

# INFORMATION REPORT

TO: Chair and Members

Audit, Finance & Administration

Committee

WARD(S) AFFECTED: CITY WIDE

**COMMITTEE DATE:** August 14, 2013

### **SUBJECT/REPORT NO:**

Freedom of Information Quarterly Report (April 1 to June 30, 2013) (CL13001(a)) (City Wide)

### SUBMITTED BY:

Rose Caterini City Clerk

Corporate Services, Clerk's Division

### PREPARED BY:

Lisa Barroso 905 546-2424 x2743

SIGNATURE:

### Council Direction:

In response to direction given by Council in 2004, quarterly reports on Freedom of Information activity are presented to the Audit, Finance & Administration Committee. The intent of these reports is to keep the Committee and Council informed of the types of requests received under the <u>Municipal Freedom of Information and Protection Act</u> and what, if any, exemptions have been applied to municipal records.

#### Information:

Listed on Appendix "A" attached to Report CL13001(a) are details of the Freedom of Information requests received during the second quarter of 2013 from April 1 to June 30. These details include the length of time it took to process each request and the status of the request, noting which exemptions, if any, were applied, as well as the type of request, and the originator of the request, based on the categories of private citizen, business and media. We also include the total of time spent by each city department on Freedom of Information requests for each quarter.

Should Committee and Council wish to address a specific access request identified in this report, the matter would have to be dealt with, in closed session, in accordance with the *Municipal Act* and the City's Procedural By-law.

File#	T y p e	Information Requested From	Date Received	Date Completed	No. of Days to Finish	Disposition of Request	Clerk Time (Min.)	City Manager	Community Services	Corporate Services	Emergency Services	HRC	Human Resources	Legal Services	Mayors Office	Planning Economic Development	Public Health	Public Works	Purchasing	Source - Personal, Business, Media
13-002	G	Public Works, Emergency Services, Planning & Economic Development	Jan 3/13			In Progress														В
13-011	G	Public Works	Feb 13/13			In Progress														М
13-012	G	Public Works	Feb 13/13	May 6/13	31	Access Denied	0	0	0	0	0	0	0	0	0	0	0	0	0	М
13-013	G	Public Works	Feb 13/13	May 1/13	31	Access Denied	20	0	0	0	0	0	0	0	0	0	0	0	0	М
13-017	G	Corporate Services	Feb 19/13			In Progress														Р
13-019	G	Planning & Economic Development	Feb 19/13			In Progress														Р
13-020	G	Public Works	Feb 21/13	Apr 8/13	47	Partial Disclosure	515	0	0	0	0	0	0	0	0	0	0	97	0	Р
13-022	G	Public Works	Feb 21/13	May 3/13	30	Records fall outside of the scope of MFIPPA	71	0	0	0	0	0	0	0	0	0	0	0	0	М
13-023	G	Corporate Services & Legal Services division	Feb 21/13			In Progress														В
13-024	G	Planning & Economic Development	Feb 22/13	Apr 10/13	41	Partial Disclosure	238	0	0	0	0	0	0	0	0	26	0	0	0	Р
13-025	G	Planning & Economic Development, Public Health Services	Feb 28/13	June 21/13	30	Partial Disclosure	255	0	0	0	0	0	0	0	0	34	22	0	0	Р
13-030	G	Public Health Services	Mar 20/13			In Progress														В
13-031	G	Planning & Economic Development	Mar 25/13	Apr 30/13	35	Full Disclosure	136	0	0	0	0	0	0	0	0	79	0	0	0	Р
13-032	G	Planning & Economic Development	Mar 25/13	Apr 30/13	35	Full Disclosure	89	0	0	0	0	0	0	0	0	25	0	0	0	Р
13-033	G	Planning & Economic Development	Mar 28/13			In Progress														Р
13-034	G	Planning & Economic Development	Mar 28/13			In Progress												-		Р
13-035	G	Planning & Economic Development	Mar 28/13	June 7/13	30	Partial Disclosure	414	0	0	0	0	0	. 0	0	0	47	0	0	0	Р
13-036	G	City Manager's Office Corporate Services	Mar 28/13	Apr 29/13	30	Records available directly through department	377	0	0	12	0	35	0	0	0	0	0	0	0	Р
13-037		Planning & Economic Development	Apr. 3/13	Apr 30/13	27	Full Disclosure	96	0	0	0	0	0	0	0	0	11	0	0	0	Р
13-038		Community Services	Apr. 4/13	May 14/13	39	Partial Disclosure	178	0	39	0	0	0	0	0	0	0	0	0	0	р

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13-039	Planning & Economic Development	Apr 9/13	May 9/13	30	Partial Disclosure	251	0	0	0	0	0	0	0	0	0	127	0	0	В
13-040	Public Works	Apr 9/13	May 9/13	30	Full Disclosure	295	0	0	0	0	0	0	0	0	0	0	138	0	М
13-041	Planning & Economic Development	Apr 10/13			In Progress														В
13-042	Public Works	Apr 18/13			In Progress						1								В
13-043	Planning & Economic Development	Apr 19/13	June 24/13	26	Full Disclosure	343	0	0	0	0	0	0	0	0	0	0	0	0	Р
13-044	Planning & Economic Development	Apr 19/13	May 17/13	28	Full Disclosure	244	0	0	0	0	0	0	0	0	22	0	0	0	Р
13-045	Planning & Economic Development	Apr 25/13			In Progress									<u> </u>					Р
13-046	Planning & Economic Development	May 1/13	June 13/13	44	Partial Disclosure	0	0	0	0	. 0	0	0	0	0	0	0	0	0	Р
13-047	Planning & Economic Development	May 3/13	June 24/13	52	Partial Disclosure	571	0	0	0	0	0	0	0	0	68	0	0	0	M
13-048	Planning & Economic Development	May 6/13			In Progress														В
13-049	Planning & Economic Development	May 7/13	June 21/13	45	Partial Disclosure	285	0	0	0	0	0	0	0	0	50	0	0	0	Р
13-050	Planning & Economic Development, Public Health Services	May 8/13	June 12/13	32	Partial Disclosure	238	0	0	0	0	0	0	0	0	27	7	0	0	Р
13-051	Legal Services, Human Resources	May 13/13			In Progress														М
13-052	Planning & Economic Development, Corporate Services	May 13/13	June 12/13	30	Full Disclosure	316	0	0	60	0	120	0	0	0	9	0	0	0	М
13-053	Planning & Economic Development	May 27/13			In Progress														Р
13-054	Planning & Economic Development	May 27/13			In Progress														Р
13-055	Public Works	May 27/13			In Progress														В
13-056	Planning & Economic Development, Corporate Services	May 28/13			In Progress														В
13-057	Public Health Services	June 17/13 (May 29/13)			In Progress														Р
13-058	Planning & Economic Development	June 3/13			In Progress														Р

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13-059	Planning & Economic Development	June 4/13			In Progress														В
13-060	Planning & Economic Development	June 5/13			In Progress														Р
13-061	Planning & Economic Development	June 10/13			In Progress														Р
13-062	Planning & Economic Development	June 17/13	,		In Progress			:											Р
13-063	Planning & Economic Development	June 18/13			In Progress														Р
13-064	Planning & Economic Development	June 18/13			In Progress														Р
13-065	Planning & Economic Development	June 18/13	June 27/13	9	Abandonned	46	0	0	0	0	0	0	0	0	23	0	0	0	Р
13-066	Public Works	June 18/13			In Progress														В
13-067	Corporate Services	June 20/13			In Progress														В
13-068	Planning & Economic Development	June 21/13			In Progress														Р
13-069	Corporate Services, Members of Council & Council's Admin staff	June 25/13			In Progress					·									M
13-070	Planning & Economic Development	June 28/13			In Progress														Р
12-002	Planning & Economic Development, Mayor's Office, City Councillors	Jan 3/12	June 21/12		Abandonned	648	0	0	230	0	0	0	0	135	192	0	0	0	В
12-003	Planning & Economic Development, Corporate Services	Jan 5/12	June 29/12	30	Under Appeal	723	0	0	0	0	0	0	0	0	0	0	0	0	Р
12-032	Planning & Economic Development, Public Health Services	Mar 15/12			In Progress	181									30				M
12-033	Community Services	Mar 19/12			In Progress	82		5											В
12-083	Planning & Economic Development	July 12/12			In Progress	158		_							70				В
12-086	G Public Works	July 23/12			In Progress	264			-										В
12-091	G Public Works	July 30/12			In Progress	222											195		Р
12-092	G City Manager's Office	July 31/12			In Progress	110			11		8		13						Р
12-093	G City Manager's Office	July 31/12			In Progress	11													Р

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12-094	G	Planning & Economic Development, City Manager's Office, Council Offices	Aug 10/12			Partial Disclosure	819	0	О	0_	0	0	0	30	0	30	0	0	0	Р
12-101	G F	Planning & Economic Development and Legal Services	Aug 24/12			In Progress	112									53				Р
12-103	G	Planning & Economic Development	Aug 30/12			In Progress	78					_				77				Р
12-109	G	Planning & Economic Development	Sept 18/12			Abandonned	100	0	0	0	0	0	0	0	0	30	0	0	0	Р
12-114	G	Legal division, Public Works	Oct 10/12			In Progress										_				Р
12-117	G	Corporate Services	Oct 11/12			In Progress										_				Р
12-119	G	Planning & Economic Development	Oct 12/12			In Progress														Р
12-125	G	City Manager's Office, Legal Services	Nov 20/12	Dec 19/12	29	Under Appeal	274	0	0	0	0	0	0	0	0	0	0	0	0	М
12-127	G	Planning & Economic Development	Nov 22/12			In Progress														Р
12-135	G	Planning & Economic Development	Dec 5/12			In Progress														В
12-136	G	Planning & Economic Development	Dec 5/12			In Progess														В
12-140	G	Emergeny Services, Planning & Economic Development	Dec 13/12	Apr 3/13		Partial Disclosure		0	0	0	0	0	0	0	0	0	0	0	0	Р
12-144	G	City Manager's Office, Planning & Economic Development	Dec 17/12			In Progress														Р
12-145	G	Councillor offices, Office of the Mayor	Dec 20/12			In Progress														Р
12-146	G	Planning & Economic Development	Dec 20/12			In Progress														Р
11-021	G	Planning & Economic Development	Feb 18/11			In Progress	65									401	45			В
11-026	G	Planning & Economic Development	Feb 28/11			In Progress	94									90				В
11-031	G	Planning & Economic Development	Mar 11/11			In Progress	292									510				В
11-057	G	City Manager, Corporate Services	May 4/11			In Progress	125												90	M
11-061	G	Planning & Economic Development	May 18/11			In Progress	87									15	ļ			В
11-062	G	Planning & Economic Development	May 18/11			In Progress	114									20				В
11-063	G	Planning & Economic Development	May 18/11			In Progress	47													В

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11-072	G	Public Works, Planning & Economic Development	June 21/11	,		In Progress	106			35				4				30		В
11-075	G	Corporate Services	July 6/11			In Progress	112			30										Р
11-078	G	Public Works	July 19/11			Abandonned	222	0	0	0	0	0	0	0	0	0	0	63	0	В
11-096	G	Corporate Services	Aug 23/11			In Progress	243									0		18	87	В
11-102	G	Planning & Economic Development	Aug 29/11			In Progress	71									2		'		Р
11-103	G	Corporate Services, Public Works	Aug 29/11			In Progress	525											174		А
11-105	G	Corporate Services	Aug 29/11			In Progress	123			135										В
11-106	G	Public Works	Aug 30/11			In Progress	150											12		В
11-130	G	Public Works	Nov 4/11			In Progress	46								<u> </u>					В
11-133	G	Emergency Services	Nov 16/11		l	In Progress	68				270									В
11-136	G	Public Works	Nov 22/11			In Progress	46													В
11-137	G	Planning & Economic Development	Nov 23/11			Abandonned	40	0	0	0	0	0	0	0	0	0,	0	0	0	М
11-138	G	Planning & Economic Development, Corporate Services	Nov 23/11			Abandonned	45	0	0	0	0	0	0	0	0	0	0	0	0	М
10-147	G	Planning & Economic Development	Dec 22/10			In Progress	87									5				Р
10-148	G	Planning & Economic Development	Dec 22/10			In Progress	68									22				Р
09-151	G	Corporate Services	Dec 9/09			In Progress	1009							87		85	_			Р