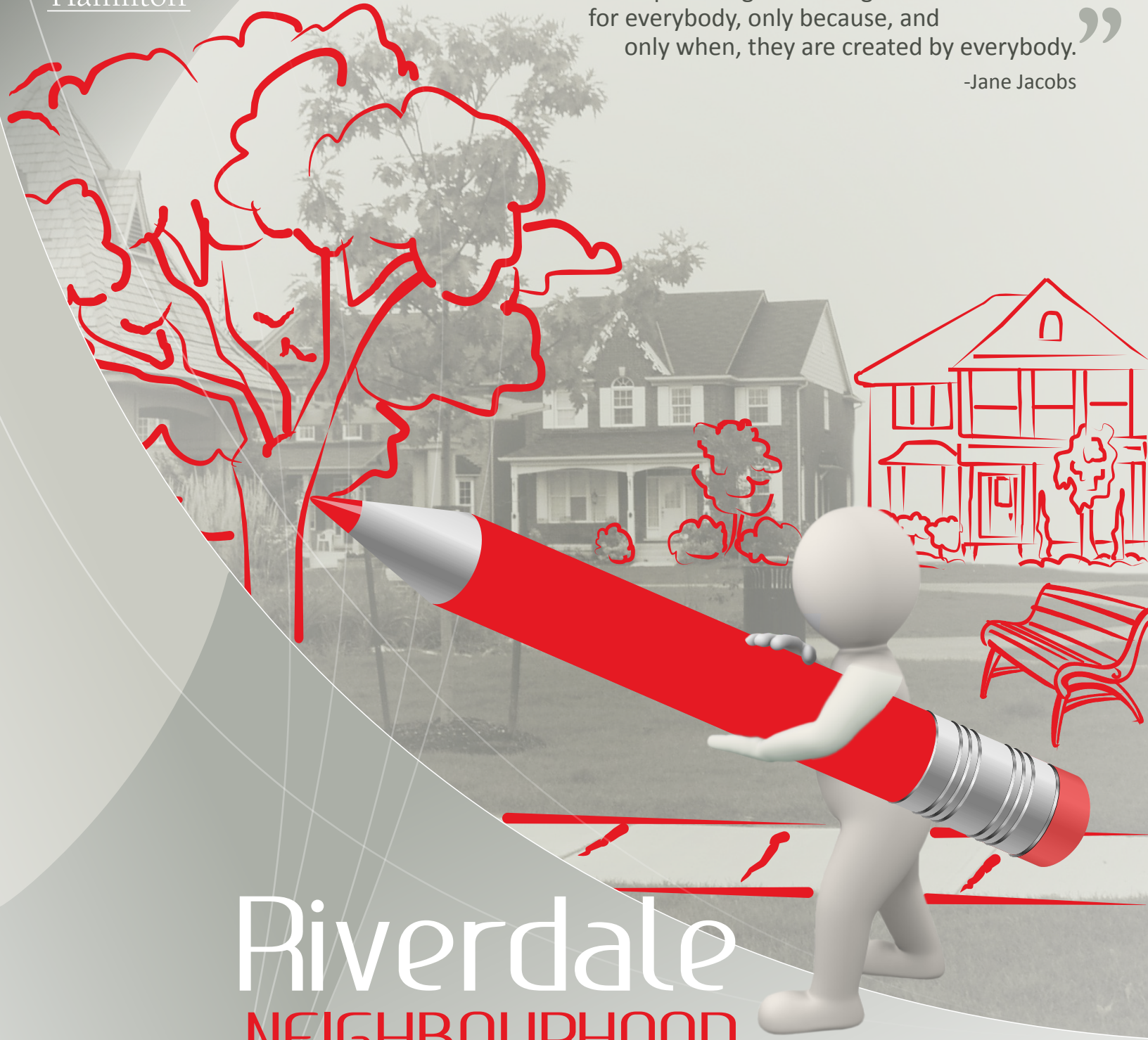
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City of Hamilton  
October 2012



Hamilton

“ Cities have the capability of providing something for everybody, only because, and only when, they are created by everybody. ”

-Jane Jacobs



# Riverdale

## NEIGHBOURHOOD ACTION PLAN



HAMILTON  
COMMUNITY  
FOUNDATION

For Hamilton, For Ever



## Vision

Together we unite as a community, where everyone is respected and supported to live a healthy and fulfilled life.

## Mission

- To work together to achieve our goals of a better community
- To engage and create an active and responsive link between residents, service providers and others involved in the Riverdale Community
- To encourage residents' participation in the Riverdale Community
- To be a voice in the Riverdale Community

## Values

- Respect
- Commitment
- Inclusiveness
- Fun
- Diversity

## Riverdale West Catchment Area (boundaries)

- North – Barton Street
- South – Queenston Road
- East – Lake Avenue
- West – Centennial Parkway (*Highway 20*)





**1**  
**Welcome to  
the Riverdale  
Neighbourhood**

**1**  
History of the  
Neighbourhood

**2**  
Profile of Riverdale



**3**  
**The Planning  
Process**

**4**  
Implementation of the  
Plan - Next Steps

**5**  
Terms of Reference



**10**  
**The Workplan**



**22**  
**Thank You**



# 1

## Welcome to the Riverdale Neighbourhood!

### History of the Neighbourhood

The Riverdale Community Planning Team developed this plan in 2011-2012. We were supported in the planning and implementation process by a Community Development Worker and the Neighbourhood Development Office of the City of Hamilton.

We engaged the Riverdale neighbourhood throughout this planning process in the following ways:

- Face-to-face
- Surveys
  - Youth surveys (13 and over) 72
  - Kids (7 – 12) 10
  - Adults 66
  - Mixed community members 205
- Community meetings
  - Community members 125
  - Service Providers 43
  - Youth 30
- Other
  - Community Information Drop In 30
  - Hamilton Urban Core 18

This plan is more than words on paper; it is intended to drive clear and feasible action by the Riverdale Community Planning Team, Hamilton Community Foundation and the City of Hamilton. However, we understand that not all our actions may be feasible due to funding or other limited resources, but we will explore each option to its fullest.



## Profile of Riverdale

The following is a quote from “Riverdale 2009 A Changing Mosaic”  
(Social Planning and Research Council of Hamilton)

“A small neighbourhood in East Hamilton, right next to the border between Stoney Creek and the original Hamilton, Riverdale West is home to a vibrant mix of citizens from around the world. 51% of the population is foreign-born and the percentage of recent immigrants (*arriving in Canada between 2001 and 2006*) is 16% in Riverdale West compared to 3.3% for Hamilton as a whole. In fact, 7% of Hamilton’s recent immigrants live in Riverdale West (*in contrast, Riverdale West has only 1% of the city’s overall population*).

The numbers at Lake Avenue School, the neighbourhood’s elementary public school suggest that the community is even more diverse than census numbers indicate: 18% of students have been in Canada less than 5 years, 81% of students speak a first language other than English and over 31 different languages are spoken by students. The 2006 – 2007 kindergarten class alone spoke 16 different languages.

In a state of constant change: the Riverdale community is also distinguished by its changing population and high mobility rate. The 2006 census showed that 22% of Riverdale residents changed address in the previous year (*whether moving across the world or across the street*).”



## 2

# The Planning Process

### Why did we do this

So the community has a strong voice in where they live and what programs are being offered in their community.

### How the plan was developed

Community members were encouraged to come to monthly meetings and requested to do a series of tasks. The first was an asset mapping exercise outlining the good things in their neighbourhood. A survey was done asking again the good things in the neighbourhood but also things they would like to change if they had the opportunity. Other questions were also asked, for example, if they felt safe during the day and at night. The surveys were done all over the community, ESL programs, CAPC office, community centre, out on the field, anywhere people were gathering. With the help of the Social Planning and Research Council of Hamilton the data was collected and sorted. Topics/issues were selected, brought back to the community members and asked to be put into priorities. Which ones would be 1, 2, 3 etc. After all this hard work a community plan was developed, presented to the planning team and approved.

### Who participated on the Planning Team

Participants included community members from all backgrounds (*there are 18 non English speaking members*), the Community Development Worker, the Riverdale Resource Facilitator and the Social Planning and Resource Council of Hamilton were the facilitators in this process but other service providers were also at meetings. They were Lightway Church, Hamilton Public Library, City of Hamilton, YWCA, Immigrant Women's Centre, Hamilton Urban Core, Ontario Early Years Centre and St. Charles Adult Education.

## Implementation of the Plan – Next Steps

- Have a strong Riverdale Community Planning Team (*RCPT*)
- Implement Work Plan
- Continue promotion of the RCPT
- Continue engagement with the community to implement the community work plan
- Continue to seek out and support the strengths in the community
- Bring Service Providers to the Planning Team table on a community need basis
- Start engagement with City of Hamilton to implement the work plan

## Terms of Reference

### Riverdale Community Planning Team

#### Purpose

- Identify and address the challenges that affect Riverdale
- Build on existing relationships and resources
- Organize events to bring the community together
- Involve the community in the development of Riverdale
- Promote a positive environment where ideas can be exchanged

#### Membership

- Representation from households, businesses, agencies, and faith communities of the Riverdale Neighbourhood (*defined as Barton Street to the north, Queenston Road to the south, Centennial Parkway to the west and Lake Avenue to the East*).
- Anyone who is committed to our mission and vision, identifying issues and suggesting solutions
- Recruit new members on an ongoing basis
- Attend monthly meetings

#### Resources and Support

The Riverdale Community Planning Team welcomes support of any and all individuals, agencies and institutions, as invited, that support the vision, mission and values of our group.

All positions of the RCPT will be selected from the membership at the Annual General Meeting and/or at the end of term and/or as stated by the RCPT

The Planning team will have up to 15 seats, which include 4 specific. Everyone will have voting rights and titles to be determined (*sub co-chairs, school/business liaison, membership, outreach, etc.*)

All members of the Riverdale Community Planning Team will represent the group in a lead- by-example manner at all times.

## Co-Chairs

Co-Chairs responsibilities are to:

- Demonstrate leadership
- Set the agenda with the secretary and any sub-committee chairs
- Facilitate meetings
- Create working sub group committees deemed necessary by the RCPT and solicit members for these purposes
- Represent the RCPT at any activities or appoint another member of the team pending discussion at a meeting

## Sub-committee Co-Chairs

Sub-committee Co-Chairs responsibilities are to:

- Demonstrate leadership
- Set the agenda with the secretary
- Facilitate meetings
- Chair sub-committee for the length of time necessary to complete the work plan goal

## Treasurer

The treasurer is responsible to:

- Demonstrate leadership
- Prepare and present financial statements for each meeting
- Setup and maintain a bank account for the RCPT

## Secretary

The secretary is responsible to:

- Demonstrate leadership
- Take notes at all RCPT meetings
- Support Chair/Co-Chair(s) in meeting preparation and follow up
- Help set the agenda with the chairperson/co-chair(s)
- Provide communication support to the RCPT
- Bring all correspondence to monthly meetings
- Send out notes by e-mail (*or regular mail if requested*)
- Review notes with co-chairs for final edit before being distributed

## Members

Members are invited to:

- Attend meetings and be prepared to discuss items on the agenda
- Share personal expertise and participate in activities, initiatives, sub-committees, planning process etc.
- Attend meetings on a regular basis
- Regrets are to be communicated to the Chair or another RCPT member prior to meeting (*when possible*).

## Frequency

Meetings will be held:

- As determined by the RCPT
- Extra meetings as determined by the needs of the RCPT.

## Location

Dominic Agostino Riverdale Community Centre or to be determined

## Decision Making

Consensus will be the preferred decision-making model. If consensus cannot be achieved, the decision will be based on 50% plus one of the membership in attendance.

## Vision Statement

# Riverdale Neighbourhood

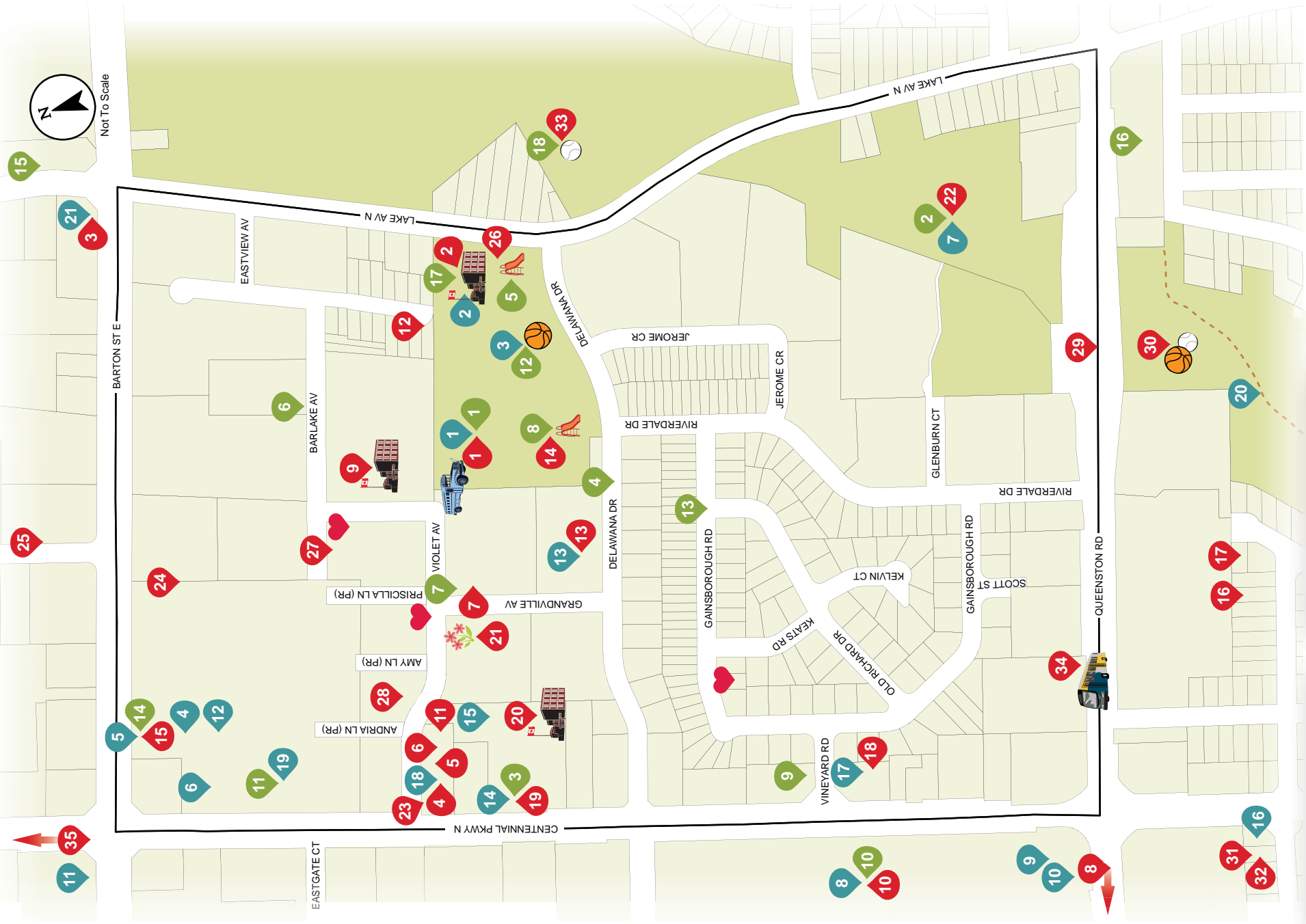
## Vision Statement

“ Together we unite as a community, where everyone is respected and supported to live a healthy and fulfilled life. ”

# Riverdale Neighbourhood

What is a community asset?

A community asset is *anything* that improves the quality of community life.



**Physical Assets (Afterschool Program 7-12)**

- Dominic Agostino Riverdale Community Centre
- Lake Ave Schools
- Basketball Court
- King's Buffet
- Food Basics
- Buger King
- Warden Park
- Eastgate Square
- GameStop/EB Games
- Shoppers Drug Mart
- Work Out Gym
- Future Shop and JSKY
- Grandville Swimming
- Union Burger and Coffee Culture
- Big Al's
- Bulk Food
- Money Mart
- Big Bear
- Dollar Blitz
- Multi-Use Trail
- Tim Hortons

**Out of Neighbourhood Assets**

Boston Pizza  
Wendy's  
McDonalds  
Swiss Chalet  
Harvey's  
Tony Roma's  
Taco Bell

**Physical Assets (Community)**

- Dominic Agostino Riverdale Community Centre
- Lake Avenue School
- Tim's (Lake and Barton)
- Big Bear (plaza)
- Chinese Restaurant (plaza)
- Crazy Clover (plaza)
- CATCHville
- Sam Manson Park
- St. Charles Adult & Continuing Education Centre
- Eastgate Square
- Variety Store/Deli (plaza)
- Open in fence to get to Lake Ave
- Pool at Grandville
- Kaboom Playground
- Food Basics
- Value Village
- Laundry Mat
- Walk In Clinic
- Coffee Culture (restaurants)
- Pakway School (ESL)
- Children's Garden
- Warden Park
- Stores/Plaza
- Apartment Store
- Temple
- Lake Ave School Open Space
- Townhouses
- Pathway to Warden Park/Creek
- Optimist Park--Basketball Court/ Baseball Diamond (2)
- Giant Tiger (plaza)
- Dentist (plaza)
- Baseball fields
- Bus Stop
- Walmart

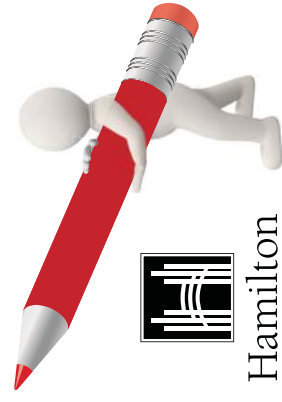
**Physical Assets (Youth)**

- Dominic Agostino Riverdale Community Centre
- Warden Park
- Coffee Culture
- Delawana Drive
- Lake Ave School Play Area
- Buildings
- Townhouses
- Kaboom Park and Play area
- Himalia Restaurant
- Eastgate Square
- Dollar Blitz
- Basketball Court
- Gainsborough Clean Safe Neighbourhood
- Food Basics
- Rangatang Skate Shop and Indoor Skate Park
- Subway and Movie Rental
- Lake Ave School and Teachers
- Baseball Diamond

**Legend**

- Neighbourhood Boundary
- Paved Multi-Use Trail
- Asset Outside of Neighbourhood
- Parks and Open Spaces
- Schools
- Favourable Places
- Play Areas
- Basketball Court
- Baseball Diamond
- Children's Garden
- Bookmobile Stop
- Bus Stop

## Asset Map



Hamilton

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The Workplan

Riverdale Neighbourhood Action Plan

GOAL A: To Improve the Quality of Tenant Housing in Riverdale	Primary Organization	Timeline
<b>Objective 1: Increase The Response to Tenant Maintenance Issues</b>		
Action 1: Advocate for regular inspections in buildings with maintenance issues. Educate tenants about the inspection process so they will allow access to Property Standards.	City of Hamilton	
Action 2: Educate tenants of their rights and maintenance processes through information sessions.	Tenants with support from: Housing Help Centre, Hamilton Legal Clinic	
Action 3: Take action when maintenance issues are not fixed ( <i>such as take pictures, document, write letters, take legal action</i> ).	Immigrant Women’s Centre Hamilton Legal Clinic	
Action 4: Increase awareness through group organizing/petition writing.	Tenants with support from: Housing Help Centre, Hamilton Legal Clinic	
<b>Objective 2: Increase the Response to Tenant Housing Infestations (Bedbugs, Cockroaches, etc)</b>		
Action 1: Inform and advocate to a third party office/organization	City of Hamilton Ontario Tenants Association	
Action 2: Educate tenants about the process around bedbugs	Good Shepherd Bedbug Program City of Hamilton	
<b>Objective 3: Improve the Communication Between Tenants, Superintendents and Property Managers</b>		
Action 1: Invite Property Managers to RCPT meetings.	Property Managers	
Action 2: Increase Superintendent cooperation by getting support/advocacy from a third party organization.	Tenants with support from: Housing Help Centre	
<b>Objective 4: Advocate for Increased Affordable and Subsidized Housing.</b>		
Action 1: Increase awareness through group organizing/petition writing.	Tenants with support from: Housing Help Centre, Hamilton Legal Clinic	

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## Riverdale Neighbourhood Action Plan

GOAL B: To Increase The Food Security of Residents in Riverdale	Primary Organization	Timeline
<b>Objective 1: Increased Access to Food Banks</b>		
Action 1: Advocate for a new food bank in the Riverdale neighborhood/east end Hamilton.	City Councilor Community Planning Teams ( <i>Riverdale and Davis Creek</i> ) Riverdale Community Development Worker Community Members	2013
Action 2: Increase availability of food and hours of operation of existing food banks.	Riverdale Community Planning Team Lightway Church Food Bank Volunteers Local Business Sponsorship	2013 - 2014
<b>Objective 2: Increased Access to Enhanced Quality and Types of Food</b>		
Action 1: Increase the amount of fresh food available in current food banks.	Riverdale Community Planning Team Religious Institutions Local Business Sponsorship	2013 - 2014
Action 2: Increase the amount of culturally appropriate food in current food banks.	Riverdale Community Planning Team Religious Institutions Local Business Sponsorship	2013 - 2014
<b>Objective 3: Develop other food security programs</b>		
Action 1: Encourage a Good Food Box program in the Riverdale neighbourhood.	Riverdale Community Planning Team Riverdale Community Development Worker Green Venture	2013
Action 2: Develop other food security programs ( <i>Community gardens/ Community kitchen</i> )	Riverdale Community Planning Team Green Venture Fortinos Hamilton Urban Core	2013
Action 3: Educational programs for residents around gardening, cooking and nutrition.	Green Venture Volunteers Hamilton Urban Core	2014 - 2015

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## Riverdale Neighbourhood Action Plan

### GOAL C: To Strengthen Educational and Recreational Opportunities for Children and Youth

#### Primary Organization

#### Timeline

#### Objective 1: Improve elementary school's response to the needs of children and their families

Action 1: Improve the maintenance of Lake Avenue School ( <i>example: the field</i> ).	HWDSB Trustee Principal (HWDSB)	
Action 2: Advocate for the expansion of the school in order to get rid of the portables.	HWDSB Trustee Principal (HWDSB)	2017
Action 3: Develop a strategy for addressing bullying issues.	Principal (HWDSB) Hamilton Police Services City of Hamilton	2013
Action 4: Advocate for the school to adapt a better response to children's language barriers.	HWDSB Trustee HWDSB Peer Helpers	2015
Action 5: Advocate for the provision of translators at parent/teacher meetings and at parent council meetings.	School Trustee HWDSB Volunteers	2013
Action 6: Advocate for enhanced services/programs for students with disabilities and health concerns.	HWDSB Trustee HWDSB	

#### Objective 2: Improve Secondary School's Response to the Needs of Youth and their Families

Action 1: Expand the policy for providing transportation to school for youth with health concerns.	HWDSB Trustee HWDSB	
Action 2: Advocate for a bus to take youth from Riverdale to Glendale secondary school.	HWDSB Trustee HWDSB Volunteers	
Action 3: Advocate for enhanced services/programs for students with disabilities and health concerns.	HWDSB Trustee HWDSB City of Hamilton SWISS worker	

## Riverdale Neighbourhood Action Plan

### GOAL C: To Strengthen Educational and Recreational Opportunities for Children and Youth

Primary Organization

Timeline

#### Objective 3: Enhance the Range and Availability of Recreational Programming

Action 1: Improve the outside basketball courts at Lake Avenue School.	Youth HWDSB	
Action 2: Increase the variety of programming available at the Dominic Agostino Riverdale Community Centre.	City of Hamilton	
Action 3: Increase the availability of programming at the Dominic Agostino Riverdale Community Centre ( <i>extended hours/increased programming on weekends and in the summer</i> ).	City of Hamilton	

## Riverdale Neighbourhood Action Plan

GOAL D: To Enhance the Quality and Availability of Programs, Services and Resources	Primary Organization	Timeline
<b>Objective 1: To improve Programs in Riverdale</b>		
Action 1: Improve the quality and availability of language programs	St Charles (HWDCSB) Lake Avenue School Hamilton Urban Core Wesley Urban Ministries Green Venture	
Action 2: Increase the amount of programming for specific population groups such as seniors and persons with disabilities.	City of Hamilton Hamilton Urban Core Green Venture	
<b>Objective 2: To Increase Accessibility to Existing Services</b>		
Action 1: Develop a strategy for providing residents with information about services ( <i>information centre/pamphlet</i> ).	Community Action Program for Children Volunteers Hamilton Urban Core	
Action 2: Provide more no charge programming for residents.	City of Hamilton Hamilton Urban Core Green Venture	
Action 3: Provide programming that addresses language barriers ( <i>example: provide translation</i> ).	City of Hamilton Adult Basic Education Association Wesley Urban Ministries Hamilton Urban Core Green Venture	
<b>Objective 3: To enhance area playgrounds and parks</b>		
Action 1: Increase the maintenance of Riverdale playgrounds and parks.	City of Hamilton	
Action 2: Increase the quality of Riverdale playgrounds and parks with new equipment.	Riverdale Community Planning Team City of Hamilton	

## Riverdale Neighbourhood Action Plan

GOAL E: Increase neighbourhood safety and security	Primary Organization	Timeline
<b>Objective 1: Develop a Preventative Approach to Youth Involvement in Crime</b>		
Action 1: Increased positive activities for youth to decrease their participation in crime.	City of Hamilton John Howard Society	
Action 2: Provide crime prevention programs for youth.	Hamilton Police Services John Howard Society	
Action 3: Start a neighbourhood watch program.	RCPT	
Action 4: Hold community events that encourage community participation and pride.	RCPT	
<b>Objective 2: Develop an Educational Strategy for Building Awareness of Crime</b>		
Action 1: Provide information sessions for parents on bullying, gangs and youth crime.	Hamilton Police Services John Howard Society	
<b>Objective 3: Increase a Community Level Police Presence</b>		
Action 1: Advocate for an increased community level police presence.	Hamilton Police Services	
Action 2: Advocate for increased security at Riverdale Community Centre.	City of Hamilton	

This is a working document that will need to be visited yearly to make sure progress is being made.

Actions will only be removed when completed and new objectives and actions will be added as the planning team moves forward.

To continue an on-going relationship, service providers are asked to attend monthly meetings.



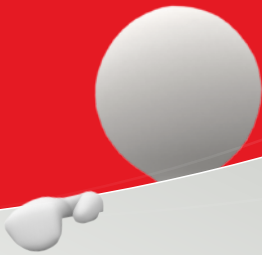
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