



Hamilton

MINUTES

Hamilton Veterans Committee

Tuesday, June 11, 2013

10:00 a.m.

City Hall – Room 192

Present: Chair: Bob Fyfe
Members: Art Tompkins, David Steckham, Gerry Rattray, Bill Eisan, Harry McEwan

Absent with Regrets: Councillors Morelli, Merulla

Also Present: Anna Bradford, Director, Tourism and Culture Division
Mike McAllister, Hamilton & Scourge Project Coordinator
Deborah Brown-Simon, Visitor Services Event Coordinator
Rebecca Oliphant, Minute Taker, Staff Liaison, Tourism and Culture

CHAIR'S REMARKS: Remembrance of Fallen Comrades

1. CHANGES TO AGENDA

Item 5.1 will move to the beginning of the Agenda to accommodate staff schedules.

2. DECLARATION OF INTEREST

None declared.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING
(Rattray/ Eisan)**

3.1 Hamilton Veterans Committee Meeting Minutes, dated 14 May 2013.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 Role & Function of Hamilton Veterans Committee

Update: David Steckham

Nothing to add at this time. David and Anna to meet re: letter of invitation for the public consultation

4.2 Fields of Honour

Update: Rebecca to invite Crystabelle to attend the July meeting.
Discuss issues of headstones with Crystabelle at the July meeting.

4.3 Decoration Day – Sunday, June 9 – 11:00 a.m. – Woodlands Cemetery Review of event – HVC concerned by the lack of public participation. Questioned advertising.

Rebecca reminded the committee that the discussion about growing HVC coordinated events through advertising or other means would be addressed after the Roles and Responsibilities discussion was complete as costs for these events would rise accordingly and the HVC budget would also need to be addressed.

Invitations are sent to Veterans organizations. Suggestion was made that a follow-up phone call to the organizations be made to ensure the organizations are aware of what the event is. Also a short history of the event should be provided with the notice.

Deborah asked the HVC to provide her a contact list in order to ensure notices are received by the organizations and not personal addresses. Deborah offered to follow-up with a phone call.

In the past participants have gone back to the Army and Navy Club. Other suggestions: offer a different type of social gathering after the event, include a Children's Choir. Participants invited to be part of the ceremony would need to be included in bus transportation from City Hall.

Deborah to complete a written full de-brief with recommendations.

(Steckham/Rattray)

Motion that an annual Hamilton Veterans Committee coordinated event poster with all dates / locations / brief history be created for local Veterans organizations with reminder notices being sent at the time of each event.

CARRIED

4.4 Staffing

Update: Anna Bradford

Hamilton Military Museum Coordinator position has been posted. It is anticipated it will be filled by the end of July/beginning of August.

4.5 Dieppe Memorial Service – Monday, August 19

Update: David Steckham

No update.

4.6 Korea Veterans – Marking end of Korean War

Update: Geordie Elms

Rebecca to confirm date with Geordie for City event.

4.7 Event Template

Update: David Steckham

Seeking feedback on the template from partners (RHLI, RCL, etc) that assist with planning of HVC events. Collaboration would be easier if we use DropBox. Staff to investigate.

4.8 Name Tags / Arm Bands

Update: Deborah Brown-Simon

Name tags have been received. Investigating arm bands with Velcro fasteners. Confirmed colour choice: Black bands with white lettering. Drop dead deadline to receive arm bands is November 1, 2013.

5. STANDING ITEMS

5.1 1812 Bicentennial Commemoration

- **Hamilton and Scourge Memorial – Wednesday, September 4, 2013**

Update: Mike McAllister, Hamilton & Scourge Project

Provided up-to-date information on both the on-the-water event and the later Sep 21 event at DNHS Mike requests indulgence of committee as things may change without minimal notice.

Desired representation from the HVC – want 3 flags (U.S. Flag, Union Jack and Canadian Flag) in the colour party, colour party just carries their colours and all three flags are up at the same time, can take one step forward as corresponding anthem is played (Navy Veterans {Parkdale}). Colour party commander will carry a flag. Gerry will speak to Navy Vets today.

Last post, 2 minutes silence and reveille by two buglers, no piper.

Role for HVC to put the flowers on the water - Harry McEwen, Art Tompkins

Mike to provide written follow-up.

Spectator will provide live-streaming on day of event.

U.S. Consul General and his wife have agreed to attend.

Robert Williamson (MC)

Bruce Lacillade (chaplain)

1st priority will be given to the remaining two members of HVC if any space available.

Participants will make their own way to Port Weller, Mike will get back to HVC with precise directions.

- **2013 Smiths Knoll Remembrance Ceremony**

Review – Pre-event VIP reception at Nash-Jackson was very welcome, post reception at the Legion was well-attended.

5.2 Upcoming Events

Peacekeeping Day Friday, August 9 – 6:30 p.m. City Hall

Her Majesty's Army/Navy 125th Anniversary – October 3-5, 2014 – Club location

Oldest Veterans organization in Canada. Meet and greet on Friday, Luncheon-Saturday afternoon, Dance-Saturday evening. Gerry has asked the president to keep the HVC informed. Rebecca to send Gerry link to CPP program.

East Hamilton Decoration Day – Sunday, August 25 – Eastlawn Cemetery

Gerry / Bob bugling

6. NEW BUSINESS

6.1 Fern Viola officially retires at the end of this month. Would like to attend HVC as a resource..

6.2 Art wants information about dates when wreaths are taken down by Public Works after the November Remembrance Day Services. Rebecca to investigate with staff.

7. ADJOURNMENT

The meeting adjourned at 11:20 a.m.

Next Meeting: July 9, 2013
10:00 a.m. to Noon
City Hall – Room 192