



CITY OF HAMILTON

**PUBLIC WORKS DEPARTMENT
General Manager's Office**

TO: Chair and Members Public Works Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: August 15, 2013	
SUBJECT/REPORT NO: Policy 11 Single Source Provider for Project Management Advisory Services for the Pan Am Stadium (PW13059) - (City Wide)	
SUBMITTED BY: Gerry Davis, CMA General Manager Public Works Department	PREPARED BY: Gerry Davis, CMA (905) 546-2313
SIGNATURE:	

RECOMMENDATION

That the General Manager of Public Works be authorized and directed to retain MHPM Project Managers Inc. (MHPM) as a Procurement Policy #11 - Single Source Provider, to undertake project management advisory services for the design development and construction phase of the new Pan Am Stadium. These additional advisory services are not to exceed \$302,000 for the duration of the project which ends in July 2014 and funded from the Pan Am Games Operating Deptid: 560325.

EXECUTIVE SUMMARY

To seek approval from Council to continue to utilize MHPM for project management advisory services for the Pan Am Stadium design development and construction phase.

MHPM has been a consistent member of the project team and have been instrumental in establishing the City's functional building program as well as creating performance specifications and standards for the new Stadium. They are our resident expert regarding the Project Specific Output Specifications ("PSOS") document.

MHPM has also been involved in the Design Development Phase of the project which was initiated in the fall of 2012 and included further development of the design and preparation for site enabling works. The Design Development Phase of the project continues today and is estimated to continue through to the Fall of 2013 with construction proceeding at an accelerated level through to July 2014. MHPM will provide City staff with specialized advisory services relating to the completion of construction documents, participate in construction site-meetings and comment on construction progress as it relates to the project schedule. MHPM will assist the City with the Close-out of the project as identified within the Project Specific Output Specifications ("PSOS") and Project Agreement including commissioning plan review, deficiency reviews/inspections and warranty items. MHPM will also hold an increased supporting role to the project team due to the relocation of current staff to other projects.

In order to maintain continuity and ensure earlier works are being implemented as intended, MHPM's advisory role remains critical, especially due to the aggressive timelines and schedule.

Alternatives for Consideration - See Page 3

FINANCIAL / STAFFING / LEGAL IMPLICATIONS

Financial: Funding for the recommendation, is included in the Pan Am Games Operating Budget Deptid: 560325. The City of Hamilton has spent approximately \$345,000 from December 2010 to July 2013 for MHPM services relating to the Pan Am Stadium.

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

The new Pan Am Stadium will be located at the current site of Ivor Wynne Stadium with construction to be completed in July 2014. TO2015 will use the facilities during the Pan Am games and the Hamilton Tiger-Cats will be the legacy user. Infrastructure Ontario (IO) is responsible for the procurement and management of the project, with City of Hamilton staff overseeing the work.

During the early stages of the project, MHPM was retained by the City to provide advisory services for the Request for Proposal Open Phase, which entailed meeting with each proponent, finalizing contractual documents and reviewing preliminary design submissions for compliance. This work was completed in 2012. This assignment was approved via Contract C12-06-10 - Professional and Consultant Services Roster.

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MHPM has been a consistent member of the project team and have been instrumental in establishing the City's functional building program as well as creating performance specifications and standards.

MHPM was also involved in the Design Development Phase of the project which was initiated in the fall of 2012 and included further development of the design and preparation for site enabling works. A Policy #11 for \$99,000 was prepared and approved for this work. The Design Development Phase of the project continues today and is estimated to continue through to the Fall of 2013 with construction proceeding at an accelerated level through to July 2014. This supplementary work requires an additional \$203,000 resulting in a total of \$302,000 by way of Procurement Policy #11. This exceeds the \$250,000 threshold and requires Council approval.

In order to maintain continuity and ensure earlier works are being implemented as intended, MHPM's advisory role remains critical, especially due to the aggressive timelines and schedule.

POLICY IMPLICATIONS/LEGISLATED REQUIREMENTS

Procurement Policy - Section 4.11 - Policy #11 - Policy for Negotiations requires that Council approval be obtained for any Single Source of \$250,000 or greater.

RELEVANT CONSULTATION

Corporate Services Department, Procurement Section

ANALYSIS / RATIONALE FOR RECOMMENDATION

MHPM Project Managers Inc. have been on the Hamilton Project Team for the Pan Am stadium from commencement. They bring continuity and expertise relating to stadium design and construction. To discontinue their work at this time, would be detrimental to the project and potentially increase the risk to the City.

Given the magnitude of this project, City staff's expertise is limited.

ALTERNATIVES FOR CONSIDERATION

ALTERNATIVE 1: Assign project management advisory services to another firm and/or City staff.

This is not recommended. Under this alternative, the new vendor would have little time to familiarize with the Project Specific Output Specifications (PSOS) document which is a very extensive and detailed document. MHPM were involved in the creation of the PSOS document and have a very thorough understanding of the

specifications and compliancy issues. They are our resident expert regarding the PSOS document. City staff's expertise is very limited in this regard.

ALIGNMENT TO THE 2012 - 2015 STRATEGIC PLAN

Strategic Priority #1

A Prosperous & Healthy Community

WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.

Strategic Objective

- 1.2 Continue to prioritize capital infrastructure projects to support managed growth and optimize community benefit.
- 1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.
- 1.6 Enhance Overall Sustainability (financial, economic, social and environmental).

Strategic Priority #2

Valued & Sustainable Services

WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.

Strategic Objective

- 2.1 Implement processes to improve services, leverage technology and validate cost effectiveness and efficiencies across the Corporation.
- 2.3 Enhance customer service satisfaction.

APPENDICES / SCHEDULES

None